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**Inspection Report**

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|--|---------------------------------------|---------------------------------------|
| <b>Provider Name:</b> Busy Bees Daycare                          | <b>Provider Information</b>           | <b>CLR No:</b> L358005                |
| <b>Provider Address:</b> 814 N. Main St., Burkesville, KY, 42717 | <b>Provider Type:</b> LICENSED TYPE I | <b>Capacity:</b> 25                   |
| <b>Owner(s):</b> Morgan, Betty Lou                               |                                       | <b>Director(s):</b> Morgan, Betty Lou |

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| <b>Inspection Type:</b> Renewal Application | <b>Inspection Information</b>              | <b>Inspection No:</b> 244485 |
| <b>Date Initiated:</b> 05/22/2018 10:53 AM  | <b>Date Concluded:</b> 05/22/2018 12:30 PM |                              |
|   | <b>No. of Children Present:</b> 15         |                              |

| Inspection Report  |                          |
|--|--------------------------|
| <b>Background Checks</b>   | <b>In Compliance</b>     |
| <b>Supervision</b>   | <b>Not In Compliance</b> |
| <b>90 - Children Supervised</b>  | <b>Not In Compliance</b> |
| <b>922 KAR 2:120. Section 2. Child Care Services.</b><br><b>(3)(a) Each center shall maintain a child-care program that assures each child will be:</b><br><b>1. Provided with adequate supervision at all times by a qualified staff person who ensures the child is:</b><br><b>a. Within scope of vision and range of voice; or</b><br><b>b. For a school-age child, within scope of vision or range of voice;</b>   |                          |
| <b>Findings:</b><br>General: Based on observation and interview, the surveyor found that three (3) children between seven-years-old and nine-years-old were in the School-Age Classroom alone in a room without supervision. The surveyor observed that the children were alone in the School-Age Classroom for approximately ten (10) minutes while the surveyor completed the inspection of the Preschool Classroom, School-Age Classroom, and Toddler Classroom. Upon interview, the Director stated that she had been supervising the School-Age Classroom and the Preschool Classroom as the school-age children were within hearing range.   |                          |
| <b>Staffing Requirements</b>   | <b>In Compliance</b>     |
| <b>General Administration</b>  | <b>In Compliance</b>     |
| <b>Director Requirements</b>   | <b>Not In Compliance</b> |
| <b>350 - Health, Safety, Comfort</b>   | <b>Not In Compliance</b> |
| <b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b><br><b>(1) A director shall:</b><br><b>(I) Assure the health, safety, and comfort of each child;</b>  |                          |
| <b>Findings:</b><br>General: Based on observation and interview, the following was found:<br>1. There were loose electrical cords from the wall mounted television dangling within reach of the preschool age children presenting a safety risk. The Director was not aware that the electrical cords presented a safety risk to the children.<br>2. The television in the School-Age classroom was unsecured on a approximate three (3) foot shelf. The Director was aware that the television needed to be secured to the shelf.<br>3. There was loose plastic tag on the second shelf of the changing table in the Nursery Classroom. The tag was accessible to the children and presented a choking hazard. Staff were not aware that the tag was on the shelf.<br>4. There were mice droppings along the wall and in the corners of the Nursery Classroom. Staff stated that they were not aware of the mice droppings and that they had not observed any mice inside the center. |                          |

**Inspection Report****Employee Records****Not In Compliance****385 - Personnel File****Not In Compliance****922 KAR 2:090. Section 9. Records.****(1) A child-care center shall maintain:****(e) A current personnel file for each child-care center staff person to include:**

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**
- 5. The results of background checks conducted in accordance with 922 KAR 2:280;**

**Findings:**

General: Based on review of documentation and interview, the surveyor found that a staff file (DOH: 6/1/17) did not contain documentation of the original Child Abuse/Neglect background check or the original criminal record check. The Director stated that she may have taken them out when reviewing the file; however, she did not locate them at time of inspection.

**410 - Training****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on review of documentation, review of ECE-TRIS, and interview, the following was found:

1. Three (3) staff files (DOH: 2/18/17, 3/18/17, 4/30/09) did not contain documentation of having completed Pediatric Abusive Head Trauma Training (PAHT). Review of ECE-TRIS, revealed that PAHT had not been completed by the staff. Upon interview, the Director was not aware that the staff members had not completed PAHT training.
2. A staff file (DOH: 2/18/17) did not contain documentation of completing six (6) hours of cabinet approved orientation training. Review of ECE-TRIS, revealed that orientation training had not been completed.
3. A staff file (DOH: 3/18/17) contained documentation of completing six (6) hours of cabinet approved orientation training on 4/17/18. Review of ECE-TRIS, revealed that orientation training was completed on 4/17/18; therefore, the training had not been completed timely.
4. A staff file (DOH: 5/28/13) did not contain documentation of completing six (6) hours of cabinet approved orientation training. Review of ECE-TRIS, revealed that orientation training had not been completed.

The Director reported that she was aware that one (1) staff member's orientation was not completed timely; however, she had thought the other staff members had obtained orientation training as required.

**Programming****Not In Compliance****420 - Program of Activities Followed****Not In Compliance****922 KAR 2:120. Section 2. Child Care Services.****(4) The child-care center shall provide a daily planned program:**

- (a) Posted in writing in a conspicuous location with each age group and followed;**
- (b) Of activities that are individualized and developmentally appropriate for each child served;**
- (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and**
- (d) Unless the child-care center is a before- or after-school program that operates part day or less, that offers a variety of creative activities**

**including the following:**

- 1. Art or music;**
- 2. Math or numbers;**
- 3. Dramatic play;**
- 4. Stories and books;**
- 5. Science or nature;**
- 6. Block building or stacking;**
- 7. Tactile or sensory activity;**
- 8. Multi-cultural exposure;**
- 9. Indoor or outdoor play in which a child makes use of both small and large muscles;**
- 10. A balance of active and quiet play, including group and individual activity;**
- 11. An opportunity for a child to:**
  - a. Have some free choice of activities;**
  - b. If desired, play apart from the group at times;**

**Findings:**

General: Based on observation and interview, the surveyor found that there was not a lesson plan posted for the School-Age Classroom and there was no programming activities being conducted with the school-age children. The Director reported that the schools summer break had just started and the preschool lesson plan was being utilized for the school-age children.

| Inspection Report  |                   |
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| Premises   | Not In Compliance |
| <b>520 - Inaccessible Items</b>  | Not In Compliance |
| <b>922 KAR 2:120. Section 3. General Requirements.</b><br><b>(7) The following shall be inaccessible to a child in care:</b><br><b>(a) Toxic cleaning supplies, poisons, and insecticides;</b><br><b>(b) Matches, cigarettes, lighters, and flammable liquids; and</b><br><b>(c) Personal belongings and medications of staff.</b>   |                   |
| <b>Findings:</b><br>General: Based on observation and interview, the surveyor found that a can of disinfectant spray was located on a shelf in the Toddler Classroom where it was accessible to the children. The disinfectant spray had a warning label stating it should be kept out of the reach of children. Staff were not aware that the disinfectant spray should not be accessible to the children.                                |                   |
| Hygienic Practices   | Not In Compliance |
| <b>685 - Diaper Changing Area/Surface</b>  | Not In Compliance |
| <b>922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.</b><br><b>(10) When a child is diapered, the child shall:</b><br><b>(b) Be placed on a surface that is:</b><br><b>1. Clean;</b><br><b>2. Padded;</b><br><b>3. Free of holes, rips, tears, or other damage;</b><br><b>4. Nonabsorbent;</b><br><b>5. Easily cleaned; and</b><br><b>6. Free of any items not used for diaper changing.</b>                        |                   |
| <b>Findings:</b><br>General: Based on observation and interview, the surveyor found that the diaper changing table in the Nursery Classroom had crumbs and debris on all three (3) shelves. Staff stated that all large furniture and equipment are wiped down daily.  |                   |
| First Aid/Medication   | In Compliance     |
| Outdoor Play Area  | In Compliance     |
| Equipment  | Not In Compliance |
| <b>815 - Toys/Furniture</b>  | Not In Compliance |
| <b>922 KAR 2:120. Section 11. Toys and Furnishings.</b><br><b>(1) All toys and furniture contacted by a child shall be:</b><br><b>(a) Kept clean and in good repair; and</b><br><b>(b) Free of peeling, flaking, or chalking paint.</b>  |                   |
| <b>Findings:</b><br>General: Based on observation and interview, the following was found:<br>1. The trash can lid in the Nursery Classroom was soiled and stained. Staff stated that the trash can lid is wiped down daily but not everything will come off as it is stained.<br>2. The two (2) high chairs in the Nursery Classroom had food crumbs and dried food on them. Staff stated that the high chairs are cleaned after each use. |                   |
| Transportation   | Not Applicable    |
| Food Service/Food Program  | In Compliance     |
| Food Service   | In Compliance     |
| Children's Records   | In Compliance     |
| Written Documentation  | Not In Compliance |
| <b>1170 - Professional Development</b>   | Not In Compliance |
| <b>922 KAR 2:090. Section 9. Records.</b><br><b>(1) A child-care center shall maintain:</b><br><b>(f) A written annual plan for child-care staff professional development;</b>   |                   |
| <b>Findings:</b><br>General: Based on review of documentation and interview, the surveyor found that a staff file (DOH: 6/1/07) did not contain an updated annual professional development plan. The Director stated that she thought she had updated all staff professional development plans.  |                   |

| Inspection Report   |                      |                   |
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|   | Posted Documentation | Not In Compliance |
| 1200 - Posting Requirements   |                      | Not In Compliance |
| <div>922 KAR 2:090. Section 8. General.<br/>(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:<br/>(a) The provider's preliminary or regular license;<br/>(b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;<br/>(c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;<br/>(d) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;<br/>(e) A description of services provided by the child-care center, including:<br/>1. Current rates for child care; and<br/>2. Each service charged separately and in addition to the basic rate for child care;<br/>(f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and<br/>(g) Daily planned program.</div> |                      |                   |
| <b>Findings:</b><br><br>General: Based on observation and interview, the surveyor found that the consumer product safety flyer was not posted anywhere in the center. Upon interview, the Director was not aware that the flyer was not posted.   |                      |                   |
| 1220 - Diapering/Handwashing  |                      | Not In Compliance |
| <div>922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.<br/>(9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.</div>  |                      |                   |
| <b>Findings:</b><br><br>General: Based on observation and interview, the surveyor found that the hand washing procedures were not posted at the changing area in the Nursery Classroom. Staff stated they thought the hand washing procedures were posted.  |                      |                   |
| Animals   |                      | In Compliance     |