



**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

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**Inspection Report**

<b>Provider Name:</b> Garth Elementary ESP	<b>Provider Information</b>	<b>CLR No:</b> L358100
<b>Provider Address:</b> 501 South Hamilton, Georgetown, KY, 40324	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 222
<b>Owner(s):</b> Scott County Board of Education		<b>Director(s):</b> Fontanez, Jayme A

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 242264
<b>Date Initiated:</b> 10/24/2017 3:50 PM	<b>Date Concluded:</b> 10/24/2017 4:50 PM	
	<b>No. of Children Present:</b> 35	

<b>Inspection Report</b>	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>340 - Training</b>	<b>Not In Compliance</b>

**922 KAR 2:110. Section 5. Staff Requirements.**  
**(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**  
**(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**  
**(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**  
**(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on Review of Documentation, it was found that 1) the file and ECE-TRIS record for an employee hired on 6-8-09 contained evidence of Pediatric Abusive Head Trauma training being completed on 9-27-12. This date is not within the five (5) year timeframe required by the regulation; 2) the files and ECE-TRIS records for employees hired on 8-24-16 and 9-25-16 contained evidence of one and a half (1.5) and zero (0) hours of additional training being completed during the first year of employment; 3) the file and ECE-TRIS record for an employee hired on 9-25-16 contained evidence of Pediatric Abusive Head Trauma training being completed on 10-11-17. This date is not within the first year of employment as required.

**Inspection Report**

**Programming**

**Not In Compliance**

**360 - Electronic Viewing/Listening Devices**

**Not In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

**(4) The child-care center shall provide a daily planned program:**

**(d) That offers a variety of creative activities including the following:**

**12. Use of electronic viewing and listening devices if the:**

- a. Material is appropriate to the child using the equipment;**
- b. Material does not include any violence, adult content viewing, or inappropriate language;**
- c. Viewing or individual listening is limited to two (2) hours per day;**
- d. Viewing or listening is discussed with parents prior to viewing or listening; and**
- e. Viewing or listening is designed as an educational tool.**

**(5) A child who does not wish to use the electronic devices during the planned program shall be offered other appropriate activities.**

**Findings:**

General: Based on Observation, it was found that the children in the cafeteria were watching "Jimmy Neutron" and the children in Room 401 were watching "Garfield Halloween." These television shows were not being used as an educational tool.

**395 - Electronic Viewing/Listening Planned Program**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(1) Electronic viewing and listening devices shall only be used in the center as a part of the child's planned program of activity described Section 2(4) of this administrative regulation.**

**Findings:**

General: Based on Observation, it was found that the children in the cafeteria were watching "Jimmy Neutron" and the children in Room 401 were watching "Garfield Halloween." Television time was not listed on the daily schedule and a schedule of daily activities was not available for review .

**Premises**

**In Compliance**

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**Not Applicable**

**Food Service**

**Not In Compliance**

**1050 - Menu**

**Not In Compliance**

**922 KAR 2:120. Section 9. Food and Meal Requirements.**

**(16) A weekly menu shall be:**

- (a) Prepared;**
- (b) Dated;**
- (c) Posted in advance in a conspicuous place;**
- (d) Kept on file for thirty (30) days; and**
- (e) Amended in writing with any substitutions on the day the meal is served.**

**Findings:**

General: Based on Observation, it was found that the posted snack menu was a two (2) week rotation that was not dated.

**Children's Records**

**In Compliance**

**Written Documentation**

**In Compliance**

**Posted Documentation**

**Not In Compliance**

**1155 - Posting Requirements**

**Not In Compliance**

**922 KAR 2:110. Section 2. General.**

**(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**

- (a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;**
- (d) A description of services provided by the child-care center, including:**
  - 1. Current rates for child care; and**
  - 2. Each service charged separately and in addition to the basic rate for child care;**
- (e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (f) Daily schedule.**

**Findings:**

General: Based on Observation, it was found that the statement of deficiencies issued for the relicensure survey conducted in 2016 was posted low on a bulletin board beside the director's desk. This area is not a conspicuous place, nor is it available for public inspection. The plan of correction for this same survey was not posted in the facility.

**Inspection Report**

**1165 - Daily Activities**

**Not In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**

**(1) Effective with the adoption of this administrative regulation, a director shall:**

**(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

**Findings:**

General: Based on Observation, it was found that a schedule of daily activities was not posted in either classroom.

**Animals**

**Not Applicable**

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Signature of  
Provider/Representative

Title

Date