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Inspection Report

Provider Name: Little People's Child Development Center	Provider Information Provider Type: LICENSED TYPE I	CLR No: L358154
Provider Address: 165 West Lincoln Trail Blvd, Radcliff, KY, 40160		Capacity: 99
Owner(s): Hansen, Janet Lynn & Hansen, Linh		Director(s): Hansen, Janet Lynn

Inspection Type: Renewal Application	Inspection Information	Inspection No: 247467
Date Initiated: 11/07/2018 8:35 AM	Date Concluded: 11/07/2018 11:40 AM	
	No. of Children Present: 25	

Inspection Report	
Background Checks	Not In Compliance
20 - Out of state background checks	Not In Compliance
<p>922 KAR 2:280. Section 5. Checks of Other States. (1) In accordance with 45 C.F.R. 98.43(b)(3), a prospective child care staff member who resides in or has resided in another state within the last five (5) years shall: (a) Request from each state of current or prior residency, in accordance with the state's laws, policies, and procedures, with a courtesy notice to the cabinet: 1. An in-state criminal records check by: a. Means of fingerprints for the state of residence; or b. Any means accepted by a state of prior residency; 2. A check of the state's sex offender registry or repository; and 3. A check of the state-based child abuse and neglect registry and database; and (b) Direct results of the checks required in paragraph (a) of this subsection to the Department for Community Based Services, Division of Child Care, 275 East Main Street, 3C-F, Frankfort, Kentucky 40601.</p>	
Findings:	
General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the out of state background check had been completed for the employee with the hire date of 07/23/2018. The document reviewed revealed the employee had resided in the state of Texas within the last five (5) years. The employee was not observed working alone.	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
320 - Operation instruction/Regulation copy	Not In Compliance
<p>922 KAR 2:090. Section 8. General. (2) Child-care center staff shall be: (a) Instructed by the child-care center's director regarding requirements for operation; and (b) Provided with a copy of this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280.</p>	
Findings:	
General: Based on review of documentation and interview, the child care center director failed to assure compliance with regulatory requirements. Upon request, the staff in charge did not present verification of a current copy of the administrative regulations.	

Inspection Report

340 - Staff Meeting

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (i) Conduct, manage, and document in writing recurring staff meetings;

Findings:

General: Based on review of documentation and interview, the child care center director failed to assure compliance with regulatory requirements. Upon request, the staff in charge did not present verification that more than one (1) staff meeting had been conducted and documented in writing within the last year.

345 - Staff Evaluation

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation and interview, the staff in charge failed to maintain employee records in accordance with regulatory requirements. Upon request, the child care director did not present verification of the evaluations assessing the employee's interaction with children in care and classroom performance for the employees with the hire dates of 05/28/2013, 06/30/2008 and 10/31/2016.

Employee Records

Not In Compliance

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or
- 2. A copy of negative tuberculin results.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the records of the employees with the hire dates of 05/31/2016, 10/31/2016 and 06/12/2018 contained a current copy of a statement from a health professional that the individual is free of active tuberculosis; or a copy of negative tuberculin results.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 1/2) hours of cabinet-approved pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 1/2) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the employees with the hires of 06/30/2008, 04/30/2005 and 04/08/2016 had met the requirement of Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment. Continued review revealed that the employee with the hire date of 02/14/2011 had not met the requirement of completing pediatric abusive head trauma training. Review of the TRIS training system indicated the above-mentioned employees had not met the requirement.

Programming

Not In Compliance

485 - Infant Sleep Position

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

- (1) An infant shall sleep or nap on the infant's back unless the infant's health professional signs a waiver that states the infant requires an alternate sleeping position.

Findings:

General: Based on observation and interview, the child care center failed to maintain adequate supervision in accordance with regulatory requirements. Upon entry into the infant classroom, it was observed that two (2) infants were sleeping in a bouncy seat. Continued observation throughout the survey revealed that an infant slept in the bouncy seat from 08:40 a.m. to 10:00 a.m. Interview with staff revealed the infants did not have signed waivers for the alternative sleep position.

Premises

Not In Compliance

540 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(1) The premises shall be:

- (a) Suitable for the purpose intended;
- (b) Kept clean and in good repair;

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. The white doors throughout the center were grimy and contained dark smudge marks.

Inspection Report

650 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (4) Each toilet shall:
 - (a) Be kept in clean condition;
 - (b) Be kept in good repair;
 - (c) Be in a lighted room; and
 - (d) Have ventilation to outside air.

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. Observation of the restroom located off the two-year-old classroom revealed the tank-covering lid was not of adequate size to securely cover the holding tank. Continued observation in the second restroom in the two-year-old classroom revealed there was no tank lid covering the holding tank.

Hygienic Practices

Not In Compliance

685 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (10) When a child is diapered, the child shall:
 - (b) Be placed on a surface that is:
 1. Clean;
 2. Padded;
 3. Free of holes, rips, tears, or other damage;
 4. Nonabsorbent;
 5. Easily cleaned; and
 6. Free of any items not used for diaper changing.

Findings:

General: Based on observation, the child care center failed to comply with hygienic practices in accordance with regulatory requirements. The changing pad located in the two-year-old classroom revealed several small rips in the middle of the pad, with the inside foam exposed.

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

755 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (21) A protective surface shall:
 - (a) Be provided for outdoor play equipment used to:
 1. Climb;
 2. Swing; and
 3. Slide; and
 - (b) Have a fall zone equal to the height of the equipment.

Findings:

General: Based on observation, the child care center failed to maintain an outdoor play area in accordance with regulatory requirements. The three (3) climbing apparatus located on the playground, did not have sufficient protective surface underneath the equipment. The area underneath had exposed dirt and grass on the ground covering.

Equipment

In Compliance

Transportation

Not In Compliance

915 - Pre-trip Inspection

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

- (8) A daily inspection of the vehicle shall be performed prior to the vehicle's use and documented for:
 - (a) Tire inflation consistent with tire manufacturer's recommended air pressure;
 - (b) Working lights, signals, mirrors, gauges, and wiper blades;
 - (c) Working safety restraints;
 - (d) Adequate fuel level; and
 - (e) Cleanliness and good repair.

Findings:

General: Based on review of documentation and interview, the child care center failed to comply with regulatory requirements regarding transportation. Upon request, the staff in charge did not provide verification of the daily inspections of the vehicle for the previous twelve (12) months. Interview with the staff revealed that the children were transported daily.

Inspection Report

960 - Children's Transportation Records

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(17) Transportation services provided shall:

(a) Be recorded in writing and include:

- 1. The first and last name of the child transported; and
- 2. The time each child gets on and the time each child gets off;

(b) Be completed by a staff member other than the driver; and

(c) Be kept for five (5) years.

Findings:

General: Based on review of documentation and interview, the child care center failed to assure compliance accordance with regulatory requirements for transportation services. Upon request, the staff in charge did not provide verification of a written record of the sign on and off logs for the field trip conducted on 07/13/2018.

Food Service/Food Program

In Compliance

Food Service

Not In Compliance

1130 - Menu

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(16) A weekly menu shall be:

(a) Prepared;

(b) Dated;

(c) Posted in advance in a conspicuous place;

(d) Kept on file for thirty (30) days; and

(e) Amended in writing with any substitutions on the day the meal is served.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain food service in accordance with regulatory requirements. Upon request, the staff in charge did not provide verification that the menu had been dated to reflect the current month. The document posted was dated March of 2017.

Children's Records

Not In Compliance

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:

a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

- (i) Parent at the parent's home or place of employment;
- (ii) Family physician; and
- (iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

- (i) Allergies;
- (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
- (iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the record for the child with the enrollment date of 03/28/2017 contained information listing the name of a physician.

Written Documentation

Not In Compliance

1150 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care had been submitted to the local emergency management team within the last year. The record presented was dated 2017.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date