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GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

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Inspection Report

Provider Name: Northern School Age Child Care	Provider Information	CLR No: L354093
Provider Address: 925 Hwy 177e, Butler, KY, 41006	Provider Type: LICENSED TYPE I	Capacity: 50
Owner(s): Pendleton County Board Of Education		Director(s): Wright, Darlene Murrell

Inspection Type: Renewal Application	Inspection Information	Inspection No: 290833
Date Initiated: 08/30/2019 2:00 AM	Date Concluded: 08/30/2019 4:08 PM	
	No. of Children Present: 15	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance

260 - Change of Director **Not In Compliance**

922 KAR 2:090. Section 12. Reports.
(3) A licensee shall report to the cabinet within one (1) week:
(a) Any resignation, termination, or change of director; and
(b) The name of the acting director who satisfies the requirements of Section 10 of this administrative regulation.

Findings:

General: Based on interview and review of documentation, the cabinet was not alerted to change of Director within one (1) week.

Director Requirements	In Compliance
Employee Records	Not In Compliance

385 - Personnel File **Not In Compliance**

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(e) A current personnel file for each child-care center staff person to include:
1. Name, address, date of birth, and date of employment;
2. Proof of educational qualifications;
3. Record of annual performance evaluation;
4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and
5. The results of background checks conducted in accordance with 922 KAR 2:280;

Findings:

General: Based on review of documentation, a staff member hired 10/1/1996 had a negative TB skin result on file that exceeded two years. The document on file expired 7/12/19.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance

Inspection Report

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

Not In Compliance

1150 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).

Findings:

General: Based on interview and review of documentation, the written plan to address emergency situations was not updated and submitted to local emergency management for the year of 2019. The last plan submitted was dated 9/6/17 for the 2018 year.

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, there was no professional development plan for four (4) employees hired: 1/9/2017, 10/1/1996, 9/8/2008, and 9/19/16.

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation, there was no written evidence presented at the time of the survey documenting that a fire drill was conducted in April or May of 2019.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date