



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
**OFFICE OF INSPECTOR GENERAL**

**Eric Friedlander**  
SECRETARY

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Northern Branch  
908 W. Broadway, 10-W  
Louisville, KY 40203

**Adam Mather**  
INSPECTOR GENERAL

Phone: (502) 595-5781 Fax: (502) 595-5773  
<https://chfs.ky.gov/agencies/os/oig>

**Inspection Report**

<b>Provider Name:</b> Shelbyville Community Day Care	<b>Provider Information</b>	<b>License No:</b> L353688
<b>Provider Address:</b> 520 Mt. Eden Road, Shelbyville, KY, 40065	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 99
<b>Owner(s):</b> SHELBYVILLE COMMUNITY CHURCH AND DAY CARE, INC. .		<b>Director(s):</b> Robertson, Donna G.

<b>Inspection Type:</b> Investigation	<b>Inspection Information</b>	<b>Inspection No:</b> 64735
<b>Visit Start Date:</b> 03/19/2014 12:00 PM	<b>Visit End Date:</b> 03/19/2014 2:00 PM	
	<b>No. of Children Present:</b> 51	

**Inspection Report**

**Supervision**

<b>5 - Children Supervised</b>	<b>In Compliance</b>
<p><b>922 KAR 2:120. Section 2. Child Care Services.</b>  <b>(3)(a) Each center shall maintain a child-care program that assures each child will be:</b>  <b>1. Provided with adequate supervision at all times by a qualified staff person who:</b>  <b>a. Ensures the child is within scope of vision and range of voice; or</b>  <b>b. For a school-age child, within scope of vision or range of voice;</b></p>	

**Staffing Requirements**

<b>40 - Ratios and Group Size</b>	<b>In Compliance</b>
<p><b>922 KAR 2:120. Section 2. Child Care Services.</b>  <b>(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:</b>  <b>Age of Children Ratio Maximum Group Size*</b>  <b>Infant</b>  <b>1 staff for 5 children 10</b>  <b>Toddler</b>  <b>1 staff for 6 children 12</b>  <b>Preschool-age 2 to 3 years</b>  <b>1 staff for 10 children 20</b>  <b>Preschool-age 3 to 4 years</b>  <b>1 staff for 12 children 24</b>  <b>Preschool-age 4 to 5 years</b>  <b>1 staff for 14 children 28</b>  <b>School-age 5 to 7 years</b>  <b>1 staff for 15 children 30</b>  <b>School-age 7 and older</b>  <b>1 staff for 25 children</b>  <b>(for before and after school) 30</b>  <b>1 staff for 20 children</b>  <b>(full day of care) 30</b>  <b>*Maximum Group Size shall be applicable only to Type I child-care centers.</b></p>	

<b>45 - Ratio/Group Size</b>	<b>In Compliance</b>
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**Inspection Report**

**922 KAR 2:120. Section 2. Child Care Services.**

**(2)(b) The age of the youngest child in the group shall determine the:**

- 1. Staff-to-child ratio; and**
- 2. Maximum group size.**

**General Administration**

**230 - Sick Child Protocol**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

**(3) If a child becomes ill while at the child-care center:**

- (a) The child shall be placed in a supervised area isolated from the rest of the children;**
- (b) The parent shall be contacted immediately; and**
- (c) Arrangements shall be made to remove the child from the child-care center as soon as practicable.**

**Findings:**

General: Based on Interview, the center failed to comply with the regulatory requirements regarding the sick child protocol. Interview with staff revealed that the center allows sick children to remain at the center after contacting parents about their illness. Further interview revealed that sick children remain at the center due to parents not being able to get off work to pick up their child.

**Director Requirements**

**265 - Health, Safety, Comfort**

**In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**

**(1) Effective with the adoption of this administrative regulation, a director shall:**

- (l) Provide for the health, safety, and comfort of each child;**

**First Aid/Medication**

**660 - Medication Administration**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

**(4) Prescription and nonprescription medication shall be administered to a child in care:**

- (a) With a daily written request of the child's parent.**
- (b) According to the directions or instructions on the medication's label.**

**Findings:**

General: Based on Interview, the center failed to comply with the regulatory requirements regarding medication. Interview with staff members revealed that the center does not require a written parent request for the use of diaper ointment.

**665 - Administration Record**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

**(5) The child-care center shall keep a written record of the administration of medication, including:**

- (a) Time of each dosage;**
- (b) Date;**
- (c) Amount;**
- (d) Name of staff person giving the medication;**
- (e) Name of the child; and**
- (f) Name of the medication.**

**Findings:**

General: Based on Review of Documentation, the center failed to comply with the regulatory requirements regarding medication. Record review of prescription diaper cream permission sheet revealed that the center failed to record the times the diaper cream was administered on 3/18/14 and 3/19/14.

Signature of  
Provider/Representative

Title

Date