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Inspection Report

Provider Name: St. Matthews Baptist Preschool	Provider Information	CLR No: L357763
Provider Address: 3515 Grandview Avenue, Louisville, KY, 40207	Provider Type: LICENSED TYPE I	Capacity: 120
Owner(s): St. Matthews Baptist Church		Director(s): McMillan, Melissa Jan

Inspection Type: Renewal Application	Inspection Information	Inspection No: 292631
Date Initiated: 01/16/2020 8:55 AM	Date Concluded: 01/16/2020 11:45 AM	
	No. of Children Present: 92	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
410 - Training	Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
 - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Upon request, the staff in charge did not present verification that the records of the employees with the hires dates of 08/01/2005,08/01/2013,10/01/2018,08/22/2018 and 09/20/2008 had met the requirement of fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment. Continued review revealed the employee with the hire date of 12/01/2014 had not met the requirement of updating pediatric abusive head trauma training. Review of documentation in the ECE-TRIS training system revealed the above-mentioned employees had not met the training requirement.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service/Food Program	In Compliance
Food Service	In Compliance

Inspection Report

Children's Records
Written Documentation
Posted Documentation
Animals

In Compliance
In Compliance
In Compliance
Not Applicable

Signature of Provider/Representative

Title

Date