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Inspection Report

Provider Name: Ross, Nannette	Provider Information	CLR No: C2347
Provider Address: 1309 Maryland Avenue, Covington, KY, 41011	Provider Type: CERTIFIED	Capacity: 6

Inspection Type: Investigation	Inspection Information	Inspection No: 245569
Date Initiated: 06/28/2018 10:25 AM	Date Concluded: 07/11/2018 9:50 AM	
No. of Children Enrolled: 15	No. of Children Present: 1	

Inspection Report	
General Administration	In Compliance
Written Documentation	Not In Compliance
760 - Attendance Records Standards	Not In Compliance
<p>922 KAR 2:100 - Section 10. Standards for the Provider. (12) A provider shall: (b) Maintain daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13 if a child receives services from the provider through the Child Care Assistance Program.</p> <p>Findings: General: Based on Interview, with the provider's assistant on 6/28/18 it was found that the provider was at a doctor's appointment. There was one (1) child present at the time. The provider indicated there had been two (2) other children in attendance earlier that morning but they left at 9:30 a.m. The surveyor asked to see the daily attendance forms for the day documenting the time of arrival for the child who was present and the time of arrival and departure for the two (2) children who had been present earlier but had already left for the day. The assistant stated that this information had not been documented for that day. The surveyor asked to see documentation from earlier that week and the assistant stated she did not have that documented either.</p>	
775 - Attendance Records	Not In Compliance
<p>922 KAR 2:100 - Section 18. Records. (1) A provider shall maintain: (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13 if a child receives services from the provider through the Child Care Assistance Program;</p> <p>Findings: General: Based on Interview, with the provider's assistant on 6/28/18 it was found that the provider was at a doctor's appointment. There was one (1) child present at the time. The provider indicated there had been two (2) other children in attendance earlier that morning but they left at 9:30 a.m. The surveyor asked to see the daily attendance forms for the day documenting the time of arrival for the child who was present and the time of arrival and departure for the two (2) children who had been present earlier but had already left for the day. The assistant stated that this information had not been documented for that day. The surveyor asked to see documentation from earlier that week and the assistant stated she did not have that documented either. The assistant was asked for documentation verifying the time of arrival and departure from the week prior and the assistant stated that all of the information is locked in the provider's office located upstairs. The assistant stated she does not have access to the office.</p>	

Signature of Provider/Representative

Title

Date