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**Inspection Report**

<b>Provider Name:</b> Southside Christian Child Care #12	<b>Provider Information</b>	<b>CLR No:</b> L357811
<b>Provider Address:</b> 6301 Lower Hunters Trace, Louisville, KY, 40258	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 65
<b>Owner(s):</b> Southside Christian Day Care, Inc.		<b>Director(s):</b> Lawson, Stephanie Dawn

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 220040
<b>Date Initiated:</b> 05/31/2017 10:00 AM	<b>Date Concluded:</b> 05/31/2017 12:52 PM	
	<b>No. of Children Present:</b> 30	

Inspection Report	
Supervision	Not In Compliance
<b>5 - Children Supervised</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:120. Section 2. Child Care Services.</b></p> <p><b>(3)(a) Each center shall maintain a child-care program that assures each child will be:</b></p> <p><b>1. Provided with adequate supervision at all times by a qualified staff person who:</b></p> <p><b>a. Ensures the child is within scope of vision and range of voice; or</b></p> <p><b>b. For a school-age child, within scope of vision or range of voice;</b></p>	
<p><b>Findings:</b></p> <p>General: Based on Observation, the child care center failed to maintain adequate supervision in accordance with regulations. At 11:05 am, a four-year-old child walked down the short hallway and entered the Pre-K Room without his class, while the staff member supervising him was still in the hallway guiding the other children to the classroom. Once the four-year-old child entered the classroom, he was not visible to the staff member in the hallway for a few seconds until the staff member entered the classroom.</p>	

**40 - Ratios and Group Size**

**Not In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

**(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:**

**Age of Children Ratio Maximum Group Size\***

**Infant**

**1 staff for 5 children 10**

**Toddler**

**1 staff for 6 children 12**

**Preschool-age 2 to 3 years**

**1 staff for 10 children 20**

**Preschool-age 3 to 4 years**

**1 staff for 12 children 24**

**Preschool-age 4 to 5 years**

**1 staff for 14 children 28**

**School-age 5 to 7 years**

**1 staff for 15 children 30**

**School-age 7 and older**

**1 staff for 25 children**

**(for before and after school) 30**

**1 staff for 20 children**

**(full day of care) 30**

**\*Maximum Group Size shall be applicable only to Type I child-care centers.**

**Findings:**

General: Based on Observation, the child care center failed to comply with staffing requirements. In the Pre-K Room, one (1) staff member was the sole caregiver of fifteen (15) children ages three-years-old to ten-years-old from 10:07am-10:11am.

**General Administration**

**In Compliance**

**Director Requirements**

**Not In Compliance**

**265 - Health, Safety, Comfort**

**Not In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**

**(1) Effective with the adoption of this administrative regulation, a director shall:**

**(l) Provide for the health, safety, and comfort of each child;**

**Findings:**

General: Based on Observation, the child care center director failed to assure compliance with regulatory requirements. For a few minutes in the Pre-K Room, at least (3) different children, ages four-years-old and older, were repeatedly and simultaneously climbing on chairs, tables, and shelves, then jumping off this equipment on to the floor as the sole caregiver in the room worked to get these children under control while trying to manage the other eleven (11) children in the room.

**Employee Records**

**Not In Compliance**

**300 - Background checks/left alone**

**Not In Compliance**

**922 KAR 2:090. Section 6. License Issuance.**

**(5) An individual described in subsection (4) of this section shall:**

**(a) Submit to background checks described in paragraph (b) of this subsection;**

**(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:**

**1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**

**2. Criminal records check required by KRS 199.896(19);**

**3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**

**4. An address check of the Sex Offender Registry; and**

**(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.**

**Findings:**

General: Based on Observation, Review of Documentation, and Interview, the child care center failed to maintain employee records in accordance with regulations. Observation of the Ones Room revealed a staff member hired 3/22/17 was the sole caregiver of four (4) one-year-olds from 10:06am – 10:33am. Review of staff files revealed the staff member hired 3/22/17 listed an Indiana address on her Child Abuse & Neglect Check (CAN) signed 3/13/17. An Indiana Criminal Records Check (CRC) was not presented for review at the time of survey for the staff member hired 3/22/17. The director revealed an Indiana CRC had not been completed for this staff member.

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340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
  - (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
  - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation and Interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files and ECE-TRIS report revealed documentation of fifteen (15) hours of cabinet approved training was not presented for review at the time of survey for one (1) staff member hired 1/6/14. The director revealed this documentation was not available for review at the time of survey. Documentation of pediatric abusive head trauma training (PAHT) was not presented for review at the time of survey for two (2) staff members hired 1/6/14 and 11/16/15. The director revealed the staff member hired 11/16/15 has not completed the PAHT, and documentation was not available for review at the time of survey for the staff member hired 1/6/14.

Programming

In Compliance

Premises

Not In Compliance

460 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:
  - (a) Toxic cleaning supplies, poisons, and insecticides;
  - (b) Knives and sharp objects;
  - (c) Matches, cigarettes, lighters, and flammable liquids;
  - (d) Plastic bags;
  - (e) Litter and rubbish;
  - (f) Bar soap; and
  - (g) Personal belongings and medications of staff.

Findings:

General: Based on Observation, the child care center failed to maintain the premises in accordance with regulations. In the Pre-K Room, a staff member's purse was on a low shelf in an unlocked cabinet, accessible to children in care. In the Two-Year-Old Room, a staff member's purse was hanging from a hook attached to a shelf, in reach of children in care. The kitchen is located at the front of the center, near the bathrooms used by children. In the kitchen, there was bleach stored on a low shelf and bleach and other cleaning supplies stored in an unlocked cabinet underneath the sink. The kitchen door was wide open, thereby making these items accessible to children in care.

480 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:
  - (a) Suitable for the purpose intended;
  - (b) Kept clean and in good repair;

Findings:

General: Based on Observation, the child care center failed to maintain the premises in accordance with regulations. In the boys' and girls' bathrooms, there was a dust buildup in the ceiling vents. In the boy's bathroom, there were spots of a black substance in the cabinet underneath the sink. In the girls' bathroom, there were black specks of dirt in the cabinet underneath the sink. In the Pre-K Room, the sink was lightly soiled and the drain was clogged, causing the water to fill up in the sink and then drain slowly.

500 - Building Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (5) The building shall be constructed to ensure the:
  - (a) Building is:
    - 1. Dry;
    - 2. Adequately heated;
    - 3. Ventilated; and
    - 4. Well lit, including clean light fixtures that are:
      - a. In good repair in all areas; and
      - b. Shielded or have shattered proof bulbs installed; and
  - (b) Following are protected:
    - 1. Windows;
    - 2. Doors;
    - 3. Stoves;
    - 4. Heaters;
    - 5. Furnaces;
    - 6. Pipes; and
    - 7. Stairs.

Findings:

General: Based on Observation, the child care center failed to maintain the premises in accordance with regulations. In the Ones Room, one (1) ceiling light was not operating properly causing the room to be dimly lit.

Hygienic Practices

In Compliance

**Inspection Report**

**First Aid/Medication**

**Not In Compliance**

**655 - First Aid Supplies**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

- (1) First aid supplies shall:**
- (a) Be available to provide prompt and proper first aid treatment;**
  - (b) Be stored out of reach of a child;**
  - (c) Be periodically inventoried to ensure the supplies are current;**
  - (d) If reusable, be:**
    - 1. Sanitized; and**
    - 2. Maintained in a sanitary manner; and**
  - (e) Include:**
    - 1. Liquid soap;**
    - 2. Adhesive bandages;**
    - 3. Sterile gauze;**
    - 4. Medical tape;**
    - 5. Scissors;**
    - 6. A thermometer;**
    - 7. Flashlight;**
    - 8. Cold pack;**
    - 9. First aid book;**
    - 10. Disposable gloves; and**
    - 11. A cardiopulmonary resuscitation mouthpiece protector.**

**Findings:**

General: Based on Observation and Interview, the child care center failed to comply with the regulations regarding first aid and/or medication. Medical tape was not presented for review at the time of survey. The director revealed the center did not have this item at the time of survey.

**Outdoor Play Area**

**Not In Compliance**

**685 - Playground Clean**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (20) An outdoor play area shall be:**
- (c) Free from:**
    - 1. Litter;**
    - 2. Glass;**
    - 3. Rubbish; and**
    - 4. Flammable materials;**

**Findings:**

General: Based on Observation, the child care center failed to maintain an outdoor play area in accordance with regulations. A few pieces of litter were scattered on the playground where the children were playing.

**Equipment**

**In Compliance**

**Transportation**

**Not Applicable**

**Food Service**

**Not In Compliance**

**935 - Refrigerator**

**Not In Compliance**

**922 KAR 2:120. Section 8. Kitchen Requirements.**

- (4) A cold-storage facility used for storage of perishable food in a nonfrozen state shall:**
- (a) Have an indicating thermometer or other appropriate temperature measuring device;**
  - (b) Be in a safe environment for preservation; and**
  - (c) Be forty (40) degrees Fahrenheit or below.**

**Findings:**

General: Based on Observation, the child care center failed to maintain food service in accordance with regulations. In the Nursery, the mini-refrigerator temperature measured forty-eight (48) degrees Fahrenheit.

**950 - Kitchen Equipment Clean and Sanitary**

**Not In Compliance**

**922 KAR 2:120. Section 8. Kitchen Requirements.**

- (7) The following shall be clean and sanitary:**
- (a) Eating and drinking utensils;**
  - (b) Kitchenware;**
  - (c) Food contact surfaces of equipment;**
  - (d) Food storage utensils;**
  - (e) Food storage containers;**
  - (f) Cooking surfaces of equipment; and**
  - (g) Nonfood contact surfaces of equipment.**

**Findings:**

General: Based on Observation, the child care center failed to maintain food service in accordance with regulations. In the kitchen, the refrigerator was lightly soiled.

**Children's Records**

**In Compliance**

**Inspection Report**

**Written Documentation**

**Not In Compliance**

**1095 - Daily Attendance Records**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

**(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

**Findings:**

General: Based on Review of Documentation, the child care center failed to maintain written documentation in accordance with regulations. Attendance records for 5/31/17 revealed the week's attendance had been verified in advance for five (5) children on the DCC-94E form.

**Posted Documentation**

**Not In Compliance**

**1165 - Daily Activities**

**Not In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**

**(1) Effective with the adoption of this administrative regulation, a director shall:**

**(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

**Findings:**

General: Based on Review of Documentation, the child care center failed to post documentation in accordance with regulations. In the Ones Room and the Two-Year-Old Room, the daily schedule of activities was no longer current as it was dated the week of 5/22/17.

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date