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GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

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INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Saint Edward Preschool	<b>Provider Information</b>	<b>CLR No:</b> L358263
<b>Provider Address:</b> 107 North Walnut Street, Cynthiana, KY, 41031	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 20
<b>Owner(s):</b> Sts. Peter & Paul Parish		<b>Director(s):</b> Noble, Gaye

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 320583
<b>Date Initiated:</b> 03/11/2022 10:00 AM	<b>Date Concluded:</b> 03/11/2022 12:15 PM	
	<b>No. of Children Present:</b> 12	

Inspection Report		
<b>Background Checks</b>		<b>In Compliance</b>
<b>Supervision</b>		<b>In Compliance</b>
<b>Staffing Requirements</b>		<b>In Compliance</b>
<b>General Administration</b>		<b>In Compliance</b>
<b>Director Requirements</b>		<b>In Compliance</b>
<b>Employee Records</b>		<b>Not In Compliance</b>

**420 - Adequate Substitute(s)** **Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(6) Child-care centers shall have available in case of need:**

- (a) One (1) qualified substitute staff person for a Type II child-care center; or**
- (b) Two (2) qualified substitute staff persons for a Type I child-care center.**

**(7) Each qualified substitute staff person shall:**

- (a) Meet the staff requirements of this administrative regulation; and**
- (b) Provide the required documentation to verify compliance with this administrative regulation.**

**Findings:**

General: Based on interview and a review of staff files, it was found that the facility only has one qualified substitute. The staff person in charge indicated there had been two qualified substitutes but one of them quit in February 2022.

<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>In Compliance</b>
<b>Hygienic Practices</b>	<b>In Compliance</b>
<b>First Aid/Medication</b>	<b>In Compliance</b>
<b>Outdoor Play Area</b>	<b>In Compliance</b>

Inspection Report	
Equipment	Not In Compliance
<b>865 - Indoor/Outdoor Equipment</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:120. Section 13. Toys and Furnishings.</b></p> <p><b>(2) Indoor and outdoor equipment shall:</b></p> <p style="margin-left: 20px;"> <b>(a) Be clean, safe, and in good repair;</b>  <b>(b) Meet the physical, developmental needs, and interests of children of different age groups;</b>  <b>(c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and</b>  <b>(d) Be designed to guard against entrapment or situations that may cause strangulation.</b> </p>	
<p><b>Findings:</b></p> <p>General: Based on observation and interview with the staff person in charge, it was found that one of the wooden planks from the wood cover on the sand box was missing. The staff person in charge indicated the missing piece of wood plank recently came loose and was placed in the storage shed until the cover can be repaired.</p>	
<b>Transportation</b>	<b>Not Applicable</b>
<b>Kitchen Requirements</b>	<b>In Compliance</b>
<b>Food Service</b>	<b>In Compliance</b>
<b>Meal Planning/Center Provides Meals</b>	<b>In Compliance</b>
<b>Meal Planning/Center Does Not Provide Meals</b>	<b>In Compliance</b>
<b>Children's Records</b>	<b>Not In Compliance</b>
<b>1245 - Immunization</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 9. Records.</b></p> <p><b>(1) A child-care center shall maintain:</b></p> <p style="margin-left: 20px;"><b>(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;</b></p>	
<p><b>Findings:</b></p> <p>General: Based on review of documentation, out of ten children's files reviewed there was one child's immunization record that was no longer current as of 10/5/2021. This child has been enrolled since school started on 8/12/2021.</p>	
<b>1250 - Enrollment Information</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 9. Records.</b></p> <p><b>(1) A child-care center shall maintain:</b></p> <p style="margin-left: 20px;"><b>(b) A written record for each child:</b></p> <ol style="list-style-type: none"> <li><b>Completed and signed by the child's parent;</b></li> <li><b>Retained on file on the first day the child attends the child-care center; and</b></li> <li><b>To contain:</b> <ol style="list-style-type: none"> <li><b>Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;</b></li> <li><b>Contact information to enable a person in charge to contact the child's:</b> <ol style="list-style-type: none"> <li><b>Parent at the parent's home or place of employment;</b></li> <li><b>Family physician; and</b></li> <li><b>Preferred hospital;</b></li> </ol> </li> <li><b>The name of each person who is designated in writing to pick-up the child;</b></li> <li><b>The child's general health status and medical history including, if applicable:</b> <ol style="list-style-type: none"> <li><b>Allergies;</b></li> <li><b>Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and</b></li> <li><b>Permission from the parent for third-party professional services in the child-care center;</b></li> </ol> </li> <li><b>The name and phone number of each person to be contacted in an emergency involving or impacting the child;</b></li> <li><b>Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;</b></li> </ol> </li> </ol>	
<p><b>Findings:</b></p> <p>General: Based on interview and review of documentation, a review of ten children's files found five children's enrollment information did not include the physician's phone number and permission for emergency medical care. All five children have been enrolled since 8/12/2021. The staff person in charge indicated that the school had created a new enrollment form for the 2021-2022 school year. The staff person in charge stated further that the five children whose enrollment information did not include the physician's phone number and permission for emergency medical care are new students.</p>	
<b>Written Documentation</b>	<b>In Compliance</b>
<b>Posted Documentation</b>	<b>In Compliance</b>
<b>Animals</b>	<b>Not Applicable</b>

Signature of Provider/Representative

Title

Date