



**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

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**Inspection Report**

<b>Provider Name:</b> Morehead United Methodist Church Preschool	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L353807
<b>Provider Address:</b> 227 West Main Street, Morehead, KY, 40351		<b>Capacity:</b> 36
<b>Owner(s):</b> Morehead United Methodist Church, Inc.		<b>Director(s):</b> Manning, Rhonda June

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 242995
<b>Date Initiated:</b> 12/04/2017 9:30 AM	<b>Date Concluded:</b> 12/04/2017 11:00 AM	
	<b>No. of Children Present:</b> 22	

<b>Inspection Report</b>	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>235 - Operation instruction/Regulation copy</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 2. General.</b> <b>(2) Child-care center staff shall be:</b> <b>(a) Instructed by the child-care center's director regarding requirements for operation; and</b> <b>(b) Provided with a copy of this administrative regulation, 922 KAR 2:090, and 922 KAR 2:120.</b>	
<b>Findings:</b>	
General: Based on Review of Documentation, it was found that the facility did not have a copy of the current regulations. The most recent copy was from 2011.	
<b>260 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b> <b>(1) Effective with the adoption of this administrative regulation, a director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b>	
General: Based on Review of Documentation, it was found through a review of six (6) staff files that one (1) staff file did not have documentation of an annual evaluation. The date of hire for the staff was 08/25/2015.	
<b>265 - Health, Safety, Comfort</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b> <b>(1) Effective with the adoption of this administrative regulation, a director shall:</b> <b>(l) Provide for the health, safety, and comfort of each child;</b>	
<b>Findings:</b>	
General: Based on Observation, It was found that a two (2) feet tall slide was sitting on the carpeted floor with no padding.	

Inspection Report

275 - Caregiver Alone

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;

Findings:

General: Based on Review of Documentation, it was found that a staff person with a hire date of 05/16/2016 had no documentation of a child abuse and neglect check or documentation that one had been applied for. This staff person was found to working alone caring for seven (7) two (2) to three (3) year-olds.

Employee Records

Not In Compliance

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
2. Criminal records check required by KRS 199.896(19);
3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Review of Documentation, it was found that a staff person with a hire date of 05/16/2016 had no documentation of a child abuse and neglect check or documentation that one had been applied for. This staff person was found to working alone caring for seven (7) two (2) to three (3) year-olds.

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on Review of Documentation, it was found through a review of six (6) staff files that two (2) staff files did not have proof of education.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

Findings:

General: Based on Review of Documentation, it was found through a review of six (6) staff files that two (2) staff files contained no evidence of the staff being free of TB.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;

(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, it was found through a review of six (6) staff files that two (2) staff did not have documentation of the renewed one and one-half (1 1/2) hours of pediatric abusive head trauma training. The dates of hire for the staff were 07/04/2010 and 07/10/2010. The last completed training for both staff was 01/26/2012. A review of ECE-TRIS confirmed this. It was also found that one (1) staff that had a hire date of 08/25/2015 did not have the fifteen (15) hours of cabinet-approved early care and education training. A review of ECE-TRIS confirmed this.

**Inspection Report**

**Programming**

**Not In Compliance**

**350 - Program of Activities Followed**

**Not In Compliance**

**922 KAR 2:120. Section 2. Child Care Services.**

**(4) The child-care center shall provide a daily planned program:**

- (a) Posted in writing in a conspicuous location with each age group and followed;**
- (b) Of activities that are individualized and developmentally appropriate for each child served;**
- (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and**
- (d) That offers a variety of creative activities including the following:**
  - 1. Art;**
  - 2. Music;**
  - 3. Dramatic play;**
  - 4. Stories and books;**
  - 5. Science;**
  - 6. Block building;**
  - 7. Tactile activity;**
  - 8. Culture;**
  - 9. Indoor or outdoor play in which a child makes use of both small and large muscles;**
  - 10. A balance of active and quiet play, including group and individual activity;**
  - 11. An opportunity for a child to:**
    - a. Have some free choice of activities;**
    - b. If desired, play apart from the group at times;**

**Findings:**

General: Based on Review of Documentation, it was found that there was no program of activities for the Toddler classroom and it was found that there was no date posted on the program of activities in the Two to Three (2-3) year-old classroom.

**Premises**

**Not In Compliance**

**520 - Floors, Walls, Ceilings**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

**Findings:**

General: Based on Observation, it was found that there was a substantial amount of chipped/peeling paint on the walls in the Toddler classroom and the Two to Three (2-3) year-old classroom. It was found that the vent covers in the Toddler restroom and the Two to Three (2-3) year-old restroom were covered in a substantial amount of dust.

**585 - Sink**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

**(3) A sink shall be:**

- (a) Located in or immediately adjacent to toilet rooms;**
- (b) Equipped with hot and cold running water that allows for hand washing;**
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;**
- (d) Equipped with liquid soap;**
- (e) Equipped with hand-drying blower or single use disposable hand drying material;**
- (f) Equipped with an easily cleanable waste receptacle; and**
- (g) Immediately adjacent to a changing area used for infants and toddlers.**

**Findings:**

General: Based on Observation, it was found that the water temperature at the sink used for handwashing in the Toddler classroom did not reach ninety (90) degrees Fahrenheit.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**Not In Compliance**

**735 - Individual Bed/Mat/Cot and Bedding**

**Not In Compliance**

**922 KAR 2:120. Section 6. Sleeping and Napping Requirements.**

**(3) Rest time shall include adequate space specified by the child's age as follows:**

**(b) For a toddler or preschool-age child:**

- 1. An individual bed, a two (2) inch thick waterproof mat, or cot in good repair; and**
- 2. Bedding that is in good repair and is changed:**
  - a. Weekly; or**
  - b. Immediately if it is soiled or wet.**

**Findings:**

General: Based on Observation, it was found that there were several torn sleeping mats in the Two to Three (2-3) year-old classroom.

**Inspection Report**

**760 - Indoor/Outdoor Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**  
**(2) Indoor and outdoor equipment shall:**  
**(a) Be clean, safe, and in good repair;**  
**(b) Meet the physical, developmental needs, and interests of children of different age groups;**  
**(c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**  
**(d) Be designed to guard against entrapment or situations that may cause strangulation.**

**Findings:**

General: Based on Observation, it was found that the cushion on the rocking chair in the Toddler classroom was covered in brown stains.

**Transportation**

**Not Applicable**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**Not In Compliance**

**1105 - Professional Development**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**  
**(1) A child-care center shall maintain:**  
**(f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on Review of Documentation, it was found through a review of six (6) staff files that three (3) staff files did not have an annual professional development plan. The dates of hire for the staff were 08/25/2015, 07/04/2010 and 07/10/2010.

**Posted Documentation**

**Not In Compliance**

**1155 - Posting Requirements**

**Not In Compliance**

**922 KAR 2:110. Section 2. General.**  
**(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**  
**(a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**  
**(b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**  
**(c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;**  
**(d) A description of services provided by the child-care center, including:**  
**1. Current rates for child care; and**  
**2. Each service charged separately and in addition to the basic rate for child care;**  
**(e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**  
**(f) Daily schedule.**

**Findings:**

General: Based on Observation, it was found that the statement of deficiency and the plan of correction was not posted in a conspicuous place.

**Animals**

**Not Applicable**

Signature of  
Provider/Representative

Title

Date