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INSPECTOR GENERAL

Inspection Report

Provider Name: Good Shepherd Day School Provider Address: 544 Sayre Street, Lexington, KY, 40508 Owner(s): The Good Shepherd Day School Corporation	Provider Information Provider Type: LICENSED TYPE I	CLR No: L354080 Capacity: 177(Bldg 1: 162;Bldg 2: 9) Director(s): Newman, Kim
Inspection Type: Renewal Application Date Initiated: 08/27/2019 3:44 AM	Inspection Information Date Concluded: 08/28/2019 12:30 PM No. of Children Present: 94	Inspection No: 290288

Inspection Report	
Background Checks	Not In Compliance
5 - Background check/left alone/dismissed/relocated 922 KAR 2:280. Section 3. Implementation and Enforcement. (1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018. (2) A child care staff member hired on or after April 1, 2018, shall: (a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or (b) 1. Have submitted to the background checks required in accordance with this administrative regulation; 2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and 3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.	Not In Compliance
Findings: General: Based on review of documentation, staff person hired 7/1/19 did not have the results of, proof of fingerprint submission or evidence of the application for a criminal background check through the NBCP on file in the facility. A review of KARES records supports the information found during the survey.	
10 - Submit background check 922 KAR 2:280 - Section 4. Procedures and Payments. (1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall: (a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member; (b) Request that the prospective child care staff member complete and sign the: 1. DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and 2. DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and (c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the: 1. Child abuse and neglect central registry pursuant to 922 KAR 1:470; 2. National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and 3. Sex Offender Registry established in accordance with KRS 17.500 through 17.580.	Not In Compliance
Findings: General: Based on review of documentation, staff person hired 7/1/19 did not have the results of, proof of fingerprint submission or evidence of the application for a criminal background check through the NBCP on file in the facility. A review of KARES records supports the information found during the survey.	
Supervision Staffing Requirements	In Compliance In Compliance

Inspection Report	
General Administration	Not In Compliance
155 - Liability Insurance	Not In Compliance
922 KAR 2:090. Section 6. License Issuance. (8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;	
Findings: General: Based on review of documentation, there was no documentation made available at the time of the survey regarding current liability insurance.	
260 - Change of Director	Not In Compliance
922 KAR 2:090. Section 12. Reports. (3) A licensee shall report to the cabinet within one (1) week: (a) Any resignation, termination, or change of director; and (b) The name of the acting director who satisfies the requirements of Section 10 of this administrative regulation.	
Findings: General: Based on interview, it was found that the facility hired a new director on 7/1/19. As of the date of the survey, the facility had not notified DRCC of the change.	
Director Requirements	Not In Compliance
320 - Operation instruction/Regulation copy	Not In Compliance
922 KAR 2:090. Section 8. General. (2) Child-care center staff shall be: (a) Instructed by the child-care center's director regarding requirements for operation; and (b) Provided with a copy of this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280.	
Findings: General: Based on review of documentation, there was not a copy of the current regulations on file in the facility at the time of the survey.	
Employee Records	Not In Compliance
395 - TB Verification	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (b) Shall provide, prior to employment and every two (2) years thereafter: 1. A statement from a health professional that the individual is free of active tuberculosis; or 2. A copy of negative tuberculin results.	
Findings: General: Based on review of documentation, staff persons hired 8/1/03 and 7/1/19 did not have documentation of negative T.B. results on file in the facility that had been obtained within the past two (2) years.	
Programming	In Compliance
Premises	Not In Compliance
520 - Inaccessible Items	Not In Compliance
922 KAR 2:120. Section 3. General Requirements. (7) The following shall be inaccessible to a child in care: (a) Toxic cleaning supplies, poisons, and insecticides; (b) Matches, cigarettes, lighters, and flammable liquids; and (c) Personal belongings and medications of staff.	
Findings: General: Based on observation, there was a staff person's purse located on a lower shelf near the changing area in Room 156. The purse was accessible to the children in care.	
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	Not In Compliance
795 - Individual Bed/Mat/Cot and Bedding	Not In Compliance
922 KAR 2:120. Section 6. Sleeping and Napping Requirements. (3) Rest time shall include adequate space specified by the child's age as follows: (b) For a toddler or preschool-age child: 1. An individual bed, a two (2) inch thick waterproof mat, or cot in good repair; and 2. Bedding that is in good repair and is changed: a. Weekly; or b. Immediately if it is soiled or wet.	
Findings: General: Based on observation, there were seven (7) mats used by the children for napping that were torn leaving exposed foam. The foam cannot be properly sanitized between uses.	

Inspection Report		
	Transportation	In Compliance
	Food Service/Food Program	In Compliance
	Food Service	In Compliance
	Children's Records	In Compliance
	Written Documentation	Not In Compliance
1185 - Confidentiality/Maintenance/Access		Not In Compliance
<p>922 KAR 2:090. Section 9. Records.</p> <p>(2) A child-care center shall:</p> <p>(a) Maintain the confidentiality of a child's record and information concerning a child or the child's parent;</p> <p>(b) Maintain all records for five (5) years; and</p> <p>(c) Provide the cabinet access and information in the completion of the investigation pursuant to KRS 620.030(4) and (5).</p> <p>Findings:</p> <p>General: Based on observation, a list of children, their parent's contact information and their allergies was posted on a bulletin board in Room 155. The list was in a conspicuous area and could be viewed by anyone in that classroom.</p>		
	Posted Documentation	Not In Compliance
1215 - Daily Activities		Not In Compliance
<p>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</p> <p>(1) A director shall:</p> <p>(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;</p> <p>Findings:</p> <p>General: Based on observation, a current schedule of daily activities, including lists and dates of activities to be conducted with the children was not posted in Room 254. The schedule posted was for the week of 8/20/19 to 8/24/19.</p>		
	Animals	In Compliance

Signature of Provider/Representative

Title

Date