



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Northern Branch  
908 W. Broadway, 10-W  
Louisville, KY 40203

**Adam Mather**  
INSPECTOR GENERAL

Phone: (502) 595-5781 Fax: (502) 595-5773  
<https://chfs.ky.gov/agencies/os/oig>

**Inspection Report**

<b>Provider Name:</b> Little People's Child Development Center	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L358154
<b>Provider Address:</b> 165 West Lincoln Trail Blvd, Radcliff, KY, 40160		<b>Capacity:</b> 99
<b>Owner(s):</b> Hansen, Janet Lynn & Hansen, Linh		<b>Director(s):</b> Hansen, Janet Lynn

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 217981
<b>Date Initiated:</b> 12/14/2016 10:20 AM	<b>Date Concluded:</b> 12/14/2016 12:30 PM	
	<b>No. of Children Present:</b> 29	

Inspection Report	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>260 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b> <b>(1) Effective with the adoption of this administrative regulation, a director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b>	
General: Based on review of documentation and interview, five (5) caregivers each hired 05/28/13, a caregiver hired 02/14/11, and a caregiver hired 06/30/08, did not have a written annual performance evaluation on file.	
<b>265 - Health, Safety, Comfort</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b> <b>(1) Effective with the adoption of this administrative regulation, a director shall:</b> <b>(l) Provide for the health, safety, and comfort of each child;</b>	
<b>Findings:</b>	
General: Based on observation, two (2) electrical outlets did not contain safety plugs on the wall in the school-age area. Also, nine (9) coats overlapped and touched as they hung on individual hooks in the two (2) year olds' room.	
<b>285 - Parental/Family Involvement Activity</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b> <b>(1) Effective with the adoption of this administrative regulation, a director shall:</b> <b>(p) Coordinate at least one (1) annual activity involving parental or family participation.</b>	
<b>Findings:</b>	
General: Based on interview, no annual parent involvement activity was conducted at the center.	

**310 - Personnel File**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

- (1) A child-care center shall maintain:**
- (e) A current personnel file for each child-care center staff person to include:**
- 1. Name, address, date of birth, and date of employment;**
  - 2. Proof of educational qualifications;**
  - 3. Record of annual performance evaluation;**
  - 4. Written record of training participation to include:**
    - a. The training source;**
    - b. Location;**
    - c. Date; and**
    - d. Number of clock hours completed;**
  - 5. Every two (2) years, a:**
    - a. Statement from a health professional that the individual is free of active tuberculosis; or**
    - b. Copy of negative tuberculin results; and**
  - 6. For a director, employee, volunteer, or any person with supervisory or disciplinary control over, or having unsupervised contact with, a child in care, the results of a:**
    - a. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
    - b. Criminal records check required by KRS 199.896(19);**
    - c. Criminal records check from any previous state of residence completed once if:**
      - (i) The individual resided outside the state of Kentucky in the last five (5) years; and**
      - (ii) No criminal records check has been completed for the individual's previous state of residence; and**
    - d. An address check of the Sex Offender Registry;**

**Findings:**

General: Based on review of documentation and interview, a caregiver hired 05/28/13, did not maintain her education verification on file. Interview determined the caregiver had a Commonwealth Child Care Credential (CCC), but the CCC was not maintained.

**320 - TB Verification**

**Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**

- (1) Child-care center staff:**
- (b) Shall provide, prior to employment and every two (2) years thereafter:**
- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
  - 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation and interview, a caregiver hired 05/28/13, had a TB skin test which did not have results documented to indicate she was free of TB. A caregiver hired 05/28/13, had a TB skin test which indicated she tested positive for TB with the results that indicated 10mm.

**345 - Driver Requirements**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

- (18) A driver of a vehicle transporting a child for a center shall:**
- (a) Be at least twenty-one (21) years old;**
  - (b) Complete:**
    - 1. The background checks as described in 922 KAR 2:110; and**
    - 2. An annual check of the:**
      - a. Kentucky driver history records in accordance with KRS 186.018; or**
      - b. Driver history records through the state transportation agency that issued the driver's license;**
  - (c) Hold a current driver's license which has not been suspended or revoked during the last five (5) years; and**
  - (d) Not caused an accident which resulted in the death of a person.**

**Findings:**

General: Based on review of documentation and interview, a caregiver hired 05/28/13, had a driving history dated 12/29/14.

**Programming**

**Not In Compliance**

**435 - Bedding/Toys in Crib**

**Not In Compliance**

**922 KAR 2:120. Section 6. Sleeping and Napping Requirements.**

- (3) Rest time shall include adequate space specified by the child's age as follows:**
- (a) For an infant:**
    - 3. No loose bedding; and**
    - 4. No toys or other items except the infant's pacifier;**

**Findings:**

General: Based on observation, one (1) infant slept with two (2) large loose blankets in the crib. Two (2) infants slept with one (1) large, loose blanket in each individual crib.

**Inspection Report**

**Premises**

**Not In Compliance**

**520 - Floors, Walls, Ceilings**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

**Findings:**

General: Based on observation and interview, the ceiling showed signs of brown stains in the two (2) year olds' room. Interview with the caregiver determined there was a water leak within the last two (2) weeks.

**590 - Toilet**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

**(4) Each toilet shall:**

- (a) Be kept in clean condition;**
- (b) Be kept in good repair;**
- (c) Be in a lighted room; and**
- (d) Have ventilation to outside air.**

**Findings:**

General: Based on observation, the ventilation vent was not working in the boys' and girls' restrooms located adjacent to the two (2) year olds' room. There was no ventilation to outside air. Also, there were dark rings around the toilet bowl in girls' restroom and dark rings and black streaks in the toilet bowl in the boys' restroom. These restrooms were located adjacent to the two (2) year olds' room.

**Hygienic Practices**

**Not In Compliance**

**595 - Child Personal Care/Handwashing**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(4) A child shall:**

- (a) Be helped with personal care and cleanliness based upon their developmental skills; and**
- (b) Wash his or her hands with liquid soap and warm running water:**
  - 1. a. Upon arrival at the center; or**
  - b. Within thirty (30) minutes of arrival for school-age children;**
  - 2. Before and after eating or handling food;**
  - 3. After toileting or diaper change;**
  - 4. After handling animals;**
  - 5. After wiping or blowing nose;**
  - 6. After touching items soiled with body fluids or wastes; and**
  - 7. After outdoor or indoor play time.**

**Findings:**

General: Based on observation, a two (2) year old child did not wash his hands after he used the restroom in the two (2) year olds' room.

**600 - Staff Hygiene/Handwashing**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(5) Staff shall:**

- (a) Maintain personal cleanliness;**
- (b) Conform to hygienic practices while on duty; and**
- (c) Wash their hands with liquid soap and running water:**
  - 1. Upon arrival at the center;**
  - 2. After toileting or assisting a child in toileting;**
  - 3. Before and after diapering each child;**
  - 4. After wiping or blowing a child's or own nose;**
  - 5. After handling animals;**
  - 6. After caring for a sick child;**
  - 7. Before and after feeding a child or eating;**
  - 8. Before dispensing medication; and**
  - 9. If possible, before administering first aid.**

**Findings:**

General: Based on observation, an infants' caregiver did not wash her hands before she diapered a child.

**625 - Diaper Changing Area/Surface**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

- (10) When a child is diapered, the child shall:**
- (b) Be placed on a surface that is:**
- 1. Clean;**
  - 2. Padded;**
  - 3. Free of holes, rips, tears, or other damage;**
  - 4. Nonabsorbent;**
  - 5. Easily cleaned; and**
  - 6. Free of any items not used for diaper changing.**

**Findings:**

General: Based on observation, the top of the diapering mat had several tears in the restroom adjacent to the two (2) year olds' room.

**First Aid/Medication**

**Not In Compliance**

**670 - Medication**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

- (6) Medication, including refrigerated medication, shall be:**
- (a) Stored in a separate and locked place, out of the reach of a child;**
  - (b) Kept in the original bottle; and**
  - (c) Properly labeled.**
- (7) Medication shall not be given to a child if the expiration date on the bottle has passed.**

**Findings:**

General: Based on observation and interview, the following medications were not labeled to indicate to whom each belonged in the medication box in the hallway: A tube of First Aid Medical Ointment, a bottle of DG Mucus Relief Cough, a bottle of Kids Equate Sunscreen, a bottle of Children Allergy, a bottle of Sports Sunscreen, a tube of Desitin Multi-purpose Cream, a stick of Coppertone Babies, a bottle of children's non-aspirin acetaminophen tabs, ten (10) individual packets of diphenhydramine and a box of diphenhydramine. Also, a bottle of children's pain fever was on top of the medicine cabinet in the hallway.

**Outdoor Play Area**

**Not In Compliance**

**695 - Protective Surface**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (21) A protective surface shall:**
- (a) Be provided for outdoor play equipment used to:**
    - 1. Climb;**
    - 2. Swing; and**
    - 3. Slide; and**
  - (b) Have a fall zone equal to the height of the equipment.**

**Findings:**

General: Based on observation and interview, seven (7) slides and two (2) oval climbers were directly on grass and one (1) oval climber was directly on asphalt with no protective surface material underneath.

**Equipment**

**Not In Compliance**

**735 - Individual Bed/Mat/Cot and Bedding**

**Not In Compliance**

**922 KAR 2:120. Section 6. Sleeping and Napping Requirements.**

- (3) Rest time shall include adequate space specified by the child's age as follows:**
- (b) For a toddler or preschool-age child:**
- 1. An individual bed, a two (2) inch thick waterproof mat, or cot in good repair; and**
  - 2. Bedding that is in good repair and is changed:**
    - a. Weekly; or**
    - b. Immediately if it is soiled or wet.**

**Findings:**

General: Based on observation, seven (7) mats in the preschool room and mats in the toddlers' room were torn with exposed foam.

**755 - Toys/Equipment/Furniture**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

- (1) All toys, equipment, and furniture contacted by a child shall be:**
- (a) Kept clean and in good repair; and**
  - (b) Free of peeling, flaking, or chalking paint.**

**Findings:**

General: Based on observation and interview, the orange child-size couch was torn on the seat cushion and back. The couch was in the three (3) year olds' room.

**Inspection Report**

**760 - Indoor/Outdoor Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

**(2) Indoor and outdoor equipment shall:**

- (a) Be clean, safe, and in good repair;**
- (b) Meet the physical, developmental needs, and interests of children of different age groups;**
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
- (d) Be designed to guard against entrapment or situations that may cause strangulation.**

**Findings:**

General: Based on review of documentation and observation, two (2) safety straps were missing from a high chair in the infants' room. A sign posted to the back of the high chair stated, "Prevent serious injury or death from falls or sliding out, always secure child in the restraint." Interview determined the high chair was used daily. Surveyor observed a child sitting in the high chair eating. Also, the over-head lining hung down and sagged in the center's Dodge van.

**Transportation**

**Not In Compliance**

**785 - Requirements for Transportation Services**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

**(2) A center providing or arranging transportation service shall:**

- (a) Be licensed and approved by the cabinet or its designee prior to transporting a child;**
- (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and**
- (c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.**

**Findings:**

General: Based on interview and review of documentation, there were no emergency procedures practiced by the staff who transported children on the Honda van in January 2016, March 2016, April 2016, and May 2016.

**820 - Vehicle Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

**(4) A vehicle used to transport children shall be equipped with:**

- (a) A fire extinguisher;**
- (b) First aid supplies as described in Section 7 of this administrative regulation;**
- (c) Emergency reflective triangles; and**
- (d) A device to cut the restraint system, if necessary.**

**Findings:**

General: Based on observation and interview, there was no CPR mouthpiece and flashlight in the first aid supplies. Also, the fire extinguisher read "empty" on the Dodge van used to transport children daily.

**900 - Children's Transportation Records**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

**(17) Transportation services provided shall:**

- (a) Be recorded in writing and include:**
  - 1. The first and last name of the child transported; and**
  - 2. The time each child gets on and the time each child gets off;**
- (b) Be completed by a staff member other than the driver; and**
- (c) Be kept for five (5) years.**

**Findings:**

General: Based on review of documentation and interview, there were no names for the children transported and no documented time on and off for each child transported in April 2016 and May 2016, and December 12, 2015, December 13, 2015 and for the morning of December 14, 2015.

**Food Service**

**Not In Compliance**

**935 - Refrigerator**

**Not In Compliance**

**922 KAR 2:120. Section 8. Kitchen Requirements.**

**(4) A cold-storage facility used for storage of perishable food in a nonfrozen state shall:**

- (a) Have an indicating thermometer or other appropriate temperature measuring device;**
- (b) Be in a safe environment for preservation; and**
- (c) Be forty (40) degrees Fahrenheit or below.**

**Findings:**

General: Based on observation, the refrigerator thermometer registered 48 degrees Fahrenheit in the infants' room.

**Inspection Report**

**Children's Records**

**Not In Compliance**

**1075 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

**(b) A written record for each child:**

**1. Completed and signed by the child's parent;**

**2. Retained on file on the first day the child attends the child-care center; and**

**3. To contain:**

**a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**

**b. Contact information to enable a person in charge to contact the child's:**

**(i) Parent at the parent's home or place of employment;**

**(ii) Family physician; and**

**(iii) Preferred hospital;**

**c. The name of each person who is designated in writing to pick-up the child;**

**d. The child's general health status and medical history including, if applicable:**

**(i) Allergies;**

**(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**

**(iii) Permission from the parent for third-party professional services in the child-care center;**

**e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**

**f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on review of documentation and interview, a child enrolled 12/22/14, did not have a physician documented. A child enrolled 10/15/13, did not have the name of a person designated to pick up the child, and did not have emergency contacts documented.

**Written Documentation**

**Not In Compliance**

**1105 - Professional Development**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

**(f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on review of documentation and interview, a caregiver hired 01/31/06, did not have a written annual professional development plan on file.

**Posted Documentation**

**Not In Compliance**

**1155 - Posting Requirements**

**Not In Compliance**

**922 KAR 2:110. Section 2. General.**

**(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**

**(a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**

**(b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**

**(c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;**

**(d) A description of services provided by the child-care center, including:**

**1. Current rates for child care; and**

**2. Each service charged separately and in addition to the basic rate for child care;**

**(e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**

**(f) Daily schedule.**

**Findings:**

General: Based on review of documentation and interview, the statement of deficiencies/pan of correction posted was dated 09/18/13; therefore, the current statement of deficiencies/plan of correction was not posted for the current licensure year.

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date