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Inspection Report

Provider Name: Harvey Browne Preschool	Provider Information	CLR No: L354117
Provider Address: 311 Browns Lane, Louisville, KY, 40207	Provider Type: LICENSED TYPE I	Capacity: 180
Owner(s): Harvey Browne Memorial Presbyterian Church, Inc.		Director(s): Bailey, Barbara Jean

Inspection Type: Renewal Application	Inspection Information	Inspection No: 217768
Date Initiated: 01/10/2017 9:41 AM	Date Concluded: 01/10/2017 1:05 PM	
	No. of Children Present: 120	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

300 - Background checks/left alone **Not In Compliance**

922 KAR 2:090. Section 6. License Issuance.
(5) An individual described in subsection (4) of this section shall:
(a) Submit to background checks described in paragraph (b) of this subsection;
(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
 2. Criminal records check required by KRS 199.896(19);
 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
 4. An address check of the Sex Offender Registry; and
(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:
 General: Based on Review of Documentation, Interview and Observation, the child care center failed to maintain employee records in accordance with regulations. Review of staff files revealed the staff member hired 8/1/16 listed a North Carolina address on her Child Abuse & Neglect Check (CAN) signed 4/25/16. Continued review of staff files revealed a North Carolina Criminal Records Check (CRC) was not presented for review at the time of survey for the staff member hired 8/1/16. Interview with director revealed the center did not complete a North Carolina CRC for this staff member. Observation revealed the staff member hired 8/1/16 did not work alone with children during the survey.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service	In Compliance

Inspection Report

Children's Records

In Compliance

Written Documentation

Not In Compliance

1095 - Daily Attendance Records

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;

Findings:

General: Based on Review of Documentation and Interview, the child care center failed to maintain written documentation in accordance with regulations. Review of attendance records in the Turtle and Bear Rooms for 1/10/16 revealed the departure times for thirty-five (35) children had been documented in advance for 1/10/16. Interview with staff members and director revealed the staff normally document the time of departure in advance for the children who ride in the carpool line.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date