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Inspection Report

Provider Name: Lee County Head Start	Provider Information	CLR No: L353134
Provider Address: 49 Bull Mountain Road, Beattyville, KY, 41311	Provider Type: LICENSED TYPE I	Capacity: 99
Owner(s): Middle Kentucky Community Action Partnership, Incorporated		Director(s): Caudill, Tammy Carol

Inspection Type: Renewal Application	Inspection Information	Inspection No: 305021
Date Initiated: 02/24/2021 11:55 AM	Date Concluded: 02/24/2021 2:10 PM	
	No. of Children Present:	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

345 - Staff Evaluation **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation, the surveyor found the following:

1. A staff's (DOH: 07/22/19) file contained an annual written performance evaluation dated for 01/27/20; therefore, the evaluation was not completed annually.
2. A staff's (DOH: 08/31/09) file contained an annual written performance evaluation dated for 03/01/19; therefore, the evaluation was not completed annually.
3. A staff's (DOH: 07/22/19) file contained an annual written performance evaluation dated for 01/28/20; therefore, the evaluation was not completed annually.
4. A staff's (DOH: 05/18/98) file contained an annual written performance evaluation dated for 01/25/20; therefore, the evaluation was not completed annually.
5. A staff's (DOH: 04/20/92) file contained an annual written performance evaluation dated for 01/28/20; therefore, the evaluation was not completed annually.
6. A staff's (DOH: 10/31/17) file contained an annual written performance evaluation dated for 01/08/20; therefore, the evaluation was not completed annually.
7. A staff's (DOH: 05/21/02) file contained an annual written performance evaluation dated for 02/05/20; therefore, the evaluation was not completed annually.

Through interview with staff-in-charge, the surveyor learned that up-to-date annual written performance evaluations were not available for review for the staff mentioned.

Employee Records	In Compliance
Programming	In Compliance

Inspection Report

Premises

Not In Compliance

540 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:**
(a) Suitable for the purpose intended;
(b) Kept clean and in good repair;

Findings:

General: Based on observation, the surveyor found the following:

1. The window sill in the restroom located in Classroom A contained dead bugs.
2. The floor in Classroom A contained debris; therefore, the floor was not kept clean.
3. A square rug in Classroom B contained debris; therefore, the rug was not kept clean.
4. A square rug in Classroom C contained debris; therefore, the rug was not kept clean.
5. The carpet located near the entrance door in Classroom C contained pink stains; therefore, the carpet was not kept clean.
6. A rug in Classroom D contained debris; therefore, the rug was not kept clean.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

Not In Compliance

820 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (2) Indoor and outdoor equipment shall:**
(a) Be clean, safe, and in good repair;
(b) Meet the physical, developmental needs, and interests of children of different age groups;
(c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and
(d) Be designed to guard against entrapment or situations that may cause strangulation.

Findings:

General: Based on observation of the playground, the surveyor found the following:

1. The handrails on the metal climbing structure were rusty.
2. The blue metal car contained rust.

The items mentioned were not kept safe or in good repair.

Transportation

In Compliance

Food Service/Food Program

In Compliance

Food Service

In Compliance

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;

2. Retained on file on the first day the child attends the child-care center; and

3. To contain:

a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

(i) Parent at the parent's home or place of employment;

(ii) Family physician; and

(iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

(i) Allergies;

(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and

(iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, the surveyor found the following:

1. A child's (DOE: 09/09/20) file did not contain a contact telephone number for the child's preferred hospital.

2. A child's (DOE: 09/15/20) file did not contain a contact telephone number for the child's preferred hospital.

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

In Compliance

Emergency Regulation

In Compliance

Signature of Provider/Representative

Title

Date