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Inspection Report

Provider Name: Meadow View Elementary School Age Child Care	Provider Information Provider Type: LICENSED TYPE I	CLR No: L354026
Provider Address: 1255 West Vine Street, Radcliff, KY, 40160		Capacity: 99
Owner(s): Hardin County Board of Education		Director(s): Wood, Amy Danielle

Inspection Type: Renewal Application	Inspection Information	Inspection No: 320398
Date Initiated: 05/02/2022 1:56 PM	Date Concluded: 05/02/2022 4:00 PM	
	No. of Children Present: 25	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
335 - Operation instruction/Regulation copy	Not In Compliance
922 KAR 2:090. Section 8. General. (2) Child-care center staff shall be: (a) Instructed by the child-care center’s director regarding requirements for operation; and (b) Provided with a copy of this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280.	
Findings:	
General: Upon request, a current copy of the regulations 922 KAR 2:280 and 922 KAR 2:090 was not presented for review on the day of the inspection. Continued review of documentation revealed the copy of 922 KAR 2:120 regulation that was presented for review was not current.	
380 - Parental/Family Involvement Activity	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (o) Coordinate at least one (1) annual activity involving parental or family participation;	
Findings:	
General: Upon request, verification that the director had coordinated at least (1) annual activity involving parental or family participation was not presented for review on the day of the inspection.	

Inspection Report

Employee Records

Not In Compliance

405 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (1) Child-care center staff:
- (b) Shall provide, prior to employment and every two (2) years thereafter:
 - 1. A statement from a health professional that the individual is free of active tuberculosis; or
 - 2. A copy of negative tuberculin results.

Findings:

General: Upon request, a current written statement from a health care professional stating that the staff member with the hire date 02/28/2022 was free of active tuberculosis; or a copy of a tuberculin result was not presented for review on the day of the inspection.

420 - Adequate Substitute(s)

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (6) Child-care centers shall have available in case of need:
 - (a) One (1) qualified substitute staff person for a Type II child-care center; or
 - (b) Two (2) qualified substitute staff persons for a Type I child-care center.
- (7) Each qualified substitute staff person shall:
 - (a) Meet the staff requirements of this administrative regulation; and
 - (b) Provide the required documentation to verify compliance with this administrative regulation.

Findings:

General: Upon request, verification that the child care center has hired two (2) adequate substitutes in case of need was not presented for review on the day of the inspection.

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
 - (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
 - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Upon request, verification that one (1) staff member with the hire date 08/10/2021 had completed six (6) hours of cabinet-approved orientation training within the first three (3) months of employment was not presented for review on the day of the inspection. Review of the Early Care and Education Training Records Information System (ECE-TRIS) report did not verify that the six (6) hours of cabinet-approved orientation training had been completed by the staff members.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	Not In Compliance

800 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (21) A protective surface shall:
 - (a) Be provided for outdoor play equipment used to:
 - 1. Climb;
 - 2. Swing; and
 - 3. Slide; and
 - (b) Have a fall zone equal to the height of the equipment.

Findings:

General: Observation of the outdoor play area revealed there was a large climbing structure with three (3) attached yellow slides and a set of monkey bars that did not have sufficient protective surfacing under the aforementioned climbing equipment. Also, there was a set of six (6) swings that did not have sufficient protective surfacing under each swing.

Equipment	In Compliance
Transportation	Not Applicable
Kitchen Requirements	In Compliance
Food Service	In Compliance

Inspection Report

Meal Planning/Center Provides Meals

Not In Compliance

1220 - Menu

Not In Compliance

922 KAR 2:120. Section 10. Meal Planning Requirements for a Center that Provides Meals.

(9) A weekly menu shall be:

- (a) Prepared;**
- (b) Dated;**
- (c) Posted in advance in a conspicuous place;**
- (d) Kept on file for thirty (30) days; and**
- (e) Amended in writing with any substitutions on the day the meal is served.**

Findings:

General: Upon request, a current menu was not presented for review on the day of the inspection.

Meal Planning/Center Does Not Provide Meals

Not Applicable

Children's Records

Not In Compliance

1250 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Review of two (2) children's files with the enrollment date 08/12/2021 revealed a non-existent hospital was listed as a preferred hospital. Therefore, a preferred hospital was not listed.

Written Documentation

Not In Compliance

1265 - Policies and Procedures

Not In Compliance

922 KAR 2:090. Section 8. General.

(4) Program policies and procedures shall:

(a) Be in writing; and

(b) Include:

- 1. Staff policies;**
- 2. Job descriptions;**
- 3. An organization chart;**
- 4. Chain of command; and**
- 5. Other procedures necessary to ensure implementation of:**
 - a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;**
 - b. 922 KAR 2:120, Child-care center health and safety standards;**
 - c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and**
 - d. This administrative regulation.**

Findings:

General: Upon request, a job description for the director of the child care center was not presented for review on the day of the inspection.

1275 - Staff Schedule

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(d) A written schedule of staff working hours;

Findings:

General: Upon request, a written schedule of staff's working hours was not presented for review on the day of the inspection.

Inspection Report

1280 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:
 - (f) A written annual plan for child-care staff professional development;

Findings:

General: Upon request, a current written annual professional development plan was not presented for review for a staff member with the hire date 08/27/2007 on the day of the inspection.

1300 - Orientation Procedure

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

- (3)(b) The program shall include:
 - 2. Written policy that states that the procedures that were taught at the orientation training shall be implemented by each child-care center staff member.

Findings:

General: Upon request, a written policy stating that the procedures that were taught at the orientation training shall be implemented by each child care staff was not presented for review on the day of the inspection.

Posted Documentation

In Compliance

Animals

Not In Compliance

1335 - Animals in the Presence of Children

Not In Compliance

922 KAR 2:120. Section 15. Animals.

- (1) An animal shall not be allowed in the presence of a child in care:
 - (a) Unless:
 - 1. The animal is under the supervision and control of an adult;
 - 2. Written parental consent has been obtained; and
 - 3. The animal is certified as vaccinated against rabies; or
 - (b) Except in accordance with subsection (3) of this section.

Findings:

General: Observation of the child care center revealed there was one (1) fish and several snails within a fish tank that was accessible to the children. Upon request, written parental consent was not obtained for all of the children at the child care center.

Signature of Provider/Representative

Title

Date