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**CABINET FOR HEALTH AND FAMILY SERVICES**  
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**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Indian Hills Elementary Child Care Services	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L357783
<b>Provider Address:</b> 313 Blane Drive, Hopkinsville, KY, 42240		<b>Capacity:</b> 99
<b>Owner(s):</b> Christian County Board Of Education		<b>Director(s):</b> Grimes, Sherry Elaine

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 244299
<b>Date Initiated:</b> 03/22/2018 2:00 PM	<b>Date Concluded:</b> 03/22/2018 4:30 PM	
	<b>No. of Children Present:</b> 57	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>345 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b>	
General: Based on Interview, staff hired 8/6/11, did not have a written performance evaluation on file.	
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>390 - Educational Requirements</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(1) Child-care center staff:</b> <b>(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:</b> <b>1. High school diploma;</b> <b>2. GED or qualifying documentation from a comparable educational entity; or</b> <b>3. Commonwealth Child Care Credential as described in 922 KAR 2:250;</b>	
<b>Findings:</b>	
General: Based on Review of Documentation, a staff hired 8/8/17, had no education documentation on file.	

Inspection Report

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
  - (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
  - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, a staff hired 8/6/11, had not completed any training and staff hired 7/23/04, completed two (2) hours of training.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

Not In Compliance

655 - Child Personal Care/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (4) A child shall:
  - (a) Be helped with personal care and cleanliness based upon their developmental skills; and
  - (b) Wash his or her hands with liquid soap and warm running water:
    - 1. a. Upon arrival at the center; or
    - b. Within thirty (30) minutes of arrival for school-age children;
    - 2. Before and after eating or handling food;
    - 3. After toileting or diaper change;
    - 4. After handling animals;
    - 5. After touching an item or an area of the body soiled with body fluids or wastes; and
    - 6. After outdoor or indoor play time; and
  - (c) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (b) of this subsection. The child shall wash the child's hands as soon as practicable once liquid soap and warm running water are available.

Findings:

General: Based on Observation, forty-nine (49) children present did not wash their hands after eating their snack.

First Aid/Medication

Not In Compliance

715 - First Aid Supplies

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (1) First aid supplies shall:
  - (a) Be available to provide prompt and proper first aid treatment;
  - (b) Be stored out of reach of a child;
  - (c) Be periodically inventoried to ensure the supplies have not expired;
  - (d) If reusable, be:
    - 1. Sanitized; and
    - 2. Maintained in a sanitary manner; and
  - (e) Include:
    - 1. Liquid soap;
    - 2. Adhesive bandages;
    - 3. Sterile gauze;
    - 4. Medical tape;
    - 5. Scissors;
    - 6. A thermometer;
    - 7. Flashlight;
    - 8. Cold pack;
    - 9. First aid book;
    - 10. Disposable gloves; and
    - 11. A cardiopulmonary resuscitation mouthpiece protector.

Findings:

General: Based on Observation, the first aid supplies did not include a cold pack.

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Food Service/Food Program

In Compliance

Food Service

In Compliance

**Inspection Report**

**Children's Records**

**Not In Compliance**

**1135 - Immunization**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**Findings:**

General: Based on Review of Documentation, a child enrolled 8/8/17, had an immunization certificate valid until 2/16/18.

**Written Documentation**

**Not In Compliance**

**1170 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on Observation, three (3) staffs, hired 7/23/04, 8/6/11 and 8/8/17, did not have a written professional development plan on file.

**1195 - Fire Drills**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(12) A fire drill shall be conducted during hours of operation:**

- (a) At least monthly; and**
- (b) Documented.**

**(13) An earthquake drill and a tornado drill shall be:**

- (a) Conducted during hours of operation at least quarterly; and**
- (b) Documented.**

**Findings:**

General: Based on Interview, the center had no documentation fire drills were conducted monthly, August 2017 through February 2018. Also, there was no documentation the 1st and 2nd quarterly earthquake and tornado drills were conducted. The director stated she conducted the fire drills, tornado and earthquake drills but transferred the drills to another form but could not locate the form.

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date