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Inspection Report

Provider Name: YMCA Crayon Club	Provider Information	CLR No: L353613
Provider Address: 1080 U.S. Highway 68, Maysville, KY, 41056	Provider Type: LICENSED TYPE I	Capacity: 128
Owner(s): Limestone Family Ymca, Inc.		Director(s): Clark, Patti Dawn

Inspection Type: Renewal Application	Inspection Information	Inspection No: 244926
Date Initiated: 06/07/2018 10:05 AM	Date Concluded: 06/07/2018 2:00 PM	
	No. of Children Present: 54	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
350 - Health, Safety, Comfort	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (l) Assure the health, safety, and comfort of each child;	
Findings:	
General: Based on Observation, it was found that an eight-month-old child in the Infant classroom was wearing an amber bead necklace. The beads pose a choking hazard to children under the age of three-years-old.	
Employee Records	Not In Compliance
385 - Personnel File	Not In Compliance
922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (e) A current personnel file for each child-care center staff person to include: 1. Name, address, date of birth, and date of employment; 2. Proof of educational qualifications; 3. Record of annual performance evaluation; 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and 5. The results of background checks conducted in accordance with 922 KAR 2:280;	
Findings:	
General: Based on Interview, it was found that three (3) employees did not have files available for review.	

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on Review of Documentation, it was found that the files for nine (9) employees did not contain evidence of a high school diploma, GED or Commonwealth Childcare Credential.

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on Review of Documentation, it was found that the file for an employee hired on 4-11-18 contained the results of a TB skin test that was read on 5-14-18. This date is not prior to the date of hire as required. It was also found that the file for an employee hired on 3-5-18 did not contain the results of a TB skin test or screening. Three (3) employees with unknown hire dates did not have a file available for review, including a TB skin test or screening.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on Review of Documentation, it was found that 1) the files and ECE-TRIS records for employees hired on 1-20-15, 4-1-15, 11-22-15, 6-27-16 and 2-6-17 did not contain evidence of Pediatric Abusive Head Trauma training being completed; 2) the files and ECE-TRIS records for employees hired on 6-4-90, 12-8-03, 6-4-07, 4-21-10 and 5-8-12 contained evidence of Pediatric Abusive Head Trauma training being completed on 10-20-12, 10-3-12, 10-3-12, 10-3-12 and 4-19-13. These dates are not within the five (5) year timeframe required by the regulation; 3) the files and ECE-TRIS records for employees hired on 11-22-15, 6-19-17 and 3-5-18 did not contain evidence of the six-hour cabinet-approved orientation training being completed; 4) the file and ECE-TRIS record for an employee hired on 4-30-15 contained evidence of only six (6) hours of training being completed during the last completed training year.

Programming

Not In Compliance

495 - Bedding/Toys in Crib

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

(3) Rest time shall include adequate space specified by the child's age as follows:

(a) For an infant:

- 3. No loose bedding, such as a bumper or a blanket; and**
- 4. No toys or other items except the infant's pacifier;**

Findings:

General: Based on Observation, it was found that a three-month-old child was sleeping in a crib with a pacifier attached to a stuffed animal. A seven-month-old child was observed to be sleeping in a crib with a pacifier attached to her sleeper with a clip and strap.

Premises

Not In Compliance

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on Observation, it was found that there were three (3) stained ceiling tiles in one of the bathrooms in the Two Year Old classroom.

Hygienic Practices

Not In Compliance

705 - Toothbrush/Toothpaste

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(15) Toothbrushes shall be:

- (a) Individually identified;**
- (b) Allowed to air dry; and**
- (c) Protected from contamination.**

(16) Toothpaste used by multiple children shall be dispensed onto an intermediate surface, such as waxed paper, to avoid cross contamination.

Findings:

General: Based on Observation, it was found that the slots of the toothbrush holder located in the Preschool classroom were labeled with a child's name, however, the actual toothbrushes were not labeled.

Inspection Report

710 - Toy Sanitation Procedure

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (4) A toy or another item that is considered a mouth contact surface by a child not toilet trained shall be sanitized daily by:**
- (a) 1. Scrubbing in warm, soapy water using a brush to reach into crevices;**
 - 2. Rinsing in clean water;**
 - 3. Submerging in a sanitizing solution for at least two (2) minutes; and**
 - 4. Air dried; or**
 - (b) Cleaning in a dishwasher if the toy or other item is dishwasher safe.**

Findings:

General: Based on Interview, it was found that the cleaning and sanitizing procedure for mouth contact toys in the Infant classroom involved spraying the toys with soapy water and then with bleach water during nap time. At the end of the day, the toys are then dipped in bleach water. In the Toddler classroom, the toys are dipped or sprayed with bleach water as needed. These procedures do not meet the requirements of the regulation.

First Aid/Medication

Not In Compliance

720 - Medication Administration

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (4) Prescription and nonprescription medication shall be administered to a child in care:**
- (a) 1. With a written request of the child's parent or the child's prescribing health professional; and**
 - 2. According to the directions or instructions on the medication's label; or**
 - (b) In accordance with KRS 311.646.**

Findings:

General: Based on Review of Documentation, it was found that a medication administration permission form for Oragel was not completed properly. The times listed for administration was "as needed." In addition, a medication administration permission form for Children's Tylenol was signed to be given on 6-4-18, 6-5-18, 6-6-18 and 6-7-18. The times to administer and the dosage to give were not specified. The dosage simply stated, "dosage on package."

725 - Administration Record

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (5) The child-care center shall keep a written record of the administration of medication, including:**
- (a) Time of each dosage;**
 - (b) Date;**
 - (c) Amount;**
 - (d) Name of staff person giving the medication;**
 - (e) Name of the child; and**
 - (f) Name of the medication.**

Findings:

General: Based on Review of Documentation, it was found that a parent signed a permission form for a child to be given .6m of Ranitidine at 2:00 p.m. on 5-29-18, 5-30-18, 5-31-18, 6-1-18, 6-4-18, 6-5-18 and 6-6-18. The facility did not have evidence of the medication being administered. In addition, administration records were not found for Children's Tylenol signed in to the Toddler classroom for 6-4-18, 6-5-18, 6-6-18 and 6-7-18. Also in the Toddler classroom, Albuterol Sulfate was signed in to be given daily to a child. There was no evidence that the medication had been administered as requested. The staff person in charge stated that she was not aware of the need to have an administration record that included the name of the child, the name of the medication, the dosage amount, the time administered and the name of the staff person who administered the medication.

Outdoor Play Area

In Compliance

Equipment

Not In Compliance

815 - Toys/Furniture

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (1) All toys and furniture contacted by a child shall be:**
- (a) Kept clean and in good repair; and**
 - (b) Free of peeling, flaking, or chalking paint.**

Findings:

General: Based on Observation, it was found that the purple paint on a bookcase located in the School Age classroom was peeling on the side.

Transportation

Not In Compliance

875 - Transportation Notification/Safety Procedures - Transporting, Loading/Unloading and Supervision

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

- (3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:**
- (g) Safety procedures for:**
 - 1. Transporting a child;**
 - 2. Loading and unloading a child; and**
 - 3. Providing adequate supervision of a child.**

Findings:

General: Based on Review of Documentation, it was found that the facility's transportation documentation did not include safety procedures for loading, unloading and supervising the children. The staff person in charge stated that she was unable to locate the documentation.

Inspection Report

960 - Children's Transportation Records

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(17) Transportation services provided shall:

(a) Be recorded in writing and include:

- 1. The first and last name of the child transported; and
- 2. The time each child gets on and the time each child gets off;

(b) Be completed by a staff member other than the driver; and

(c) Be kept for five (5) years.

Findings:

General: Based on Review of Documentation, it was found that the facility took a field trip to R Farm during fall break of 2017. The facility's transportation documentation did not include evidence of a log noting the names of the children transported or the times each child got on and off the vehicle.

Food Service/Food Program

Not Applicable

Food Service

Not In Compliance

1075 - Bottle Preparation by Parent

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(4) Formula or breast milk provided by the parent shall be prepared and labeled.

Findings:

General: Based on Interview, it was found that some of the parents supply the formula for the children in the Infant classroom. The teacher stated that she measures the water and formula to make the bottles.

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Review of Documentation, it was found that seven (7) children's files out of ten (10) children's files reviewed did not contain a current immunization certificate. All of the children had been enrolled for more than thirty (30) days.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on Review of Documentation, it was found that two (2) children's files out of ten (10) children's files reviewed did not contain information regarding the parent's preferred hospital. Each file listed "nearest" instead of a specific hospital name.

1145 - Documentation for Off Premises Trip

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 3. To contain:
 - g. A permission form for each trip off the premises signed by the child's parent in accordance with 922 KAR 2:120, Section 12;

Findings:

General: Based on Interview, it was found that the facility took the children on a field trip to R Farm over fall break in 2017. A review of the transportation documentation found no evidence of the facility having permission to transport the children off the premises. The staff person in charge stated that she was unable to locate the documentation.

Inspection Report

Written Documentation

Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on Review of Documentation, it was found that the files for six (6) eligible employees did not contain evidence of an annual professional development plan being completed.

Posted Documentation

In Compliance

Animals

Not In Compliance

1225 - Animals in the Presence of Children

Not In Compliance

922 KAR 2:120. Section 13. Animals.

(1) An animal shall not be allowed in the presence of a child in care:

(a) Unless:

- 1. The animal is under the supervision and control of an adult;**
- 2. Written parental consent has been obtained; and**
- 3. The animal is certified as vaccinated against rabies; or**

(b) Except in accordance with subsection (3) of this section.

Findings:

General: Based on Review of Documentation, it was found that there were hermit crabs in a tank in the Preschool classroom. The facility documentation presented for review did not include permission from the parents for the children to be around the hermit crabs. The staff person in charge stated that she was unaware of the need to have permission for a classroom pet.

Signature of Provider/Representative

Title

Date