



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Western Branch
901 B South Main Street
Hopkinsville, KY 42240

Adam Mather
INSPECTOR GENERAL

Phone: (270) 889-6052 Fax: (270) 889-6089
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: First Baptist Church Preschool Ministries	Provider Information Provider Type: LICENSED TYPE I	CLR No: L354238
Provider Address: 621 East 12th Avenue, Bowling Green, KY, 42101		Capacity: 175
Owner(s): First Baptist Church, Inc.		Director(s): Donelson, Vicky Lynn

Inspection Type: Investigation	Inspection Information	Inspection No: 279020
Date Initiated: 03/11/2019 12:45 PM	Date Concluded: 03/11/2019 1:42 PM	
	No. of Children Present: 99	

Inspection Report	
Background Checks	Not In Compliance
10 - Submit background check	Not In Compliance
<p>922 KAR 2:280 - Section 4. Procedures and Payments.</p> <p>(1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:</p> <p>(a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;</p> <p>(b) Request that the prospective child care staff member complete and sign the:</p> <ol style="list-style-type: none"> 1. DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and 2. DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and <p>(c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:</p> <ol style="list-style-type: none"> 1. Child abuse and neglect central registry pursuant to 922 KAR 1:470; 2. National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and 3. Sex Offender Registry established in accordance with KRS 17.500 through 17.580. 	
Findings:	
General: Based on observation, interview and review of documentation, the center did not initiate the process for obtaining a background check for staff hired 1/25/19.	
Supervision	In Compliance
Staffing Requirements	In Compliance

Signature of Provider/Representative

Title

Date