



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203
Phone: (502) 595-5781 Fax: (502) 595-5773
<https://chfs.ky.gov/agencies/os/oig>

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Shelby County Early Head Start/Full Day Full Year Head Start	Provider Information Provider Type: LICENSED TYPE I	CLR No: L357736
Provider Address: 821 College Street, Shelbyville, KY, 40065		Capacity: 60
Owner(s): Ohio Valley Educational Cooperative		Director(s): Fithian, Kim

Inspection Type: Renewal Application	Inspection Information	Inspection No: 321719
Date Initiated: 08/25/2022 10:30 AM	Date Concluded: 08/25/2022 11:54 AM	
	No. of Children Present: 20	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
435 - Training	Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
 - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on review of documentation and ECE-TRIS, the surveyor found the following:

1. A staff (DOH: 07/10/12) obtained eleven (11) hours of the required fifteen (15) hours of cabinet-approved early care and education training for the review period 07/01/21 – 06/30/22.
2. A staff (DOH: 02/28/20) obtained fourteen (14) hours of the required fifteen (15) hours of cabinet-approved early care and education training for the review period 07/01/21 – 06/30/22.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance

Inspection Report		
Equipment		In Compliance
Transportation		In Compliance
Kitchen Requirements		In Compliance
Food Service		In Compliance
Meal Planning/Center Provides Meals		In Compliance
Meal Planning/Center Does Not Provide Meals		In Compliance
Children's Records		In Compliance
Written Documentation		In Compliance
Posted Documentation		In Compliance
Animals		In Compliance

Signature of Provider/Representative

Title

Date