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Inspection Report

Provider Name: Tammy Embry's Play School Inc.	Provider Information	CLR No: L354073
Provider Address: 103 Kelly Street, Leitchfield, KY, 42754	Provider Type: LICENSED TYPE I	Capacity: 99
Owner(s): Tammy Embry's Play School, Inc.		Director(s): Embry, Tammy Ann

Inspection Type: Renewal Application	Inspection Information	Inspection No: 216841
Date Initiated: 09/30/2016 9:20 AM	Date Concluded: 09/30/2016 1:30 PM	
	No. of Children Present: 56	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
255 - Staff Meeting	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (i) Conduct, manage, and document in writing staff meetings;	
Findings:	
General: Based on Review of Documentation and interview, there was only one (1) documented staff meeting.	
260 - Staff Evaluation	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings:	
General: Based on Review of Documentation, a staff, hired on 05/01/09, a staff, hired on 06/01/15, a staff, hired on 06/19/15, a staff, hired on 08/01/14, a staff, hired on 04/01/04, a staff, hired on 01/17/12, a staff, hired on 09/04/07, a staff, hired on 08/01/07, and a staff, hired on 05/10/10, each had an annual written performance evaluation on file that was dated 08/2015.	

Inspection Report

Employee Records

Not In Compliance

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

- 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
- 2. Criminal records check required by KRS 199.896(19);**
- 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**
- 4. An address check of the Sex Offender Registry; and**

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Review of Documentation, a staff, hired on 02/01/16, did not submit a criminal records check and child abuse/neglect check timely and surpassed the ninety (90) day probationary period. This staff member had a criminal records check and child abuse/neglect check on file from a previous employment term with the center.

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on Review of Documentation, a staff, hired on 02/01/16, did not have education verification on file.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on Review of Documentation, a staff, hired on 11/01/90, had TB documentation on file that was dated 09/08/14. Also, a staff, hired on 08/08/00, had TB documentation on file that was date 09/29/16, but did not have documented read results.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;

(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, a staff, hired on 06/01/15; a staff, hired on 07/01/15, and a staff, hired on 06/19/15, did not complete pediatric abusive heard trauma training within the first year of employment. In addition, a staff, hired 08/01/14, completed pediatric abusive head trauma training on 12/10/15, and a staff, hired on 04/01/04, completed pediatric abusive head trauma training on 12/11/15, which was not timely. A staff, hired on 05/01/09, completed nine (9) hours of cabinet approved training hours during the subsequent year of employment. A staff, hired on 08/01/07, and a staff, hired on 05/10/10, each completed twelve (12) hours of cabinet approved training during the subsequent year of employment. A staff, hired on 07/01/15, and a staff, hired on 06/19/15, each completed six (6) hours of cabinet approved training hours during the first year of employment.

Programming

Not In Compliance

420 - Infant Sleep Position

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

(1) An infant shall sleep or nap on the infant's back unless the infant's health professional signs a waiver that states the infant requires an alternate sleeping position.

Findings:

General: Based on Observation and interview, a caregiver placed a sleeping infant on her stomach in a crib and the infant did not have a signed wavier from a health professional stating the infant required an alternate sleeping position in the infants' room.

Inspection Report

435 - Bedding/Toys in Crib

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

- (3) Rest time shall include adequate space specified by the child's age as follows:
 - (a) For an infant:
 - 3. No loose bedding; and
 - 4. No toys or other items except the infant's pacifier;

Findings:

General: Based on Observation, three (3) infants slept in an individual crib with loose bedding in the infants' room.

Premises

Not In Compliance

460 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:
 - (a) Toxic cleaning supplies, poisons, and insecticides;
 - (b) Knives and sharp objects;
 - (c) Matches, cigarettes, lighters, and flammable liquids;
 - (d) Plastic bags;
 - (e) Litter and rubbish;
 - (f) Bar soap; and
 - (g) Personal belongings and medications of staff.

Findings:

General: Based on Observation, an adult pair of scissors was on the counter in the four and five year olds' room. Two bottles of Mr. Clean multipurpose cleaner, a gallon of One Source pink suds, a liter of glass cleaner, a small spray bottle of bug spray, a large roll of plastic trash bags, and a box of tall kitchen trash bags were stored in an unlocked cabinet under the sink in the infants' room. A aerosol spray bottle of Febreze and a bottle of fragrance mist were each stored in an unlocked lower cabinet beside the diapering station in the infants' room. Two (2) caregivers' purses were stored in an unlocked lower cabinet. Also, a small container and a small bag of one and a half (1 1/2) inch nails and thirty-eight (38) small top seal bags were stored in an unlocked drawer in the four and five year olds' room. A small box of top seal plastic bags, nineteen (19), fifteen (15) milliliters essential oils each labeled "Keep out of reach of children" were stored in unlocked drawer; four (4) caregivers' purses were stored on top of a stack of four (4) shelves; a box of plastic top seal bags and several empty wadded up plastic grocery bags were stored in an unlocked blue cabinet; a caregiver's purse hung on a hook near the diapering area, and a small nail was stored in a plastic container under the diapering station in the two and three year olds' room. A box of quart size plastic top seal bags was stored on the bottom shelf of the diapering station in the three year olds' room. All of these items were accessible to children.

Hygienic Practices

In Compliance

First Aid/Medication

Not In Compliance

670 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (6) Medication, including refrigerated medication, shall be:
 - (a) Stored in a separate and locked place, out of the reach of a child;
 - (b) Kept in the original bottle; and
 - (c) Properly labeled.
- (7) Medication shall not be given to a child if the expiration date on the bottle has passed.

Findings:

General: Based on Observation, a four (4) ounce tube of Desitin diaper rash cream, a four (4) ounce tube of A and D diaper rash cream, a two (2) ounce tube of Equate one percent (1%) hydrocortisone cream, a one (1) ounce tube of two percent (2%) mupirocin cream, a sixteen (16) ounce jar of Desitin diaper rash cream and a large jar with a handwritten "magic butt cream" label were not labeled to indicate to whom they belonged and were each stored in an unlocked lower cabinet beside the diapering station in the infants' room. In addition, an interview with staff revealed the "magic butt cream" was created by a caregiver, who combined clotrimazole cream, A and D ointment, Desitin diaper rash cream, and Maalox. A three (3) ounce tube of infants' sunscreen and a tube of triple pasted medicated ointment were stored in an unlocked drawer in the one year olds' room. A two (2) ounce tube of Bourdreux butt paste, an ounce tube of antifungal cream, and a two (2) ounce tube of zinc oxide were not labeled to indicate to whom they belonged and were stored in an unlocked clear plastic container under the diapering station in the two and three year olds' room. A four (4) ounce tube of A and D ointment was not labeled to indicate to whom it belonged and was stored unlocked in a plastic chest of drawers under the diapering station in the three year olds' room.

Outdoor Play Area

In Compliance

Equipment

Not In Compliance

765 - Toys

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (3) Toys shall be:
 - (a) Used according to the manufacturer's safety specifications;
 - (b) Durable; and
 - (c) Without sharp points or edges.

Findings:

General: Based on Observation, the center had a Bumbo seat in the infants' room. A review of the Consumer Product Safety Commission recall information determined the Bumbo seat was recalled in 2007 and instructed consumers to order a free repair kit, which included a restraint belt and a warning label. Interview determined the center was not aware the Bumbo seat was recalled.

Transportation

Not Applicable

Inspection Report

Food Service

Not In Compliance

960 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(9) Bottles shall be:

- (a) Individually labeled;
- (b) Promptly refrigerated;
- (c) Covered when not in use; and
- (d) Consumed within one (1) hour of being heated or removed from the refrigerator.

Findings:

General: Based on Observation, five (5) bottles were not labeled in the infants' room.

Children's Records

Not In Compliance

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on Review of Documentation, a child, first date of attendance on 04/03/14, and a child, first date of attendance on 08/01/15, did not have information on file to enable the person in charge to contact the child's preferred hospital. Also, a child, first date of attendance on 09/30/15, did not have authorization on file from a parent for the child-care center to seek emergency medical care for the child in the parent's absence.

Written Documentation

Not In Compliance

1095 - Daily Attendance Records

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;

Findings:

General: Based on Review of Documentation, the daily attendance records for the weeks of 07/05/16 and 07/11/16, did not include a documented departure time, initials from a parent or authorized person, and a parent's signature to verify accuracy of the weekly attendance, in accordance with Child Care Assistance Program.

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (f) A written annual plan for child-care staff professional development;

Findings:

General: Based on Review of Documentation, a staff, hired on 06/01/15, and a staff, hired on 08/01/07, each had an annual professional development plan on file that was dated 08/2015. Also, a staff, hired on 01/17/12, and a staff, hired on 09/04/01, each had an annual professional development plan on file with no date.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date