



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

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**Eric Friedlander**  
SECRETARY

**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Bardstown Child Care Program	<b>Provider Information</b>	<b>CLR No:</b> L353913
<b>Provider Address:</b> 420 -320 & 510 North Fifth Street, Bardstown, KY, 40004	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 197
<b>Owner(s):</b> Bardstown City Schools		<b>Director(s):</b> VanDeventer, Christy Jo

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 243205
<b>Date Initiated:</b> 01/09/2018 9:20 AM	<b>Date Concluded:</b> 01/09/2018 12:55 PM	
	<b>No. of Children Present:</b> 25	

Inspection Report	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>260 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b> <b>(1) Effective with the adoption of this administrative regulation, a director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b> General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the staff in charge did not present verification of the evaluation assessing the employee's interaction with children and classroom performance for the employee with the hire date of 08/10/2015.	
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>300 - Background checks/left alone</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 6. License Issuance.</b> <b>(5) An individual described in subsection (4) of this section shall:</b> <b>(a) Submit to background checks described in paragraph (b) of this subsection;</b> <b>(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:</b> <b>1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;</b> <b>2. Criminal records check required by KRS 199.896(19);</b> <b>3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and</b> <b>4. An address check of the Sex Offender Registry; and</b> <b>(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.</b>	
<b>Findings:</b> General: Based on review of documentation, interview, and observation, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the criminal records check (CRC) had been completed for the employee with the hire date of 09/01/2005. Review of documentation in the employee file stated they had been grandfathered in. The employee was not observed working alone.	
<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>In Compliance</b>

Inspection Report		
	Hygienic Practices	In Compliance
	First Aid/Medication	In Compliance
	Outdoor Play Area	In Compliance
	Equipment	In Compliance
	Transportation	In Compliance
	Food Service	In Compliance
	Children's Records	In Compliance
	Written Documentation	Not In Compliance
1105 - Professional Development		Not In Compliance
<div> <div>922 KAR 2:110. Section 3. Records.</div> <div>(1) A child-care center shall maintain:</div> <div>(f) A written annual plan for child-care staff professional development;</div> </div>		
<b>Findings:</b> General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that an annual plan for staff development had been completed for eleven (11) of the twelve (12) employees.		
	Posted Documentation	In Compliance
	Animals	In Compliance

Signature of Provider/Representative

Title

Date