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Inspection Report

Provider Name: St. Matthews Baptist Preschool	Provider Information	CLR No: L357763
Provider Address: 3515 Grandview Avenue, Louisville, KY, 40207	Provider Type: LICENSED TYPE I	Capacity: 130
Owner(s): St. Matthews Baptist Church		Director(s): McMillan, Melissa Jan

Inspection Type: Renewal Application	Inspection Information	Inspection No: 218981
Date Initiated: 03/29/2017 8:35 AM	Date Concluded: 03/29/2017 12:45 PM	
	No. of Children Present: 85	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

300 - Background checks/left alone Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
2. Criminal records check required by KRS 199.896(19);
3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Review of Documentation, interview and observation, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of presented staff files revealed a staff member with the hire date 8/23/16 did not have an out of state criminal record check for Washington and North Carolina on file. Review of presented staff files revealed an additional staff member with the hire date 8/23/16 did not have an out of state criminal record check for North Carolina on file. Interview with the director revealed the two (2) aforementioned staff members have not worked alone with children. She stated each classroom has two (2) members working. Neither of the aforementioned staff members were observed alone with children during the survey.

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on Review of Documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of presented staff files revealed a staff member with the hire date 8/23/16 did not have a high school diploma, GED or Commonwealth Child Care Credential on file. Interview with the director revealed she was unable to locate the document.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on Review of Documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of presented staff files revealed a staff member with the hire date 1/11/17 did not have written documentation from a health care professional to verify that the individual was free from active TB on file. Interview with the director revealed she was not able to locate the document.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½)**

hours of pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of presented staff files revealed a staff member with the hire date 8/1/08 did not complete fifteen (15) hours of cabinet-approved early care and education training. Review of the ECE TRIS report verified the training hours were not completed. Interview with the director revealed she was not able to locate verification that the training hours had been completed.

Programming

In Compliance

Premises

Not In Compliance

520 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on Observation, the child care center failed to maintain the premises in accordance with regulatory requirements. Peeling paint was observed on the wall behind the toilet in the bathroom in room 202. In room 103 the following was found: 1. There were two (2) holes in the wall by the block area, 2. There was a hole in the wall by the pretend center, 3. One (1) foot of baseboard was missing by the pretend center.

590 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(4) Each toilet shall:

- (a) Be kept in clean condition;**
- (b) Be kept in good repair;**
- (c) Be in a lighted room; and**
- (d) Have ventilation to outside air.**

Findings:

General: Based on Observation, the child care center failed to maintain the premises in accordance with regulatory requirements. In room 204's bathroom the toilet tank cover was cracked.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

In Compliance

Inspection Report

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date