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Inspection Report

Provider Name: Evergreen Christian Pre-School	Provider Information	CLR No: L358137
Provider Address: 311 1/2 N. Evergreen Road, Louisville, KY, 40243	Provider Type: LICENSED TYPE I	Capacity: 120
Owner(s): Evergreen Christian Pre-school, Llc		Director(s): Thomas, Lisa Ann

Inspection Type: Renewal Application	Inspection Information	Inspection No: 217298
Date Initiated: 10/24/2016 8:20 AM	Date Concluded: 10/24/2016 2:20 PM	
	No. of Children Present: 68	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

260 - Staff Evaluation **Not In Compliance**

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.
(1) Effective with the adoption of this administrative regulation, a director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on Review of Documentation, and interview, the child care center director failed to assure compliance with regulatory requirements. Review of presented staff files revealed there was not a staff evaluation for a staff member with the hire date 4/4/13 on file. Interview with the staff in charge revealed she was unable to locate document at the time of the survey.

275 - Caregiver Alone **Not In Compliance**

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.
(1) Effective with the adoption of this administrative regulation, a director shall:
(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;

Findings:

General: Based on Observation, review of documentation and interview, the child care center director failed to assure compliance with regulatory requirements. Observation of the Wise Owl room at 9:39 am revealed a staff member with the hire date 8/12/15 to be the sole care giver for fourteen (14) children. Observation throughout the survey revealed she continued to be alone with children. Review of presented staff files revealed the staff member with the hire date 8/12/15 had lived out of the state of Kentucky in the last five (5) years according to the information submitted on the child abuse and neglect form. Continued review of the staff file for the staff member with the hire date 8/12/15 revealed there was not an out of state background check on file at the time of the survey. Interview with the staff in charge revealed she was unable to locate the document at the time of the survey.

Inspection Report

Employee Records

Not In Compliance

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

- 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
- 2. Criminal records check required by KRS 199.896(19);
- 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
- 4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Observation, review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Observation of the Wise Owl room at 9:39 am revealed a staff member with the hire date 8/12/15 to be the sole care giver for fourteen (14) children. Observation throughout the survey revealed she continued to be alone with children. Review of presented staff files revealed the staff member with the hire date 8/12/15 had lived out of the state of Kentucky in the last five (5) years according to the information submitted on the child abuse and neglect form. Continued review of the staff file for the staff member with the hire date 8/12/15 revealed there was not an out of state background check on file at the time of the survey. Interview with the staff in charge revealed she was unable to locate the document at the time of the survey.

Review of presented staff files revealed a criminal records check was not submitted by the end of the first day of employment for a staff member with the hire date 10/1/15.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or
- 2. A copy of negative tuberculin results.

Findings:

General: Based on Review of Documentation, and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of presented staff files revealed four (4) staff members with the hire dates; 1/17/06, 8/24/14, 9/8/14, 4/4/13 did not have written documentation from a health care professional to verify that the individual was free from active TB. Interview with the staff in charge revealed she was unable to locate the documents at the time of the survey.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;

(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, and Interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of presented staff files revealed staff members with the hire dates; 9/8/14 and 4/4/13 did not complete Fifteen (15) hours of cabinet-approved early care and education training. Review of ECE TRIS report confirmed the training hours were not completed.

Review of presented staff files revealed staff members with the hire dates; 4/11/16, 8/12/15 and 10/1/15 did not complete six (6) hours of cabinet-approved orientation within ninety (90) days of employment. Interview with staff in charge revealed she was unable to locate the documents at the time of the survey.

Programming

Not In Compliance

410 - Infant/Toddler Combined with Older Children

Not In Compliance

922 KAR 2:120. Section 5. Infant and Toddler Play Requirements.

(2) Except in accordance with subsection (3) of this section, an infant or toddler shall participate in an activity with an older child for no more than one (1) hour per day.

Findings:

General: Based on Observation, interview and review of documentation, the child care center failed to comply with regulatory programming requirements. Observation of the leapers room at 8:40 am revealed six (6) children in care. Interview with the staff member revealed the ages of children in care were one-and-two-years-old. Observation of the leapers room after lunch revealed six (6) children in care. Interview with the staff member revealed the ages of children in care were one-and-two-years-old. Interview with the staff in charge revealed she was unaware that older children can only be combined with infants and toddlers for one (1) hour of the day.

Premises

Not In Compliance

480 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(1) The premises shall be:

(a) Suitable for the purpose intended;

(b) Kept clean and in good repair;

Findings:

General: Based on Observation, and interview, the child care center failed to maintain the premises in accordance with regulatory requirements. Observation of the buckaroo bathroom located on the left revealed a large number of cobwebs. Interview with the staff in charge revealed she acknowledged the deficiency after the surveyor pointed out the cobwebs.

500 - Building Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(5) The building shall be constructed to ensure the:

(a) Building is:

- 1. Dry;**
- 2. Adequately heated;**
- 3. Ventilated; and**
- 4. Well lit, including clean light fixtures that are:**
 - a. In good repair in all areas; and**
 - b. Shielded or have shattered proof bulbs installed; and**

(b) Following are protected:

- 1. Windows;**
- 2. Doors;**
- 3. Stoves;**
- 4. Heaters;**
- 5. Furnaces;**
- 6. Pipes; and**
- 7. Stairs.**

Findings:

General: Based on Observation, the child care center failed to maintain the premises in accordance with regulatory requirements. Observation of the monkey room bathroom located on the left revealed two (2) light bulbs not shielded at the time of the survey. Interview with the staff in charge revealed she acknowledged the deficiency.

520 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on Observation, and interview, the child care center failed to maintain the premises in accordance with regulatory requirements. Observation of the buckaroo bathroom on the right revealed two (2) holes in the wall exposing the dry wall material. Observation of the busy bees room revealed eight (8) cracked floor tiles.

Hygienic Practices

Not In Compliance

595 - Child Personal Care/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(4) A child shall:

- (a) Be helped with personal care and cleanliness based upon their developmental skills; and**
- (b) Wash his or her hands with liquid soap and warm running water:**
 - 1. a. Upon arrival at the center; or**
 - b. Within thirty (30) minutes of arrival for school-age children;**
 - 2. Before and after eating or handling food;**
 - 3. After toileting or diaper change;**
 - 4. After handling animals;**
 - 5. After wiping or blowing nose;**
 - 6. After touching items soiled with body fluids or wastes; and**
 - 7. After outdoor or indoor play time.**

Findings:

General: Based on Observation, and interview, the child care center failed to comply with hygienic practice in accordance with regulatory requirements. Observation of the commons area revealed a child upon arrival went to join children in a activity without washing his hands. Interview with a staff member revealed she was unaware that the child had not washed his hands upon arrival.

600 - Staff Hygiene/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(5) Staff shall:

- (a) Maintain personal cleanliness;**
- (b) Conform to hygienic practices while on duty; and**
- (c) Wash their hands with liquid soap and running water:**
 - 1. Upon arrival at the center;**
 - 2. After toileting or assisting a child in toileting;**
 - 3. Before and after diapering each child;**
 - 4. After wiping or blowing a child's or own nose;**
 - 5. After handling animals;**
 - 6. After caring for a sick child;**
 - 7. Before and after feeding a child or eating;**
 - 8. Before dispensing medication; and**
 - 9. If possible, before administering first aid.**

Findings:

General: Based on Observation, the child care center failed to comply with hygienic practice in accordance with regulatory requirements. Observation of the monkey room revealed a staff member who applied to soap to her hands then ran her hands under water for eight (8) seconds; therefore she did not conform to hygienic practices for properly washing her hands.

Inspection Report

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

695 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(21) A protective surface shall:

(a) Be provided for outdoor play equipment used to:

- 1. Climb;**
- 2. Swing; and**
- 3. Slide; and**

(b) Have a fall zone equal to the height of the equipment.

Findings:

General: Based on Observation, and interview, the child care center failed to maintain an outdoor play area in accordance with regulatory requirements. Observation of the large playground revealed a tire swing where the ground under it was exposed; therefore the swing did not have sufficient protective surfacing under it. Observation of the toddler playground revealed a blue little tikes slide with no protective surfacing at the time of the survey. Interview with the staff in charge revealed she was unaware that there was no protective surfacing under the little tikes slide.

700 - Fences

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(23) Fences shall be:

- (a) Constructed of safe material;**
- (b) Stable; and**
- (c) In good condition.**

Findings:

General: Based on Observation, the child care center failed to maintain an outdoor play area in accordance with regulatory requirements. Observation of the playground fence revealed protruding nails on the back fence. Continued observation of the playground fence revealed a protruding screw on the back left side of the fence. Observation of the toddler playground revealed protruding nails from the bottom section of the fence.

Equipment

In Compliance

Transportation

Not In Compliance

785 - Requirements for Transportation Services

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(2) A center providing or arranging transportation service shall:

- (a) Be licensed and approved by the cabinet or its designee prior to transporting a child;**
- (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and**
- (c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.**

Findings:

General: Based on Review of Documentation, and interview, the child care center failed to comply with regulatory requirements regarding transportation. Review of presented documentation revealed the child care center did not have written transportation policies and procedures for review at the time of the survey. Interview with the staff in charge revealed she was unable to locate the documentation at the time of the survey.

Food Service

Not In Compliance

925 - Food Service Permit

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(2) A child-care center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.

Findings:

General: Based on Review of Documentation, and interview, the child care center failed to maintain food service in accordance with regulatory requirements. Review of presented documentation revealed the child care center did not have a food service permit for review. Interview with the staff in charge revealed she was unable to locate the document at the time of the survey.

985 - Milk Requirements

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(3) A serving of milk shall consist of:

- (a) Breast milk or iron-fortified formula for a child age birth to twelve (12) months;**
- (b) Pasteurized whole milk for children ages twelve (12) months to twenty-four (24) months; or**
- (c) Pasteurized low fat one (1) percent or fat-free skim milk for children ages twenty-four (24) months to school-age.**

Findings:

General: Based on Observation, review of documentation and interview, the child care center failed to maintain food service in accordance with regulatory requirements. Observation of the refrigerator in the leapers room revealed milk. Review of the milk label revealed it was whole milk. Interview with a staff member revealed the whole milk was served to the two-year-old children in the room for lunch.

Inspection Report

1050 - Menu

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(16) A weekly menu shall be:

- (a) Prepared;
- (b) Dated;
- (c) Posted in advance in a conspicuous place;
- (d) Kept on file for thirty (30) days; and
- (e) Amended in writing with any substitutions on the day the meal is served.

Findings:

General: Based on Review of Documentation, the child care center failed to maintain food service in accordance with regulatory requirements. Review of presented posted documents revealed the child care center did not have a menu prepared in advance and posted in a conspicuous place.

Children's Records

In Compliance

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date