



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203

Adam Mather
INSPECTOR GENERAL

Phone: (502) 595-5781 Fax: (502) 595-5773
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Evergreen Christian Pre-School	Provider Information	CLR No: L358137
Provider Address: 311 1/2 N. Evergreen Road, Louisville, KY, 40243	Provider Type: LICENSED TYPE I	Capacity: 120
Owner(s): Evergreen Christian Pre-school, LLC		Director(s): Hill, Samantha Suzanne

Inspection Type: Renewal Application	Inspection Information	Inspection No: 319716
Date Initiated: 02/14/2022 9:03 AM	Date Concluded: 02/14/2022 2:40 PM	
	No. of Children Present: 51	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
180 - Plan of Correction/15 days	Not In Compliance
Findings:	
A PLAN OF CORRECTION WAS DUE ON 05/14/2022 AND AS OF 06/07/2022, THE PLAN OF CORRECTION HAS NOT BEEN RECEIVED.	
225 - Licensee Responsibility	Not In Compliance
922 KAR 2:090. Section 8. General.	
(1) A licensee shall:	
(a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and	
(b) Protect and assure the health, safety, and comfort of each child.	
Findings:	
General: Observation of the leaper room, wise owl room, monkey room and the entry foyer revealed there were electrical outlets that did not contain a protective cover.	
Director Requirements	Not In Compliance
360 - Staff Evaluation	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities.	
(1) A director shall:	
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings:	
General: Upon request, a current written staff evaluation was not presented for review for staff members with the hire dates 09/08/2014 and 10/01/2015.	

Inspection Report

Employee Records

Not In Compliance

405 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (1) Child-care center staff:
- (b) Shall provide, prior to employment and every two (2) years thereafter:
 - 1. A statement from a health professional that the individual is free of active tuberculosis; or
 - 2. A copy of negative tuberculin results.

Findings:

General: Upon request, a statement from a health professional stating that a staff member with the hire date 11/14/2019 is free of tuberculosis; or a copy of a negative tuberculin results was not presented for review.

410 - CPR/First Aid Coverage

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:
 - (a) Infant and child cardiopulmonary resuscitation; and
 - (b) Infant and child first aid.
- (4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:
 - (a) Adult cardiopulmonary resuscitation; and
 - (b) First aid.
- (5) Cardiopulmonary resuscitation (CPR) and first aid training shall be in addition to the fifteen (15) clock hours requirement in subsection (16) of this section.

Findings:

General: Review of employee files revealed there was one (1) staff member certified in cabinet-approved first aid and cardiopulmonary resuscitation. Upon request, a staff schedule was not presented for review to verify that at least one (1) staff member certified in first aid and cardiopulmonary resuscitation is scheduled to be present during all hours that the child care center is in operation.

415 - CPR/First Aid Required Training

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (8) Each center shall ensure that every staff member has received training on first aid and cardiopulmonary resuscitation (CPR).

Findings:

Upon request, verification was not presented that a staff member with the hire date 11/04/2019 had obtained the required first aid and cardiopulmonary resuscitation training.

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
 - (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
 - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Review of presented staff files revealed there was not verification of fifteen (15) hours of cabinet approved early care and education training for staff members with the hire dates 11/21/2016 and 11/04/2019. Review of the Early Care and Education Training Records Information System (ECE-TRIS) report did not verify that the training hours had been completed. Continued review of presented staff files revealed there was not verification that staff members with the hire dates 11/04/2019 and 01/17/2016 had completed one and one half (1 ½) hours of pediatric abusive head trauma training once every five (5) years. Review of the ECE-TRIS report did not verify that the training had been completed.

Programming

In Compliance

Premises

Not In Compliance

565 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (7) The following shall be inaccessible to a child in care:
 - (a) Toxic cleaning supplies, poisons, and insecticides;
 - (b) Matches, cigarettes, lighters, and flammable liquids; and
 - (c) Personal belongings and medications of staff.

Findings:

General: Observation of the wise owl room revealed there was a purse hanging from a chair. Interview with a staff member revealed the purse belonged to the staff member.

Inspection Report

585 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:
 - (a) Suitable for the purpose intended;
 - (b) Kept clean and in good repair;

Findings:

General: Observation of the leaper room revealed the doorknob latch on the half (1/2) wooden door did not have contact with the strike plate. Therefore, the door would not stay closed.

605 - Building Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (5) The building shall be constructed to ensure the:
 - (a) Building is:
 - 1. Dry;
 - 2. Ventilated; and
 - 3. Well lit, including clean light fixtures that are:
 - a. In good repair in all areas; and
 - b. Shielded or have shatter-proof bulbs installed; and
 - (b) Following are protected:
 - 1. Windows;
 - 2. Doors;
 - 3. Stoves;
 - 4. Heaters;
 - 5. Furnaces;
 - 6. Pipes; and
 - 7. Stairs.

Findings:

General: Observation of the child care center revealed the following:

1. The three (3) light bulbs in the infant room bathroom were not shielded. Interview with the staff in-charge did not verify that the light bulbs were shatter proof.
2. There was a hole in the bathroom door in the infant room.
3. The bathroom light in the wise owl room was not working properly. However, there was a string of orange lights that were hanging from the ceiling causing the bathroom to be very dimly lit.

625 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Observation of the child care center revealed the following:

1. In the leaper room the wall under a window was chipping paint and drywall exposing the metal flashing.
2. In the leaper room an area of the wall and ceiling was peeling drywall tape and paint.
3. In the bee room there was a hole in the wall and adjacent to the hole was a sharp pointed piece of metal protruding from the wall that was accessible to the children.
4. In the wise owl room there was a hole in the wall behind the entry door.
5. In the wise owl room there were multiple ceiling tiles that contained brown stains, indicative of water damage.
7. In the monkey room there were multiple ceiling tiles that contained brown stains, indicative of water damage.

Hygienic Practices

In Compliance

Inspection Report

First Aid/Medication

Not In Compliance

760 - First Aid Supplies

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(1) First aid supplies shall:

- (a) Be available to provide prompt and proper first aid treatment;
- (b) Be stored out of reach of a child;
- (c) Be periodically inventoried to ensure the supplies have not expired;
- (d) If reusable, be:
 - 1. Sanitized; and
 - 2. Maintained in a sanitary manner; and
- (e) Include:
 - 1. Liquid soap;
 - 2. Adhesive bandages;
 - 3. Sterile gauze;
 - 4. Medical tape;
 - 5. Scissors;
 - 6. A thermometer;
 - 7. Flashlight;
 - 8. Cold pack;
 - 9. First aid book;
 - 10. Disposable gloves; and
 - 11. A cardiopulmonary resuscitation mouthpiece protector.

Findings:

General: Upon request, a cardiopulmonary resuscitation mouthpiece protector was not presented for review.

775 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(6) Medication, including refrigerated medication, shall be:

- (a) Stored in a separate and locked place, out of the reach of a child unless the medication is:
 - 1. A first aid supply and is maintained in accordance with subsection (1) of this section;
 - 2. Diaper cream, sunscreen, or toothpaste. Diaper cream, sunscreen, or toothpaste shall be inaccessible to a child;
 - 3. An epinephrine auto-injector. A licensed child-care center shall comply with KRS 199.8951 and 311.646, including:
 - a. An epinephrine auto-injector shall be inaccessible to a child;
 - b. A child-care center shall have at least one (1) person onsite who has received training on the administration of an epinephrine auto-injector if the child-care center maintains an epinephrine auto-injector;
 - c. A child-care center shall seek emergency medical care for a child if an auto-injector is administered to the child; and
 - d. A child-care center shall report to the child's parent and the cabinet in accordance with 922 KAR 2:090, Section 13(1)(b) if an epinephrine auto-injector is administered to a child; or
 - 4. An emergency or rescue medication for a child in care, such as medication to respond to diabetic or asthmatic condition, as prescribed by the child's physician. Emergency or rescue medication shall be inaccessible to a child in care;
- (b) Kept in the original bottle; and
- (c) Properly labeled.
- (7) Medication shall not be given to a child if the medication's expiration date has passed.

Findings:

General: Observation of the first aid supply containers that were presented for review revealed the following medication was stored inside the containers that were not locked or in a locked area; First Aid Burn Cream, Medique Diphen (Benadryl), Hydrocortisone Cream, Non-Aspirin tablets and Providone Iodine Prep Pads.

Outdoor Play Area

Not In Compliance

800 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(21) A protective surface shall:

- (a) Be provided for outdoor play equipment used to:
 - 1. Climb;
 - 2. Swing; and
 - 3. Slide; and
- (b) Have a fall zone equal to the height of the equipment.

Findings:

General: Observation of the preschool/school age outside playground revealed there was a tire swing that did not contain sufficient protective surfacing under it, as the ground was visible. Observation of the toddler outside playground revealed there was one (1) plastic red slide and one (1) plastic pink slide that did not contain sufficient protective surfacing under and around the foot of the slide.

Inspection Report

805 - Fence Construction

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(24) Fences shall be:

- (a) Constructed of safe material;
- (b) Stable; and
- (c) In good condition.

Findings:

General: Observation of the preschool/school age outside playground revealed the following:

- 1. The fence was leaning; therefore, it was not stable.
- 2. The fence had numerous wooden planks that were broken leaving holes in the bottom portion of the fence.
- 3. An area of the fence had separated from the wooden frame exposing four (4) rusted nails that were accessible to the children.
- 4. The fence had numerous wooden planks that were rotted leaving sharp pointed edges on the bottom of the fence.

Equipment

Not In Compliance

860 - Toys/Furniture

Not In Compliance

922 KAR 2:120. Section 13. Toys and Furnishings.

(1) All toys and furniture contacted by a child shall be:

- (a) Kept clean and in good repair; and
- (b) Free of peeling, flaking, or chalking paint.

Findings:

General: Observation of the child care center revealed the following:

- 1. In the bee room there was a wooden step leading up into a loft that was missing a piece of wood causing a nail to be exposed. The nail was accessible to the children.
- 2. In the bee room there was an enamel bathtub that was cut in half and was being used as a sitting area for the children that contained sharp edges on top left and top right side of the bathtub. There was also an area on the bottom portion of the bathtub that also, contained a sharp edges.
- 3. In the bee room there was a table in the science center that was chipping white paint.
- 4. In the wise owl room there were two (2) blue wooden shelves and a white and green table that was chipping paint.
- 5. In the monkey room there was a yellow wooden child size chair was chipping paint.
- 6. In the monkey room there was a green wooden child size chair that was cracked and broken.

865 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 13. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:

- (a) Be clean, safe, and in good repair;
- (b) Meet the physical, developmental needs, and interests of children of different age groups;
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and
- (d) Be designed to guard against entrapment or situations that may cause strangulation.

Findings:

General: Observation of the child care center revealed the following:

- 1. On the preschool/school age outside playground a yellow metal fire truck was rusted and chipping paint in multiple areas.
- 2. On the preschool/school age outside playground a wooden climbing structure contained an area that was rotted, leaving the area splintered and pointed.
- 3. In the entry way foyer there was a large area rug that was curled and frayed.

Transportation

In Compliance

Kitchen Requirements

Not In Compliance

1055 - Kitchen Equipment Clean and Sanitary

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(7) The following shall be clean and sanitary:

- (a) Eating and drinking utensils;
- (b) Kitchenware;
- (c) Food contact surfaces of equipment;
- (d) Food storage utensils;
- (e) Food storage containers;
- (f) Cooking surfaces of equipment; and
- (g) Nonfood contact surfaces of equipment.

Findings:

General: Observation of the child care center kitchen revealed the following:

- 1. The microwave contained a build-up of dried food particles.
- 2. The refrigerator contained dried food particles and a sticky substance inside two (2) of the bottom drawers and on the bottom shelf.
- 3. The refrigerator freezer contained a build-up of dried food particles on the bottom shelf.

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

Not Applicable

1250 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
- (b) A written record for each child:**
 - 1. Completed and signed by the child's parent;**
 - 2. Retained on file on the first day the child attends the child-care center; and**
 - 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Review of presented children's files revealed the following:

- 1. One (1) file for a child with the enrollment date 08/11/2020 did not contain information for a family physician.
- 2. Three (3) files for children with the enrollment dates; 10/19/2016, 02/04/2017 and 08/08/2019 did not contain a preferred hospital.

Written Documentation

Not In Compliance

1260 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

- (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(2)(U).**

Findings:

General: Upon request, a current written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care was not presented for review. The document presented for review was dated 2018.

1265 - Policies and Procedures

Not In Compliance

922 KAR 2:090. Section 8. General.

- (4) Program policies and procedures shall:**
- (a) Be in writing; and**
 - (b) Include:**
 - 1. Staff policies;**
 - 2. Job descriptions;**
 - 3. An organization chart;**
 - 4. Chain of command; and**
 - 5. Other procedures necessary to ensure implementation of:**
 - a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;**
 - b. 922 KAR 2:120, Child-care center health and safety standards;**
 - c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and**
 - d. This administrative regulation.**

Findings:

General: Upon request, a copy of the job description for the director and assistant director was not presented for review on the day of the inspection.

1275 - Staff Schedule

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
- (d) A written schedule of staff working hours;**

Findings:

General: Upon request, a current written staff schedule was not presented for review on the day of the inspection.

1280 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
- (f) A written annual plan for child-care staff professional development;**

Findings:

General: Upon request, a current written professional development plan was not presented for review for the staff members with the hire dates 09/08/2014 and 10/01/2015.

Inspection Report

1285 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Upon request, a written record of quarterly practiced lockdown drills detailing the date, time, and children who participated was not presented for the third (3rd) and fourth (4th) quarters of 2021.

1305 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(12) A fire drill shall be:

- (a) Conducted during hours of operation at least monthly; and**
- (b) Documented.**

(13) An earthquake drill, shelter-in-place or lockdown drill, and tornado drill shall be:

- (a) Conducted during hours of operation at least quarterly; and**
- (b) Documented.**

Findings:

Upon request, verification that lockdown drills had been conducted and documented for the third (3rd) and fourth (4th) quarter of 2021 was not presented for review.

Posted Documentation

Not In Compliance

1320 - Disaster Course of Action

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;

Findings:

General: Upon request, a written plan and diagram outlining the course of action in the event of a natural or manmade disaster was not presented for review on the day of the inspection.

Animals

Not Applicable

Signature of Provider/Representative

Title

Date