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GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Heritage Christian Academy	Provider Information	CLR No: L358211
Provider Address: 8349 Eagle Way Bypass, Hopkinsville, KY, 42240	Provider Type: LICENSED TYPE I	Capacity: 99
Owner(s): CHRISTIAN EDUCATORS, INCORPORATED		Director(s): Gilkey, Penny Rae

Inspection Type: Renewal Application	Inspection Information	Inspection No: 219061
Date Initiated: 03/21/2017 7:45 AM	Date Concluded: 03/21/2017 11:50 AM	
	No. of Children Present: 21	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;

2. Criminal records check required by KRS 199.896(19);

3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and

4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Review of Documentation, a volunteer, start date 08/2016, did not have an out-of-state criminal records check on file from Tennessee, which was a previous state of residence.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;

(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, a staff hired on 01/03/14, and a staff hired on 02/26/14, completed nine (9) hours of cabinet approved training during the subsequent year of employment.

Inspection Report		
	Programming	In Compliance
	Premises	Not In Compliance
460 - Inaccessible Items		Not In Compliance
<div>922 KAR 2:120. Section 3. General Requirements. (7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care: (a) Toxic cleaning supplies, poisons, and insecticides; (b) Knives and sharp objects; (c) Matches, cigarettes, lighters, and flammable liquids; (d) Plastic bags; (e) Litter and rubbish; (f) Bar soap; and (g) Personal belongings and medications of staff.</div>		
Findings: General: Based on Observation, a large plastic bag with several wadded up plastic bags were stored in an unlocked cabinet under the sink in the extended care room. A large roll of plastic bags was stored behind a vinyl curtain under the sink in room 144 (K4A). A caregiver's purse was stored in the bottom drawer of an unlocked two (2) drawer file cabinet and two (2) boxes of plastic top seal bags were stored in an unlocked drawer in room 144 (K4A). Two (2) rolls of large plastic bags and ten (10) boxes of plastic top seal bags were stored in an unlocked cabinet on a white cart in room 236 (K4B). A caregiver's jacket was stored in a desk in room 237 (K4C). A large roll of plastic bags and five (5) boxes of top seal plastic bags were stored in an unlocked cabinet in room 237 (K4C). All of these items were accessible to children.		
	Hygienic Practices	In Compliance
	First Aid/Medication	In Compliance
	Outdoor Play Area	In Compliance
	Equipment	In Compliance
	Transportation	Not Applicable
	Food Service	In Compliance
	Children's Records	In Compliance
	Written Documentation	Not In Compliance
1105 - Professional Development		Not In Compliance
<div>922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (f) A written annual plan for child-care staff professional development;</div>		
Findings: General: Based on Review of Documentation, a staff hired on 08/08/13, and a staff hired on 01/03/14, did not have an annual professional development plan on file.		
	Posted Documentation	In Compliance
	Animals	Not Applicable