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Inspection Report

Provider Name: Good Shepherd Day School	Provider Information	CLR No: L354080
Provider Address: 544 Sayre Street, Lexington, KY, 40508	Provider Type: LICENSED TYPE I	Capacity: 177(Bldg 1: 162;Bldg 2: 9)
Owner(s): The Good Shepherd Day School Corporation		Director(s): May, Rhonda

Inspection Type: Renewal Application	Inspection Information	Inspection No: 318081
Date Initiated: 08/26/2021 9:32 AM	Date Concluded: 08/26/2021 11:55 AM	
	No. of Children Present: 87	

Inspection Report	
Background Checks	Not In Compliance
20 - Out of state background checks	Not In Compliance
<p>922 KAR 2:280. Section 5. Checks of Other States.</p> <p>(1) In accordance with 45 C.F.R. 98.43(b)(3), a prospective child care staff member who resides in or has resided in another state within the last five (5) years shall:</p> <p>(a) Request from each state of current or prior residency, in accordance with the state's laws, policies, and procedures, with a courtesy notice to the cabinet:</p> <ol style="list-style-type: none"> 1. An in-state criminal records check by: <ol style="list-style-type: none"> a. Means of fingerprints for the state of residence; or b. Any means accepted by a state of prior residency; 2. A check of the state's sex offender registry or repository; and 3. A check of the state-based child abuse and neglect registry and database; and <p>(b) Direct results of the checks required in paragraph (a) of this subsection to the Department for Community Based Services, Division of Child Care, 275 East Main Street, 3C-F, Frankfort, Kentucky 40601.</p> <p>Findings:</p> <p>General: Based on review of documentation, one staff had listed a previous Illinois address within the past five years. There was no evidence of an out-of-state background checks on file at the facility, including criminal records, sex offender and child abuse/neglect. This staff member was hired on 3/16/2020. This staff member was not observed working alone during the renewal survey.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
145 - Zoning	Not In Compliance
<p>922 KAR 2:090. Section 6. License Issuance.</p> <p>(8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:</p> <p>(a) Provide written documentation from the local authority showing compliance with local zoning requirements;</p> <p>Findings:</p> <p>General: Based on observation and review of documentation, this regulatory requirement was not met. The facility did not have written documentation indicating that the center was zoned for child care.</p>	

Inspection Report		
Director Requirements		Not In Compliance
360 - Staff Evaluation		Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;		
Findings: General: Based on review of documentation, it was found that two staff did not have proof of an evaluation on file at the facility.		
Employee Records		Not In Compliance
400 - Educational Requirements		Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a: 1. High school diploma; 2. GED or qualifying documentation from a comparable educational entity; or 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;		
Findings: General: Based on review of documentation, it was found that one staff did not have proof of education on file at the facility. This staff member was hired on 8/01/2021.		
405 - TB Verification		Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (b) Shall provide, prior to employment and every two (2) years thereafter: 1. A statement from a health professional that the individual is free of active tuberculosis; or 2. A copy of negative tuberculin results.		
Findings: General: Based on review of documentation, it was found that four staff did not have documentation of negative TB results on file at the facility. These staff were hired on 10/22/2018, 10/05/2020, and two staff hired on 8/01/2021.		
435 - Training		Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following: (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program; (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years. (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.		
Findings: General: Based on review of documentation, it was found that six staff did not receive the required 15 hours of training. A review of ECE-TRIS supports this finding.		
Programming		In Compliance
Premises		In Compliance
Hygienic Practices		In Compliance
First Aid/Medication		In Compliance
Outdoor Play Area		In Compliance
Equipment		In Compliance
Transportation		In Compliance
Kitchen Requirements		In Compliance
Food Service		In Compliance
Meal Planning/Center Provides Meals		In Compliance
Meal Planning/Center Does Not Provide Meals		In Compliance

Inspection Report		
Children's Records		Not In Compliance
1250 - Enrollment Information		Not In Compliance
<div>922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (b) A written record for each child: 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;</div>		
Findings: General: Based on observation and review of documentation, this regulatory requirement was not met. One child's enrollment information was missing a physician's phone number, and the preferred hospital was also left blank.		
Written Documentation		Not In Compliance
1280 - Professional Development		Not In Compliance
<div>922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (f) A written annual plan for child-care staff professional development;</div>		
Findings: General: Based on review of documentation, it was found that two staff did not have proof of a professional development plan on file at the facility.		
Posted Documentation		Not In Compliance
1320 - Disaster Course of Action		Not In Compliance
<div>922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;</div>		
Findings: General: Based on observation, this regulatory requirement was not met. Building #2, that contained 5-6 year-old children, did not have a posted written plan of evacuation in the event of a natural or manmade disaster. The diagram was posted.		
Animals		In Compliance