



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Andy Beshear
Governor

Melissa A. Moore, Director
Division of Regulated Child Care
Western Branch
2400 Russellville Road, P.O. Box 2200
Hopkinsville, KY 42240
Phone: (270) 889-6052 Fax: (270) 889-6089
<https://chfs.ky.gov/agencies/os/oig>

Eric C. Friedlander
Secretary

Adam Mather
Inspector General

Inspection Report

Provider Name: Little Bo Peep CDC	Provider Information	CLR No: L357689
Provider Address: 512 5th Avenue, Calvert City, KY, 42029	Provider Type: LICENSED TYPE I	Capacity: 80
Owner(s): Little Bo Peep C.D.C., Inc.		Director(s): Lynn, Charity Renee

Inspection Type: Renewal Application	Inspection Information	Inspection No: 278068
Date Initiated: 02/22/2019 9:00 AM	Date Concluded: 02/22/2019 12:00 PM	
	No. of Children Present: 14	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance

155 - Liability Insurance **Not In Compliance**

922 KAR 2:090. Section 6. License Issuance.
(8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:
(d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;

Findings:

General: Based on review of documentation, the center's liability insurance was valid until 01/17/18.

180 - Plan of Correction/15 days **Not In Compliance**

922 KAR 2:090. Section 14. Statement of Deficiency and Corrective Action Plans.
(2) Except for a violation posing an immediate threat as handled in accordance with KRS 199.896(5)(c), a child-care center shall submit a written corrective action plan to the cabinet or its designee within fifteen (15) calendar days of the date of the statement of deficiency to eliminate or correct the regulatory violation.

Findings:

A PLAN OF CORRECTION WAS DUE ON 03/28/2019 AND AS OF 04/03/2019, THE PLAN OF CORRECTION HAS NOT BEEN RECEIVED.

Director Requirements **Not In Compliance**

340 - Staff Meeting **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(i) Conduct, manage, and document in writing recurring staff meetings;

Findings:

General: Based on review of documentation and interview, staff meetings were conducted but were not documented.

Inspection Report

Employee Records

Not In Compliance

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on review of documentation, a staff, hired on 01/31/18, completed six (6) hours of cabinet approved orientation training on 01/15/19, which was not within the first three (3) months of employment, and did not complete any cabinet approved training hours, which included one and a half (1 ½) hours of cabinet approved pediatric abusive head trauma, within the first year of employment. A staff, hired on 09/20/16, did not complete any cabinet approved training hours during a subsequent year of employment. A staff, hired on 05/10/04, completed two (2) hours of cabinet approved training hours during a subsequent year of employment. A director, hired on 05/10/04, completed nine (9) hours of cabinet approved training hours during a subsequent year of employment.

Programming

Not In Compliance

480 - Infant/Toddler Combined with Older Children

Not In Compliance

922 KAR 2:120. Section 5. Infant and Toddler Play Requirements.

- (2) Except in accordance with subsection (3) of this section or Section 2(2)(c) of this administrative regulation, an infant or toddler under twenty-four (24) months of age shall not participate in an activity with an older child for no more than one (1) hour per day.**
- (3) If a toddler is developmentally appropriate for a transition to a preschool age group, a toddler may participate in an activity with an older child for more than one (1) hour per day if:**
 - (a) Space for the toddler is available in the preschool-age group;**
 - (b) The staff-to-child ratios and group sizes are maintained based on the age of the youngest child;**
 - (c) The center has a procedure for listing a transitioning toddler on attendance records, including a specific day and time the toddler is with either age group; and**
 - (d) The child care center has obtained the signature and approval of the toddler's parent on the toddler's transition plan.**

Findings:

General: Based on observation, two (2), two-year-old toddlers were grouped with three (3), preschool children for three (3) hours in the infants' room. The two-year-old children did not have a transition plan available for review.

Premises

Not In Compliance

520 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (7) The following shall be inaccessible to a child in care:**
 - (a) Toxic cleaning supplies, poisons, and insecticides;**
 - (b) Matches, cigarettes, lighters, and flammable liquids; and**
 - (c) Personal belongings and medications of staff.**

Findings:

General: Based on observation, a bottle of peroxide was stored in an unzipped backpack that hung on back of a chair, and was accessible to children in the school-age room.

525 - Items Accessible Only During Activity

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (8) The following shall be inaccessible to a child in care unless under direct supervision and part of planned program of instruction:**
 - (a) Knives and sharp objects;**
 - (b) Litter and rubbish;**
 - (c) Bar soap; and**
 - (d) Plastic bags not used for personal belongings.**

Findings:

General: Based on review of observation, four (4) plastic bags filled with wadded up plastic bags and several wadded up plastic bags were stored in an unlocked compartment under double sinks and a roll of plastic bags was in an unlocked cabinet above the sink in the area adjacent to the dining room. These items were not a part of the planned program of instruction and were accessible to children.

Inspection Report

560 - Building Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(5) The building shall be constructed to ensure the:

(a) Building is:

- 1. Dry;**
- 2. Ventilated; and**
- 3. Well lit, including clean light fixtures that are:**
 - a. In good repair in all areas; and**
 - b. Shielded or have shatter-proof bulbs installed; and**

(b) Following are protected:

- 1. Windows;**
- 2. Doors;**
- 3. Stoves;**
- 4. Heaters;**
- 5. Furnaces;**
- 6. Pipes; and**
- 7. Stairs.**

Findings:

General: Based on review of observation, an accumulation of dust was in the light shield in the boys' restroom. In addition, an accumulation of dust was in the light shield in the girls' restroom.

Hygienic Practices

In Compliance

First Aid/Medication

Not In Compliance

715 - First Aid Supplies

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(1) First aid supplies shall:

- (a) Be available to provide prompt and proper first aid treatment;**
- (b) Be stored out of reach of a child;**
- (c) Be periodically inventoried to ensure the supplies have not expired;**
- (d) If reusable, be:**

- 1. Sanitized; and**
- 2. Maintained in a sanitary manner; and**

(e) Include:

- 1. Liquid soap;**
- 2. Adhesive bandages;**
- 3. Sterile gauze;**
- 4. Medical tape;**
- 5. Scissors;**
- 6. A thermometer;**
- 7. Flashlight;**
- 8. Cold pack;**
- 9. First aid book;**
- 10. Disposable gloves; and**
- 11. A cardiopulmonary resuscitation mouthpiece protector.**

Findings:

General: Based on observation, first aid supplies were stored in an unzipped backpack, which hung on back of a chair, and was accessible to children in the school-age room.

Inspection Report

730 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.
(6) Medication, including refrigerated medication, shall be:
(a) Stored in a separate and locked place, out of the reach of a child unless the medication is:
1. A first aid supply and is maintained in accordance with subsection (1) of this section;
2. Diaper cream, sunscreen, or toothpaste. Diaper cream, sunscreen, or toothpaste shall be inaccessible to a child;
3. An epinephrine auto-injector. A licensed child-care center shall comply with KRS 199.8951 and 311.646, including:
a. An epinephrine auto-injector shall be inaccessible to a child;
b. A child-care center shall have at least one (1) person onsite who has received training on the administration of an epinephrine auto-injector if the child-care center maintains an epinephrine auto-injector;
c. A child-care center shall seek emergency medical care for a child if an auto-injector is administered to the child; and
d. A child-care center shall report to the child's parent and the cabinet in accordance with 922 KAR 2:090, Section 12(1)(b) if an epinephrine auto-injector is administered to a child; or
4. An emergency or rescue medication for a child in care, such as medication to respond to diabetic or asthmatic condition, as prescribed by the child's physician. Emergency or rescue medication shall be inaccessible to a child in care;
(b) Kept in the original bottle; and
(c) Properly labeled.
(7) Medication shall not be given to a child if the medication's expiration date has passed.

Findings:

General: Based on observation, a box of cold acetaminophen was not labeled to indicate to whom it belonged and was stored unlocked in a cabinet above the sink in the infants' room.

Outdoor Play Area

In Compliance

Equipment

Not In Compliance

820 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.
(2) Indoor and outdoor equipment shall:
(a) Be clean, safe, and in good repair;
(b) Meet the physical, developmental needs, and interests of children of different age groups;
(c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and
(d) Be designed to guard against entrapment or situations that may cause strangulation.

Findings:

General: Based on review of observation, three (3) handle bars were missing from a see-saw and a handle bar was missing from a rocking/riding toy on the outdoor playground.

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

Not In Compliance

1015 - Food Service Permit

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.
(2) A child-care center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.

Findings:

General: Based on review of documentation, the center's food service permit expired 12/31/18.

1030 - Frozen Food

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.
(5) Frozen food shall be:
(a) Kept at a temperature of zero degrees Fahrenheit or below; and
(b) Thawed:
1. At refrigerator temperatures;
2. Under cool, potable running water;
3. As part of the cooking process; or
4. By another method in accordance with the Department of Public Health's food safety standards and permits, established in KRS Chapter 217.

Findings:

General: Based on observation, there was no temperature measuring device, available in the dining room freezer, to ensure frozen food was maintained a zero degrees Fahrenheit or below.

Children's Records

In Compliance

Inspection Report

Written Documentation

Not In Compliance

1160 - Daily Attendance Records

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;

Findings:

General: Based on review of documentation, a departure time was not documented for ten (10) school-age children who were not present at the center on 02/22/19. In addition, the daily attendance records for the weeks of 12/03/18 and 12/17/18, did not include a documented arrival, documented departure times and a parent signature to verify accuracy of the weekly attendance for a child, in accordance with Child Care Assistance Program.

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, a staff, hired on 01/31/18, did not have an annual written professional development plan on file. A staff, hired on 09/20/16, and a director, hired on 05/10/04, had an annual written professional development plan on file that was dated 04/01/17. A staff, hired on 05/10/04, had an annual written professional development plan on file that was dated 03/31/17.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of
Provider/Representative

Title

Date