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**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Good Shepherd Day School	<b>Provider Information</b>	<b>CLR No:</b> L354080
<b>Provider Address:</b> 544 Sayre Street, Lexington, KY, 40508	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 177(Bldg 1: 162;Bldg 2: 9)
<b>Owner(s):</b> The Good Shepherd Day School Corporation		<b>Director(s):</b> May, Rhonda

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 322185
<b>Date Initiated:</b> 08/18/2022 9:30 AM	<b>Date Concluded:</b> 08/18/2022 11:55 AM	
	<b>No. of Children Present:</b> 106	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

**405 - TB Verification** **Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

**(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation, the following was found:

- 1.) A staff member hired on 8/1/2022, did not have a TB test completed until 8/15/2022.
- 2.) A staff member hired on 8/2/2022, did not have a TB test completed until 8/15/2022.

**415 - CPR/First Aid Required Training** **Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

**(8) Each center shall ensure that every staff member has received training on first aid and cardiopulmonary resuscitation (CPR).**

**Findings:**

General: Based on review of documentation, a staff member (hire date: 8/15/2022) did not have evidence of completing the required CPR/First Aid training on file at the facility. A review of ECE-TRIS records supports the information found during the survey.

**435 - Training**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

**Findings:**

General: Based on review of documentation, the following was found:

- 1.) Two staff members (hire dates: 10/22/2018 and 8/1/2021) did not have evidence of completing 15 hours of annual early care and education training on file.
- 2.) A staff member hired on 2/1/2012, completed PAHT training on 3/3/2017; however, did not renew the training due 3/3/2022.
- 3.) A staff member hired on 8/12/2015, completed PAHT training on 3/3/2017; however, did not renew the training due 3/3/2022.
- 4.) A staff member hired 11/30/2021, did not take Orientation within three months of employment. The course was taken 6/25/2022.
- 5.) A staff member hired 2/18/2022, did not take Orientation within three months of employment. The course was taken 6/10/2022.

The ECE-TRIS system was reviewed and confirmed these findings.

**Programming**

**In Compliance**

**Premises**

**Not In Compliance**

**565 - Inaccessible Items**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

(7) The following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;
- (b) Matches, cigarettes, lighters, and flammable liquids; and
- (c) Personal belongings and medications of staff.

**Findings:**

General: Based on observation, in the Younger Two's room, a staff members purse was hanging on the classroom door, accessible to the children in care.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**Not Applicable**

**Kitchen Requirements**

**In Compliance**

**Food Service**

**In Compliance**

**Meal Planning/Center Provides Meals**

**In Compliance**

**Meal Planning/Center Does Not Provide Meals**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**In Compliance**

**Posted Documentation**

**Not In Compliance**

**1310 - Posting Requirements**

**Not In Compliance**

**922 KAR 2:090. Section 8. General.**

(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) The provider's preliminary or regular license;
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Web site as specified in KRS 199.897;
- (e) A description of services provided by the child-care center, including:
  1. Current rates for child care; and
  2. Each service charged separately and in addition to the basic rate for child care;
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and
- (g) Daily planned program.

**Findings:**

General: Based on observation, the daily planned program of activities (lesson plan) was not posted in two of the four-year-old classrooms.

Signature of Provider/Representative

Title

Date