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**Inspection Report**

<b>Provider Name:</b> Western Kentucky University Campus Child Care	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L353112
<b>Provider Address:</b> 325 University Boulevard- Jones-, Jagers, Bowling Green, KY, 42101		<b>Capacity:</b> 122
<b>Owner(s):</b> Western Kentucky University Child Care Centers		<b>Director(s):</b> Jackson, Thelma Mae

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 289824
<b>Date Initiated:</b> 06/18/2019 9:25 AM	<b>Date Concluded:</b> 06/18/2019 1:00 PM	
	<b>No. of Children Present:</b> 54	

Inspection Report		
<b>Background Checks</b>		<b>In Compliance</b>
<b>Supervision</b>		<b>In Compliance</b>
<b>Staffing Requirements</b>		<b>In Compliance</b>
<b>General Administration</b>		<b>In Compliance</b>
<b>Director Requirements</b>		<b>In Compliance</b>
<b>Employee Records</b>		<b>Not In Compliance</b>

**395 - TB Verification** **Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**  
**(1) Child-care center staff:**  
**(b) Shall provide, prior to employment and every two (2) years thereafter:**  
 1. A statement from a health professional that the individual is free of active tuberculosis; or  
 2. A copy of negative tuberculin results.

**Findings:**

General: Based on review of documentation, a staff, hired on 10/31/88, had TB documentation on file that was dated 10/12/16.

**410 - Training** **Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**  
**(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**  
**(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**  
**(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**  
**(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on review of documentation, a staff, hired on 05/14/18, and a staff, hired on 05/29/18, each completed eight (8) hours of cabinet approved training during the first year of employment. A staff, hired on 05/29/18, did not complete one and a half (1 ½) hours of cabinet approved pediatric abusive head trauma training and six (6) hours of cabinet approved orientation training. A second staff, hired on 05/14/18, did not complete any cabinet approved training hours during the first year of employment and completed six (6) hours of cabinet approved orientation training on 04/22/19, which was not within the first three (3) months of employment. A staff, hired on 10/31/88, completed twelve (12) hours of cabinet approved training during a subsequent year of employment. A staff, hired on 08/03/09, completed eight and a half (8 ½) hours of cabinet approved training during a subsequent year of employment. A staff, hired on 04/30/02, completed thirteen (13) hours of cabinet approved training during a subsequent year of employment. A staff, hired on 09/30/05, completed ten and a half (10 ½) hours of cabinet approved training during a subsequent year of employment.

**Inspection Report**

**Programming**

**In Compliance**

**Premises**

**Not In Compliance**

**520 - Inaccessible Items**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(7) The following shall be inaccessible to a child in care:**

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Matches, cigarettes, lighters, and flammable liquids; and**
- (c) Personal belongings and medications of staff.**

**Findings:**

General: Based on observation, five (5) staffs' jackets hung on a coat rack positioned immediately outside the restroom across from room 119. In addition, five (5) staffs' jackets hung on a coat rack positioned immediately outside the restroom across from room 108. These staffs' belongings were accessible to children.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**Not In Compliance**

**730 - Medication**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

**(6) Medication, including refrigerated medication, shall be:**

**(a) Stored in a separate and locked place, out of the reach of a child unless the medication is:**

- 1. A first aid supply and is maintained in accordance with subsection (1) of this section;**
- 2. Diaper cream, sunscreen, or toothpaste. Diaper cream, sunscreen, or toothpaste shall be inaccessible to a child;**
- 3. An epinephrine auto-injector. A licensed child-care center shall comply with KRS 199.8951 and 311.646, including:**
  - a. An epinephrine auto-injector shall be inaccessible to a child;**
  - b. A child-care center shall have at least one (1) person onsite who has received training on the administration of an epinephrine auto-injector if the child-care center maintains an epinephrine auto-injector;**
  - c. A child-care center shall seek emergency medical care for a child if an auto-injector is administered to the child; and**
  - d. A child-care center shall report to the child's parent and the cabinet in accordance with 922 KAR 2:090, Section 12(1)(b) if an epinephrine auto-injector is administered to a child; or**
- 4. An emergency or rescue medication for a child in care, such as medication to respond to diabetic or asthmatic condition, as prescribed by the child's physician. Emergency or rescue medication shall be inaccessible to a child in care;**

**(b) Kept in the original bottle; and**

**(c) Properly labeled.**

**(7) Medication shall not be given to a child if the medication's expiration date has passed.**

**Findings:**

General: Based on observation, an eight (8) ounce bottle of Children's Allergy Relief was not labeled to indicate to whom it belonged to in room 115.

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**Not Applicable**

**Food Service/Food Program**

**Not Applicable**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**Not In Compliance**

**1170 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

- (f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on review of documentation, a staff, hired on 05/29/18, had an annual professional development plan on file that was not dated in order to verify it was completed annually.

**Posted Documentation**

**Not In Compliance**

**1220 - Diapering/Handwashing**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

**(9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.**

**Findings:**

General: Based on review of documentation, the proper procedures for diapering were not posted at the diapering station in the hallway across from room 115.

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date