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**Inspection Report**

<b>Provider Name:</b> Ridgewood Child Development Center	<b>Provider Information</b>	<b>CLR No:</b> L350458
<b>Provider Address:</b> 6209 Greenwood Road, Louisville, KY, 40258	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 99
<b>Owner(s):</b> Ridgewood Baptist Church, Inc.		<b>Director(s):</b> Ploetner, Christina Jean

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 247817
<b>Date Initiated:</b> 12/13/2018 9:00 AM	<b>Date Concluded:</b> 12/13/2018 12:40 PM	
	<b>No. of Children Present:</b> 43	

Inspection Report	
Background Checks	Not In Compliance
<b>20 - Out of state background checks</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:280. Section 5. Checks of Other States.</b></p> <p>(1) In accordance with 45 C.F.R. 98.43(b)(3), a prospective child care staff member who resides in or has resided in another state within the last five (5) years shall:</p> <p>(a) Request from each state of current or prior residency, in accordance with the state's laws, policies, and procedures, with a courtesy notice to the cabinet:</p> <ol style="list-style-type: none"> <li>1. An in-state criminal records check by: <ol style="list-style-type: none"> <li>a. Means of fingerprints for the state of residence; or</li> <li>b. Any means accepted by a state of prior residency;</li> </ol> </li> <li>2. A check of the state's sex offender registry or repository; and</li> <li>3. A check of the state-based child abuse and neglect registry and database; and</li> </ol> <p>(b) Direct results of the checks required in paragraph (a) of this subsection to the Department for Community Based Services, Division of Child Care, 275 East Main Street, 3C-F, Frankfort, Kentucky 40601.</p> <p><b>Findings:</b></p> <p>General: Based on review of documentation, observation and interview, the child care center failed to comply with regulatory requirements in regard to background checks. Upon request, the staff member in charge did not present an out of state background check for the state of Massachusetts for a staff member with a hire date of 11/26/18. The staff member was not observed working alone. Further review revealed the center failed to submit an out of state background check for the state of Indiana for a staff member with a hire date of 10/29/18. The staff member was not observed working at the time of the survey, but an interview with the staff member in charge revealed that the individual has worked as the sole caregiver to the children in the center in the past.</p>	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>350 - Health, Safety, Comfort</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b></p> <p>(1) A director shall:</p> <p>(l) <b>Assure the health, safety, and comfort of each child;</b></p> <p><b>Findings:</b></p> <p>General: Based on observation, the child care center director failed to assure compliance with regulatory requirements. Observation of the bathroom between the Infant and Waddler Rooms revealed a plunger was located next to the toilet, and accessible to the children in care.</p>	

**Inspection Report****Employee Records****Not In Compliance****390 - Educational Requirements****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(1) Child-care center staff:**

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**
- 1. High school diploma;**
  - 2. GED or qualifying documentation from a comparable educational entity; or**
  - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the staff member in charge did not present verification that the files for staff members with hire dates of 10/30/17 and 12/10/18 contained a high school diploma, GED or qualifying documentation from a comparable educational entity, or Commonwealth Child Care Credential.

**395 - TB Verification****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(1) Child-care center staff:****(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the staff member in charge did not present verification that the files for staff members with hire dates of 04/09/01, 08/27/15, 06/02/16, 07/05/16, 10/25/16, and 08/20/18 contained a current statement from a health professional that the individual is free of active tuberculosis; or a copy of negative tuberculin results.

**410 - Training****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the staff member in charge did not present verification that staff members with hire dates 04/09/01, 10/25/16 and 08/03/17 had completed fifteen (15) annual hours of cabinet approved early care and education training. Review of ECE-TRIS reports revealed the staff members had not completed the training hours within their review period.

**415 - Driver Requirements****Not In Compliance****922 KAR 2:120. Section 12. Transportation.****(18) A driver of a vehicle transporting a child for a center shall:**

- (a) Be at least twenty-one (21) years old;**
- (b) Complete:**
  - 1. The background checks as described in 922 KAR 2:280; and**
  - 2. An annual check of the:**
    - a. Kentucky driver history records in accordance with KRS 186.018; or**
    - b. Driver history records through the state transportation agency that issued the driver's license;**
- (c) Hold a current driver's license which has not been suspended or revoked during the last five (5) years; and**
- (d) Not caused an accident which resulted in the death of a person.**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. The Kentucky Driver History Records presented for review at the time of survey for staff members listed as drivers with hire dates of 04/29/01 and 07/27/15 were not current.

**Programming****In Compliance****Premises****Not In Compliance****520 - Inaccessible Items****Not In Compliance****922 KAR 2:120. Section 3. General Requirements.****(7) The following shall be inaccessible to a child in care:**

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Matches, cigarettes, lighters, and flammable liquids; and**
- (c) Personal belongings and medications of staff.**

**Findings:**

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. Observation of the Three Year Old Classroom revealed an unlocked cabinet under the sink contained a one (1) pound canister of Clorox Disinfecting Wipes, a forty-eight (48) fluid ounce bottle of LA's Totally Awesome Floor Cleaner, a twenty-three (23) fluid ounce spray bottle of Soft Scrub, and a spray bottle labeled "Bleach Water." The cleaning products were all labeled "Keep Out of Reach of Children" but were accessible to the children in care. Continued observation revealed a silver bin next to the sink contained empty garbage bags, which were accessible to the children in care.

# Inspection Report

## 580 - Floors, Walls, Ceilings

Not In Compliance

### 922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

#### Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. Observation of the Younger Toddler Room revealed a round hole, approximately four (4) inches in diameter, was on the ceiling above the changing table, exposing wires which were in the ceiling. Continued observation revealed brown stains were visible surrounding a vent which was located on the ceiling. Observation of the Pre K Room revealed a thick accumulation of dust was on a vent, which was located on the ceiling near the door.

## 650 - Toilet

Not In Compliance

### 922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(4) Each toilet shall:

- (a) Be kept in clean condition;
- (b) Be kept in good repair;
- (c) Be in a lighted room; and
- (d) Have ventilation to outside air.

#### Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. Observation of the bathroom between the Infant and Waddler Rooms revealed a brown ring formed in the toilet bowl.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

## 750 - Playground Conditions

Not In Compliance

### 922 KAR 2:120. Section 4. Premises Requirements.

(20) An outdoor play area shall be:

- (d) Safe from foreseeable hazard;
- (e) Well drained;
- (f) Well maintained;
- (g) In good repair; and
- (h) Visible to staff at all times.

#### Findings:

General: Based on observation, the child care center failed to maintain an outdoor play area in accordance with regulatory requirements. Observation of the toddler playground revealed numerous large tree branches were on the ground throughout the play area. Observation of the older children's playground revealed a very large tree limb, which nearly spanned the length of the play area, was on the ground near the fence. Continued observation revealed numerous tree branches were on the ground throughout the play area.

## 755 - Protective Surface

Not In Compliance

### 922 KAR 2:120. Section 4. Premises Requirements.

(21) A protective surface shall:

- (a) Be provided for outdoor play equipment used to:
  - 1. Climb;
  - 2. Swing; and
  - 3. Slide; and
- (b) Have a fall zone equal to the height of the equipment.

#### Findings:

General: Based on observation, the child care center failed to maintain an outdoor play area in accordance with regulatory requirements. Observation of the toddler playground revealed an insufficient protective surface under two (2) slides. Observation of the older children's playground revealed an insufficient protective surface under two (2) swings.

Equipment

In Compliance

Transportation

In Compliance

Food Service/Food Program

In Compliance

Food Service

In Compliance

Inspection Report	
Children's Records	Not In Compliance
<b>1140 - Enrollment Information</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 9. Records.</b></p> <p><b>(1) A child-care center shall maintain:</b></p> <p><b>(b) A written record for each child:</b></p> <ol style="list-style-type: none"> <li>1. Completed and signed by the child's parent;</li> <li>2. Retained on file on the first day the child attends the child-care center; and</li> <li>3. To contain:               <ol style="list-style-type: none"> <li>a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;</li> <li>b. Contact information to enable a person in charge to contact the child's:                   <ol style="list-style-type: none"> <li>(i) Parent at the parent's home or place of employment;</li> <li>(ii) Family physician; and</li> <li>(iii) Preferred hospital;</li> </ol> </li> <li>c. The name of each person who is designated in writing to pick-up the child;</li> <li>d. The child's general health status and medical history including, if applicable:                   <ol style="list-style-type: none"> <li>(i) Allergies;</li> <li>(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and</li> <li>(iii) Permission from the parent for third-party professional services in the child-care center;</li> </ol> </li> <li>e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;</li> <li>f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;</li> </ol> </li> </ol> <p><b>Findings:</b></p> <p>General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulatory requirements. Upon request, the staff member in charge did not present verification that the files for children with enrollment dates of 05/31/16, 06/21/16 and 11/27/17 contained a preferred hospital.</p>	
Written Documentation	Not In Compliance
<b>1185 - Confidentiality/Maintenance/Access</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 9. Records.</b></p> <p><b>(2) A child-care center shall:</b></p> <ol style="list-style-type: none"> <li>(a) Maintain the confidentiality of a child's record and information concerning a child or the child's parent;</li> <li>(b) Maintain all records for five (5) years; and</li> <li>(c) Provide the cabinet access and information in the completion of the investigation pursuant to KRS 620.030(4) and (5).</li> </ol> <p><b>Findings:</b></p> <p>General: Based on review of documentation, the child care center failed to maintain written documentation in accordance with regulatory requirements. Observation of the Waddler Room revealed an allergy list was written on a post-it note and attached to the diaper shelf, making it visible to the public.</p>	
Posted Documentation	Not In Compliance
<b>1195 - Fire Drills</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:120. Section 3. General Requirements.</b></p> <p><b>(12) A fire drill shall be:</b></p> <ol style="list-style-type: none"> <li>(a) Conducted during hours of operation at least monthly; and</li> <li>(b) Documented.</li> </ol> <p><b>(13) An earthquake drill and a tornado drill shall be:</b></p> <ol style="list-style-type: none"> <li>(a) Conducted during hours of operation at least quarterly; and</li> <li>(b) Documented.</li> </ol> <p><b>Findings:</b></p> <p>General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, the staff member in charge did not present verification that fire drills had been conducted and documented in October and November 2018.</p>	
Posted Documentation	Not In Compliance
<b>1200 - Posting Requirements</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 8. General.</b></p> <p><b>(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:</b></p> <ol style="list-style-type: none"> <li>(a) The provider's preliminary or regular license;</li> <li>(b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;</li> <li>(c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;</li> <li>(d) Information on the Kentucky Consumer Product Safety Program and the program's Website as specified in KRS 199.897;</li> <li>(e) A description of services provided by the child-care center, including:               <ol style="list-style-type: none"> <li>1. Current rates for child care; and</li> <li>2. Each service charged separately and in addition to the basic rate for child care;</li> </ol> </li> <li>(f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and</li> <li>(g) Daily planned program.</li> </ol> <p><b>Findings:</b></p> <p>General: Based on review of documentation, the child care center failed to post documentation in accordance with regulatory requirements. Each statement of deficiency issued by the cabinet during the current licensure year and each plan of correction submitted by the child care center to the cabinet during the current licensure year were not posted in a conspicuous place and made available for public inspection at the time of survey.</p>	

## Inspection Report

### 1215 - Daily Activities

Not In Compliance

#### 922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

##### (1) A director shall:

(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

##### Findings:

General: Based on review of documentation, the child care center failed to post documentation in accordance with regulatory requirements. Review of posted documentation in the Three Year Old and Pre K Rooms revealed that the daily schedule of activities, to include the dates and times of activities to be conducted, were not posted. Review of posted documentation in the Younger Toddler and Waddler Rooms revealed the dates were not current on the daily schedule of activities.

Animals

Not Applicable

Signature of Provider/Representative

Title

Date