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Inspection Report

Provider Name: Clear Creek Head Start	Provider Information	CLR No: L358086
Provider Address: 279 Chapel Hill Road, Shelbyville, KY, 40065	Provider Type: LICENSED TYPE I	Capacity: 42
Owner(s): Ohio Valley Educational Cooperative		Director(s): Fithian, Kimberly Ann

Inspection Type: Renewal Application	Inspection Information	Inspection No: 220380
Date Initiated: 08/29/2017 8:00 AM	Date Concluded: 08/29/2017 11:30 AM	
	No. of Children Present: 20	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

340 - Training **Not In Compliance**

922 KAR 2:110. Section 5. Staff Requirements.
(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files and ECE-TRIS report revealed one (1) staff member with hire date 8/23/10 had completed Pediatric Abusive Head Trauma training PAHT on 8/14/12. Interview with director revealed the staff member hired 8/23/10 had not completed Pediatric Abusive Head Trauma training PAHT training after 8/14/12. Therefore the PAHT training completed on 8/14/12 was no longer current as it was older than five years.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Food Service	In Compliance
Children's Records	In Compliance

Inspection Report

Written Documentation

Not In Compliance

1095 - Daily Attendance Records

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;

Findings:

General: Based on observation, review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulations. Observation of the center at 8:00am on 8/29/17 revealed twenty (20) children were present; however, review of attendance records for 8/29/17 revealed sixteen (16) children were signed in. Interview revealed this information was not documented on 8/29/17.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date