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**Inspection Report**

<b>Provider Name:</b> Lee, Lisa Denise	<b>Provider Information</b>	<b>CLR No:</b> C5955
<b>Provider Address:</b> 215 Shelby Lee Road, Morgantown, KY, 42261	<b>Provider Type:</b> CERTIFIED	<b>Capacity:</b> 6

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 245363
<b>Date Initiated:</b> 07/23/2018 8:45 AM	<b>Date Concluded:</b> 07/23/2018 10:00 AM	
<b>No. of Children Enrolled:</b> 6	<b>No. of Children Present:</b> 5	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Provider Requirements</b>	<b>In Compliance</b>
<b>Provider Records</b>	<b>Not In Compliance</b>

**265 - Provider Training Requirements** **Not In Compliance**

**922 KAR 2:100 - Section 10. Standards for the Provider.**  
**(1)(a) A provider shall complete annually at least nine (9) hours of cabinet-approved early care and education training beginning with the second year of operation, including one and one-half (1½) hours of cabinet-approved pediatric abusive head trauma training in accordance with KRS 199.8982(2):**  
**1. Within the second year of employment or operation in child care; and**  
**2. Every subsequent five (5) years of employment or operation in child care.**

**Findings:**

General: Based on review of documentation and interview, the provider completed pediatric abusive head trauma training on 01/26/13 but did not complete the training one and one-half (1 1/2) hour of training every five (5) years in accordance with KRS 199.8982(2).

<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>In Compliance</b>
<b>Hygienic Practices</b>	<b>In Compliance</b>
<b>First Aid/Medication</b>	<b>In Compliance</b>
<b>Outdoor Play Area</b>	<b>In Compliance</b>
<b>Equipment</b>	<b>In Compliance</b>
<b>Transportation</b>	<b>In Compliance</b>
<b>Food Service/Food Program</b>	<b>In Compliance</b>
<b>Food Service</b>	<b>In Compliance</b>

**Inspection Report**

**Children's Records**

**Not In Compliance**

**730 - Immunization**

**Not In Compliance**

**922 KAR 2:100 - Section 18. Records.**

**(1) A provider shall maintain:**

**(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**Findings:**

General: Based on review of documentation and interview, a child (date of birth: 03/03/09) enrolled 07/09/09, had an immunization certificate which was valid until 02/03/10. Interview determined the child was her granddaughter.

**735 - Children's information**

**Not In Compliance**

**922 KAR 2:100 - Section 18. Records.**

**(1) A provider shall maintain:**

**(b) A written record for each child:**

**1. Completed and signed by the child's parent;**

**2. Retained on file on the first day the child attends the family child-care home; and**

**3. To contain:**

**a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**

**b. Contact information to enable the provider to contact the child's:**

**(i) Parent at the parent's home or place of employment;**

**(ii) Family physician; and**

**(iii) Preferred hospital;**

**c. The name of each person who is designated in writing to pick-up the child;**

**d. The child's general health status and medical history including, if applicable:**

**(i) Allergies;**

**(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**

**(iii) Permission from the parent for third-party professional services in the family child-care home;**

**e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**

**f. Authorization by the parent for the provider to seek emergency medical care for the child in the parent's absence; and**

**Findings:**

General: Based on interview, a child (date of birth: 11/04/10) enrolled 07/23/18, did not have his enrollment information on file to include, the emergency authorization, the preferred hospital, doctor, medical information and his pick up information. This child was the providers grandson. The provider was not aware her grandchildren who she provided care for was required to have the same information as the other children who the provider provided care for.

**Written Documentation**

**Not In Compliance**

**775 - Attendance Records**

**Not In Compliance**

**922 KAR 2:100 - Section 18. Records.**

**(1) A provider shall maintain:**

**(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13 if a child receives services from the provider through the Child Care Assistance Program;**

**Findings:**

General: Based on review of documentation and interview, five (5) children were present but three (3) children did not have a documented arrival time.

**Posted/Available Documentation**

**In Compliance**

**Animals**

**In Compliance**

**Posted Requirements**

**In Compliance**

Signature of Provider/Representative

Title

Date