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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Wilder Elementary YMCA SACC	Provider Information	CLR No: L353256
Provider Address: 1913 Herr Lane, Louisville, KY, 40222	Provider Type: LICENSED TYPE I	Capacity: 218
Owner(s): The Young Mens Christian Association Of Greater Louisville		Director(s): Lee, Chaelyn Nicole

Inspection Type: Renewal Application	Inspection Information	Inspection No: 231632
Date Initiated: 08/29/2017 2:30 PM	Date Concluded: 08/29/2017 5:00 PM	
	No. of Children Present: 69	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	Not In Compliance
40 - Ratios and Group Size	Not In Compliance
<p>922 KAR 2:120. Section 2. Child Care Services.</p> <p>(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:</p> <p>Age of Children Ratio Maximum Group Size*</p> <p>Infant</p> <p>1 staff for 5 children 10</p> <p>Toddler</p> <p>1 staff for 6 children 12</p> <p>Preschool-age 2 to 3 years</p> <p>1 staff for 10 children 20</p> <p>Preschool-age 3 to 4 years</p> <p>1 staff for 12 children 24</p> <p>Preschool-age 4 to 5 years</p> <p>1 staff for 14 children 28</p> <p>School-age 5 to 7 years</p> <p>1 staff for 15 children 30</p> <p>School-age 7 and older</p> <p>1 staff for 25 children</p> <p>(for before and after school) 30</p> <p>1 staff for 20 children</p> <p>(full day of care) 30</p> <p>*Maximum Group Size shall be applicable only to Type I child-care centers.</p>	
<p>Findings:</p> <p>General: Based on observation, the child care center failed to comply with staffing requirements. Observation in the hallway at 3:50pm revealed one (1) staff member had supervisory authority over thirty (30) children ages seven-years-old to eleven-years-old till 4:30pm during the bathroom break; therefore, the center exceeded minimum staff-to-child ratios during this time.</p>	
General Administration	In Compliance
Director Requirements	In Compliance

310 - Personnel File

Not In Compliance

922 KAR 2:110. Section 3. Records.**(1) A child-care center shall maintain:****(e) A current personnel file for each child-care center staff person to include:****1. Name, address, date of birth, and date of employment;****2. Proof of educational qualifications;****3. Record of annual performance evaluation;****4. Written record of training participation to include:****a. The training source;****b. Location;****c. Date; and****d. Number of clock hours completed;****5. Every two (2) years, a:****a. Statement from a health professional that the individual is free of active tuberculosis; or****b. Copy of negative tuberculin results; and****6. For a director, employee, volunteer, or any person with supervisory or disciplinary control over, or having unsupervised contact with, a child in care, the results of a:****a. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;****b. Criminal records check required by KRS 199.896(19);****c. Criminal records check from any previous state of residence completed once if:****(i) The individual resided outside the state of Kentucky in the last five (5) years; and****(ii) No criminal records check has been completed for the individual's previous state of residence; and****d. An address check of the Sex Offender Registry;****Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files revealed the center failed to present a personnel file for a staff member hired 8/21/17. Interview with director revealed he could not locate the staff member's personnel file at the time of survey.

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.**(1) Child-care center staff:****(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:****1. High school diploma;****2. GED or qualifying documentation from a comparable educational entity; or****3. Commonwealth Child Care Credential as described in 922 KAR 2:250;****Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files revealed a high school diploma, GED, or Commonwealth Child Care Credential was not presented for review at the time of survey for one (1) staff member hired 8/21/17. Interview with director revealed this documentation was not on file at the time of survey.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.**(1) Child-care center staff:****(b) Shall provide, prior to employment and every two (2) years thereafter:****1. A statement from a health professional that the individual is free of active tuberculosis; or****2. A copy of negative tuberculin results.****Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files revealed the statement of negative tuberculin result on file for a staff member hired 7/28/08 is no longer current as it is dated 9/13/14. Continued review of staff files revealed two (2) staff members hired 8/21/17 and 2/14/17 failed to have records of negative tuberculin result on file, or a statement from a health professional verifying that the individual is free of active tuberculosis. Interview with director revealed this documentation was not on file at the time of survey.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.**(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:****(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;****(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and****(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.****Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files and ECE-TRIS report revealed documentation of fifteen (15) hours of cabinet approved training was not presented for review at the time of survey for two (2) staff members hired 3/3/06 and 7/28/0. Review of staff files revealed three (3) staff members with a hire dates of 2/14/17, 3/24/17 and 10/10/16 had not completed state approved orientation training. Interview with director revealed this documentation was not on file at the time of survey.

Programming

In Compliance

Premises

In Compliance

Inspection Report	
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Food Service	In Compliance
Children's Records	Not In Compliance

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;

2. Retained on file on the first day the child attends the child-care center; and

3. To contain:

a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

(i) Parent at the parent's home or place of employment;

(ii) Family physician; and

(iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

(i) Allergies;

(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and

(iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulations. Review of ten (10) children's files revealed the written records for four (4) children enrolled 8/17/17, 7/24/17, 5/26/17 and 7/1/17 failed to contain contact information to enable a person in charge to contact the child's preferred hospital. Continued review of children's files revealed the written record for one (1) child enrolled 8/17/17 failed to contain contact information to enable a person in charge to contact the child's family physician. Interview with director revealed this documentation was not on file at the time of survey.

Written Documentation

Not In Compliance

1115 - Earthquake/Tornado Drills

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulations. Review of the earthquake and tornado drill logs presented for review at the time of survey revealed an earthquake and tornado drill were not documented for the 4th quarter 2016 and the 1st quarter 2017. Interview with director revealed the 4th and 1st quarter drills were conducted; however, he acknowledged the drills were not documented.

1120 - Fire Drills

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulations. Review of the fire drill logs presented for review at the time of survey revealed a fire drill was not documented for October, November and December 2016 and January and February 2017. Interview with director revealed the drill was conducted; however, he could not locate this documentation at the time of survey.

Inspection Report		
	Posted Documentation	Not In Compliance
1155 - Posting Requirements		Not In Compliance
<div>922 KAR 2:110. Section 2. General. (7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection: (a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year; (b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year; (c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897; (d) A description of services provided by the child-care center, including: 1. Current rates for child care; and 2. Each service charged separately and in addition to the basic rate for child care; (e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and (f) Daily schedule.</div>		
Findings: General: Based on review of documentation and interview, the child care center failed to post documentation in accordance with regulations. Review of documentation and interview with director revealed the center failed to post in a conspicuous place and make available for public inspection each statement of deficiency and plan of correction issued by the cabinet during the current licensure year.		
	Animals	Not Applicable