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**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Good Shepherd Day School	<b>Provider Information</b>	<b>CLR No:</b> L354080
<b>Provider Address:</b> 544 Sayre Street, Lexington, KY, 40508	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 177
<b>Owner(s):</b> The Good Shepherd Day School Corporation		<b>Director(s):</b> Miller, Melanie Rae

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 245585
<b>Date Initiated:</b> 08/20/2018 9:15 AM	<b>Date Concluded:</b> 09/04/2018 9:30 AM	
	<b>No. of Children Present:</b> 90	

Inspection Report		
Background Checks		In Compliance
Supervision		In Compliance
Staffing Requirements		In Compliance
General Administration		In Compliance
Director Requirements		In Compliance
Employee Records		Not In Compliance
<b>390 - Educational Requirements</b>		<b>Not In Compliance</b>

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

**(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**

1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

**Findings:**

General: Based on Review of Documentation, it was found that the files for four (4) employees hired after 1-1-2009 did not contain evidence of a high school diploma, GED or Commonwealth Childcare Credential.

**395 - TB Verification**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

**(b) Shall provide, prior to employment and every two (2) years thereafter:**

1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

**Findings:**

General: Based on Review of Documentation, the following was found: 1) the file for an employee hired on 1-24-12 contained the results of a TB skin test that was read on 7-1-15. This date is not within the two (2) year timeframe required by the regulation; 2) the file for an employee hired on 8-15-18 contained the results of a TB skin test that were read on 8-17-18. This date is not prior to the date of hire as required by the regulation; 3) the files for employees hired on 8-1-17 and 8-15-18 did not contain the results of a TB skin test or screening.

# Inspection Report

## 410 - Training

Not In Compliance

### 922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

#### Findings:

General: Based on Review of Documentation, it was found that the files and ECE-TRIS records for two (2) employees hired on 8-1-17 did not contain evidence of Pediatric Abusive Head Trauma training being completed within the first year of employment. The files and ECE-TRIS records for employees hired on 8-1-17 and 9-1-17 did not contain evidence of the six (6) hour cabinet-approved orientation training being completed. The file and ECE-TRIS record for an employee hired on 8-12-15 contained evidence of only eight and a half hours of training being completed during the last completed training year.

Programming

In Compliance

Premises

Not In Compliance

## 525 - Items Accessible Only During Activity

Not In Compliance

### 922 KAR 2:120. Section 3. General Requirements.

(8) The following shall be inaccessible to a child in care unless under direct supervision and part of planned program of instruction:

- (a) Knives and sharp objects;
- (b) Litter and rubbish;
- (c) Bar soap; and
- (d) Plastic bags not used for personal belongings.

#### Findings:

General: Based on Observation, it was found that in Room 156, the second drawer in a row of four (4) drawers near the sink, was found to contain multiple ziploc bags. These bags were not being used to store personal belongings.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date