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Inspection Report

Provider Name: Shelbyville Community Day Care	Provider Information	CLR No: L353688
Provider Address: 520 Mt. Eden Road, Shelbyville, KY, 40065	Provider Type: LICENSED TYPE I	Capacity: 99
Owner(s): Shelbyville Community Church And Day Care, Inc.		Director(s): Robertson, Donna Gail

Inspection Type: Renewal Application	Inspection Information	Inspection No: 242184
Date Initiated: 10/24/2017 9:22 AM	Date Concluded: 10/24/2017 12:50 PM	
	No. of Children Present: 37	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

265 - Health, Safety, Comfort Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.
(1) Effective with the adoption of this administrative regulation, a director shall:
(l) Provide for the health, safety, and comfort of each child;

Findings:

General: Based on observation and interview, the child care center failed to comply with regulations regarding director requirements. Observation in the school age room revealed a bottle of "Nivea" moisturizing lotion on a shelf accessible to the reach of children indicating on the label, "keep out of reach of children". Observation in the infant room revealed an electrical cord that was hanging freely down from the ceiling attaching to a baby swing set. Interview with the staff in charge and a staff member with a hire date of 03/13/1989 indicated the cord was hanging down from the ceiling's electrical outlet to help keep the baby swing plugged for operation due to manufacturer usage.

275 - Caregiver Alone Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.
(1) Effective with the adoption of this administrative regulation, a director shall:
(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;

Findings:

General: Based on review of documentation and interview, the childcare center failed to comply with regulations for employee records. Upon review of presented staff files revealed a staff member with the hire date of 03/23/2017 lived in the state of Oklahoma according to written documentation obtained from the child abuse and neglect check. However, the file did not contain an out of state criminal records check for the aforementioned staff member. Interview with the director revealed this documentation was unavailable at the time of survey. The director indicated that this aforementioned staff member has previously worked alone with children.

Inspection Report

Employee Records

Not In Compliance

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;

2. Criminal records check required by KRS 199.896(19);

3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and

4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on review of documentation and interview, the childcare center failed to comply with regulations for employee records. Review of presented staff files revealed a staff member with the hire date of 03/23/2017 lived in the state of Oklahoma according to written documentation obtained from the child abuse and neglect check. However, the file did not contain an out of state criminal records check for the aforementioned staff member. Interview with the director revealed this documentation was unavailable at the time of survey. The director indicated that this aforementioned staff member has previously worked alone with children.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;

(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files revealed the file for a staff member with hire date 01/21/2010 failed to contain proof that they had received Pediatric Abusive Head Trauma training PAHT. Interview with the director and staff in charge revealed this information was unavailable at the time of survey.

Programming

Not In Compliance

435 - Bedding/Toys in Crib

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

(3) Rest time shall include adequate space specified by the child's age as follows:

(a) For an infant:

3. No loose bedding; and

4. No toys or other items except the infant's pacifier;

Findings:

General: Based on observation and interview, the child care center failed to comply with regulations regarding programming. In the infant room, ten (10) cribs had loose blankets inside of them atop of the mattresses. Further observation revealed an eight month old infant and a two month old infant asleep in the aforementioned cribs. Interview with the staff in charge and a staff member with the hire date 03/13/1989 stated they were not aware the additional blankets could not be placed in the crib along with the baby.

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

Not In Compliance

755 - Toys/Equipment/Furniture

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(1) All toys, equipment, and furniture contacted by a child shall be:

(a) Kept clean and in good repair; and

(b) Free of peeling, flaking, or chalking paint.

Findings:

General: Based on observation, the child care center failed to comply with regulations regarding equipment. There was a torn and frayed rug, exposing fabric at the seams causing a trip hazard, in the school age and four-year old rooms.

Further observation in the two and three-year-old room revealed a small white table sitting on the floor near the wall next to the window seal. It was in disrepair with wood chippings exposed at the edges.

In the infant room there was a blue rocking chair with the left arm rest missing.

In the three and four-year-old room, the pillows in the reading nook were stained and dirty.

Inspection Report

Transportation

Not In Compliance

785 - Requirements for Transportation Services

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(2) A center providing or arranging transportation service shall:

- (a) Be licensed and approved by the cabinet or its designee prior to transporting a child;**
- (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and**
- (c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain transportation in accordance with regulations. The vehicle transportation plan for the 2002 Dodge Ram wagon failed to include a staff schedule with the driver and monitors. Interview with the staff in charge revealed this information was unavailable at the time or survey.

820 - Vehicle Equipment

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(4) A vehicle used to transport children shall be equipped with:

- (a) A fire extinguisher;**
- (b) First aid supplies as described in Section 7 of this administrative regulation;**
- (c) Emergency reflective triangles; and**
- (d) A device to cut the restraint system, if necessary.**

Findings:

General: Based on observation and interview, the child care center failed to maintain transportation in accordance with regulations. Review of the vehicle 2010 Chevy Express 3500 revealed a fire extinguisher with an expired expiration date of 04/01/2016. Interview with the staff in charge revealed she was unaware the fire extinguisher had an expiration date.

850 - Car Seats

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(7) The appropriate car safety seat meeting federal and state motor vehicle safety standards in 49 C.F.R. 571.213 and KRS 189.125 shall be used for each child.

Findings:

General: Based on observation and interview, the child care center failed to maintain transportation in accordance with regulations. Review of the vehicle 2010 Chevy Express 3500 revealed two (2) child booster seats that had expired. Review of the 2002 Dodge Ram wagon revealed three (3) child booster seats that had expired. Interview with the staff in charge revealed she was unaware that child booster seats had expiration dates.

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

Not In Compliance

1085 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895.

Findings:

General: Based on review of documentation and interview with the director, the child care center failed to maintain written documentation in accordance with regulatory requirements. The child care center staff in charge was unable to present for review a current evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care that has been submitted to the local emergency management team. Interview with the staff in charge and director revealed this information was unavailable at the time or survey.

1135 - Orientation Procedure

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(3)(b) The program shall include:

2. Written policy that specifies that the procedures that were taught at the orientation training shall be implemented by each child-care center staff member.

Findings:

General: Based on review of documentation and interview, the child care center failed to comply with regulations regarding written documentation. There was no written Orientation policy that indicated staff will implement procedures that were taught during orientation training into the classroom. Interview with the director and staff in charge revealed this information was unavailable at the time of survey.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date