



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Eastern Branch  
455 Park Place, Suite 120A  
Lexington, KY 40511  
Phone: (859) 246-2301 Fax: (859) 246-2307  
<https://chfs.ky.gov/agencies/os/oig>

**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Ecumenical Preschool	<b>Provider Information</b>	<b>CLR No:</b> L354232
<b>Provider Address:</b> 460 East Main Street, Lexington, KY, 40507	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 72
<b>Owner(s):</b> Ecumenical Preschool, Inc.		<b>Director(s):</b> Owings, Kate

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 291311
<b>Date Initiated:</b> 11/06/2019 9:40 AM	<b>Date Concluded:</b> 11/06/2019 10:50 AM	
	<b>No. of Children Present:</b> 22	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
<b>345 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b> General: Based on review of documentation, staff hired on 08/16/13 and 08/01/18 did not have a staff evaluation on file.	
Employee Records	Not In Compliance
<b>385 - Personnel File</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 9. Records.</b> <b>(1) A child-care center shall maintain:</b> <b>(e) A current personnel file for each child-care center staff person to include:</b> <b>1. Name, address, date of birth, and date of employment;</b> <b>2. Proof of educational qualifications;</b> <b>3. Record of annual performance evaluation;</b> <b>4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and</b> <b>5. The results of background checks conducted in accordance with 922 KAR 2:280;</b>	
<b>Findings:</b> General: Based on review of documentation, staff hired on 07/01/17 did not have education documentation on file.	

# Inspection Report

## 410 - Training

Not In Compliance

### 922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;

(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

#### Findings:

General: Based on observation and review of documentation, staff hired on 06/01/18 had not renewed the pediatric abusive head trauma class. This course must be renewed every five years. The last time the class was taken by this staff person was 10/02/13. This information was verified through ECE-TRIS.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

Not In Compliance

## 1170 - Professional Development

Not In Compliance

### 922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

#### Findings:

General: Based on review of documentation, staff hired on 08/01/18 did not have a professional development plan on file.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date