



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Western Branch
901 B South Main Street
Hopkinsville, KY 42240

Adam Mather
INSPECTOR GENERAL

Phone: (270) 889-6052 Fax: (270) 889-6089
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: First Christian Church Preschool	Provider Information	CLR No: L353792
Provider Address: 1030 College Drive, Madisonville, KY, 42431	Provider Type: LICENSED TYPE I	Capacity: 56
Owner(s): First Christian Church		Director(s): Bone, Martha Lorene

Inspection Type: Renewal Application	Inspection Information	Inspection No: 290660
Date Initiated: 08/16/2019 10:35 AM	Date Concluded: 08/16/2019 1:33 PM	
	No. of Children Present: 38	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
145 - Fire Marshal	Not In Compliance
<p>922 KAR 2:090. Section 6. License Issuance. (8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (b) Be approved by the Office of the State Fire Marshal or designee;</p> <p>Findings: General: Based on observation, interview and review of documentation, the Fire Marshal inspection was dated 01/09/17.</p>	
275 - Abuse/Neglect Report Procedure	Not In Compliance
<p>922 KAR 2:120. Section 2. Child Care Services. (3)(b) The program shall include: 1. A procedure to ensure compliance with and inform child care staff of the laws of the Commonwealth pertaining to child abuse or neglect set forth in KRS 620.030;</p> <p>Findings: General: Based on observation and a review of documentation, the center's staff handbook did not include procedures pertaining to child abuse or neglect set forth in KRS 620.030 which required anyone who suspects child abuse or neglect to report these allegations to the cabinet or law enforcement.</p>	
Director Requirements	Not In Compliance
340 - Staff Meeting	Not In Compliance
<p>922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (i) Conduct, manage, and document in writing recurring staff meetings;</p> <p>Findings: General: Based on review of documentation and interview, the center failed to provide documentation of a minimum of two (2) annual staff meetings.</p>	

Inspection Report

Employee Records

Not In Compliance

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**
 - 1. High school diploma;**
 - 2. GED or qualifying documentation from a comparable educational entity; or**
 - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on a review of documentation and interview, caregivers hired 08/05/19, 05/30/19 and 10/15/18 did not have education information on file.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on a review of documentation and interview, a caregiver, hired 10/15/18, failed to complete six (6) hours of cabinet-approved orientation within the first three (3) months of employment.

One caregiver hired 10/15/18 completed PAHT 11/05/13 but failed to repeat every five (5) years. One caregiver hired 05/18/18 failed to complete one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; during each subsequent year of employment,

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

Findings:

General: Based on observation and review of documentation, a child enrolled 01/02/19, had an immunization certificate, on file that was valid until 06/12/19.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on observation, interview and a review of documentation, one (1) child enrolled 05/06/19, had no preferred hospital and no physician's contact phone number listed on the enrollment form.

Written Documentation

Not In Compliance

1160 - Daily Attendance Records

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

Findings:

General: Based on observation, interview and review of documentation, twenty-seven (27) children were present and twenty-six (26) children had a documented arrival time.

Posted Documentation

Not In Compliance

1210 - Disaster Course of Action

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;**

Findings:

General: Based on observation, interview and review of documentation, the current disaster plan did not include a diagram, outlining the course of action to an offsite location, in the event of a natural or manmade disaster.

Animals

In Compliance

Signature of Provider/Representative

Title

Date