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GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
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**Inspection Report**

<b>Provider Name:</b> Russell Springs Head Start	<b>Provider Information</b>	<b>CLR No:</b> L353129
<b>Provider Address:</b> 1177 Lakeway Drive, Russell Springs, KY, 42642	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 20
<b>Owner(s):</b> Lake Cumberland Community Action Agency, Inc.		<b>Director(s):</b> Brown, Elizabeth Ellen

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 322570
<b>Date Initiated:</b> 09/14/2022 11:38 AM	<b>Date Concluded:</b> 09/14/2022 1:45 PM	
	<b>No. of Children Present:</b> 18	

<b>Inspection Report</b>	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>In Compliance</b>
<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>In Compliance</b>
<b>Hygienic Practices</b>	<b>In Compliance</b>
<b>First Aid/Medication</b>	<b>In Compliance</b>
<b>Outdoor Play Area</b>	<b>In Compliance</b>
<b>Equipment</b>	<b>In Compliance</b>
<b>Transportation</b>	<b>In Compliance</b>
<b>Kitchen Requirements</b>	<b>In Compliance</b>
<b>Food Service</b>	<b>In Compliance</b>
<b>Meal Planning/Center Provides Meals</b>	<b>In Compliance</b>
<b>Meal Planning/Center Does Not Provide Meals</b>	<b>In Compliance</b>
<b>Children's Records</b>	<b>In Compliance</b>

**Inspection Report**

**Written Documentation**

**Not In Compliance**

**1285 - Earthquake/Tornado/Fire Drills**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**Findings:**

General: Based on review of documentation, the surveyor located a record indicating that the monthly fire drills and the quarterly tornado, earthquake, and shelter-in-place drills were completed during the month of August 2022. The provider was unable to locate documentation for the monthly fire drills or the quarterly tornado, earthquake, or shelter-in-place drills for the months of August 2021 and July 2022. The provider confirmed through interview that the fire drills were completed; however, the provider was unable to locate the records; therefore, the provider failed to maintain the written records as required.

**1305 - Fire Drills**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(12) A fire drill shall be:**

**(a) Conducted during hours of operation at least monthly; and**

**(b) Documented.**

**(13) An earthquake drill, shelter-in-place or lockdown drill, and tornado drill shall be:**

**(a) Conducted during hours of operation at least quarterly; and**

**(b) Documented.**

**Findings:**

General: Based on review of documentation, the surveyor located a record indicating that the monthly fire drills and the quarterly tornado, earthquake, and shelter-in-place drills were completed during the month of August 2022. The provider was unable to locate documentation for the monthly fire drills or the quarterly tornado, earthquake, or shelter-in-place drills for the months of August 2021 and July 2022. The provider confirmed through interview that the fire drills were completed; however, the provider was unable to locate the records; therefore, the surveyor was unable to determine if monthly and quarterly drills were conducted as required.

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date