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Inspection Report

<b>Provider Name:</b> Olivet 4 Kids	<b>Provider Information</b>	<b>CLR No:</b> L353969
<b>Provider Address:</b> 5186 Hinkleville Road, Highway 60, Paducah, KY, 42001	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 110
<b>Owner(s):</b> Olivet Baptist Church, Inc.		<b>Director(s):</b> Hodges, Jennifer Marie

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 318986
<b>Date Initiated:</b> 11/09/2021 10:15 AM	<b>Date Concluded:</b> 11/09/2021 2:30 PM	
	<b>No. of Children Present:</b> 41	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>335 - Operation instruction/Regulation copy</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 8. General.</b> <b>(2) Child-care center staff shall be:</b> <b>(a) Instructed by the child-care center’s director regarding requirements for operation; and</b> <b>(b) Provided with a copy of this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280.</b>	
<b>Findings:</b>	
General: Based on observation, interview and review of documentation, the director failed to provide staff with a copy of the current administrative regulations, 922 KAR 2:120, and 922 KAR 2:280	
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>400 - Educational Requirements</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(1) Child-care center staff:</b> <b>(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:</b> <b>1. High school diploma;</b> <b>2. GED or qualifying documentation from a comparable educational entity; or</b> <b>3. Commonwealth Child Care Credential as described in 922 KAR 2:250;</b>	
<b>Findings:</b>	
General: Based on interview and review of documentation, two (2) staff hired 10/15/21, and 08/25/17, did not have education verification on file.	

Inspection Report

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
  - (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
  - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on interview and review of documentation, a staff member hired 06/30/21, did not complete six (6) hours of orientation training within the first three (3) months of employment.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	Not In Compliance

845 - Twelve Inch Spacing

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

- (6) Cots, equipment, and furnishings used for sleeping and napping shall be spaced twelve (12) inches apart to allow free and safe movement by a person.

Findings:

General: Based on observation and interview, three (3) children each slept on a cot that was positioned against a bookshelf in the preschool classroom.

Transportation	Not Applicable
Kitchen Requirements	In Compliance
Food Service	In Compliance
Meal Planning/Center Provides Meals	In Compliance
Meal Planning/Center Does Not Provide Meals	In Compliance
Children's Records	Not In Compliance

1250 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:
  - (b) A written record for each child:
    - 1. Completed and signed by the child's parent;
    - 2. Retained on file on the first day the child attends the child-care center; and
    - 3. To contain:
      - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
      - b. Contact information to enable a person in charge to contact the child's:
        - (i) Parent at the parent's home or place of employment;
        - (ii) Family physician; and
        - (iii) Preferred hospital;
      - c. The name of each person who is designated in writing to pick-up the child;
      - d. The child's general health status and medical history including, if applicable:
        - (i) Allergies;
        - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
        - (iii) Permission from the parent for third-party professional services in the child-care center;
      - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
      - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on interview and review of documentation, a child enrolled 10/31/21, did not have allergy information listed on the enrollment form.

**Inspection Report**

**Written Documentation**

**Not In Compliance**

**1270 - Daily Attendance Records**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

**Findings:**

General: Based on interview and review of documentation, forty-one (41) children were present on 11/09/21, and forty (40) children had a documented arrival time. Therefore a child did not have a documented arrival time.

**Posted Documentation**

**In Compliance**

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date