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**Inspection Report**

<b>Provider Name:</b> Meadow View Elementary School Age Child Care	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L354026
<b>Provider Address:</b> 1255 West Vine Street, Radcliff, KY, 40160		<b>Capacity:</b> 99
<b>Owner(s):</b> Hardin County Board of Education		<b>Director(s):</b> Wood, Amy Danielle

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 305569
<b>Date Initiated:</b> 12/07/2020 2:40 PM	<b>Date Concluded:</b> 12/07/2020 4:34 PM	
	<b>No. of Children Present:</b> 6	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>345 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b>	
General: Review of all presented staff members' files revealed two (2) staff members with the hire dates 10/05/2015 and 08/27/2007 whose file did not contain a current annual evaluation.	
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>400 - CPR/First Aid Coverage</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:</b> <b>(a) Infant and child cardiopulmonary resuscitation; and</b> <b>(b) Infant and child first aid.</b> <b>(4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:</b> <b>(a) Adult cardiopulmonary resuscitation; and</b> <b>(b) First aid.</b>	
<b>Findings:</b>	
General: Based on interview and review of documentation, no one employed at the child care center was certified in Infant/Child/Adult cardiopulmonary resuscitation and First Aid.	

**Inspection Report**

**405 - Adequate Substitute(s)**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

- (6) Child-care centers shall have available in case of need:**
  - (a) One (1) qualified substitute staff person for a Type II child-care center; or**
  - (b) Two (2) qualified substitute staff persons for a Type I child-care center.**
- (7) Each qualified substitute staff person shall:**
  - (a) Meet the staff requirements of this administrative regulation; and**
  - (b) Provide the required documentation to verify compliance with this administrative regulation.**

**Findings:**

General: Upon request, the staff in charge did not present verification that the child care center had employed two (2) qualified substitute staff members.

<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>In Compliance</b>
<b>Hygienic Practices</b>	<b>In Compliance</b>
<b>First Aid/Medication</b>	<b>In Compliance</b>
<b>Outdoor Play Area</b>	<b>In Compliance</b>
<b>Equipment</b>	<b>Not In Compliance</b>

**820 - Indoor/Outdoor Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

- (2) Indoor and outdoor equipment shall:**
  - (a) Be clean, safe, and in good repair;**
  - (b) Meet the physical, developmental needs, and interests of children of different age groups;**
  - (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
  - (d) Be designed to guard against entrapment or situations that may cause strangulation.**

**Findings:**

General: Observation of the outside playground located beside the child care center revealed a swing set that was chipping red paint throughout the structure. Observation of the hand dryer in the in the women's restroom revealed it was rusted and peeling white paint.

<b>Transportation</b>	<b>Not Applicable</b>
<b>Food Service/Food Program</b>	<b>In Compliance</b>
<b>Food Service</b>	<b>In Compliance</b>
<b>Children's Records</b>	<b>Not In Compliance</b>

**1140 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

- (1) A child-care center shall maintain:**
- (b) A written record for each child:**
  - 1. Completed and signed by the child's parent;**
  - 2. Retained on file on the first day the child attends the child-care center; and**
  - 3. To contain:**
    - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
    - b. Contact information to enable a person in charge to contact the child's:**
      - (i) Parent at the parent's home or place of employment;**
      - (ii) Family physician; and**
      - (iii) Preferred hospital;**
    - c. The name of each person who is designated in writing to pick-up the child;**
    - d. The child's general health status and medical history including, if applicable:**
      - (i) Allergies;**
      - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
      - (iii) Permission from the parent for third-party professional services in the child-care center;**
    - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
    - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Review of ten (10) children's files revealed the following: 1. Four (4) files did not contain the parent's preferred hospital, 2. Two (2) files did not contain authorization by the parent for the child care center to seek emergency treatment for the child in the parent's absence; and 3. One (1) file did not contain one (1) contact for whom may pick the child up from the center.

**Inspection Report**

**Written Documentation**

**Not In Compliance**

**1155 - Policies and Procedures**

**Not In Compliance**

**922 KAR 2:090. Section 8. General.**

**(4) Program policies and procedures shall:**

**(a) Be in writing; and**

**(b) Include:**

**1. Staff policies;**

**2. Job descriptions;**

**3. An organization chart;**

**4. Chain of command; and**

**5. Other procedures necessary to ensure implementation of:**

**a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;**

**b. 922 KAR 2:120, Child-care center health and safety standards;**

**c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and**

**d. This administrative regulation.**

**Findings:**

General: Upon request, the staff in charge did not present verification that the child care center maintained a current copy of an organizational chart.

**1170 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Upon request, the staff in charge did not present verification that an annual plan for staff development had been completed for two (2) staff members with the following hire dates: 10/05/15 and 08/27/07.

**Posted Documentation**

**In Compliance**

**Animals**

**Not Applicable**

**Emergency Regulation**

**In Compliance**

Signature of Provider/Representative

Title

Date