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**Inspection Report**

<b>Provider Name:</b> Kids First of Lily	<b>Provider Information</b>	<b>CLR No:</b> L357658
<b>Provider Address:</b> 6344 South Us Hwy 25, Corbin, KY, 40701	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 30
<b>Owner(s):</b> Kids First Of Lily		<b>Director(s):</b> Riley, Melissa

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 305241
<b>Date Initiated:</b> 02/01/2021 12:10 PM	<b>Date Concluded:</b> 02/01/2021 2:00 PM	
	<b>No. of Children Present:</b> 14	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
<b>345 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b> General: Based on review of documentation, the surveyor found the following: 1. A staff's (DOH: 04/01/04) file contained an annual written performance evaluation dated for 04/01/19; therefore, the evaluation was not completed annually. 2. A staff's (DOH: 09/10/18) file contained an annual written performance evaluation dated for 08/22/19; therefore, the evaluation was not completed annually. 3. A staff's (DOH: 09/24/19) file did not contain a written performance evaluation. Through interview with staff-in-charge, the surveyor learned that the written performance evaluations were not available for review.	
Employee Records	In Compliance

**Inspection Report****Programming****Not In Compliance****480 - Infant/Toddler Combined with Older Children****Not In Compliance****922 KAR 2:120. Section 5. Infant and Toddler Play Requirements.**

(2) Except in accordance with subsection (3) of this section or Section 2(2)(c) of this administrative regulation, an infant or toddler under twenty-four (24) months of age shall not participate in an activity with an older child for no more than one (1) hour per day.

(3) If a toddler is developmentally appropriate for a transition to a preschool age group, a toddler may participate in an activity with an older child for more than one (1) hour per day if:

(a) Space for the toddler is available in the preschool-age group;

(b) The staff-to-child ratios and group sizes are maintained based on the age of the youngest child;

(c) The center has a procedure for listing a transitioning toddler on attendance records, including a specific day and time the toddler is with either age group; and

(d) The child care center has obtained the signature and approval of the toddler's parent on the toddler's transition plan.

**Findings:**

General: Based on observation, the surveyor found the following:

1. The surveyor observed one (1) staff person providing care for five (5) two-year-old children, three (3) three-year-old children, and one (1) four year old child in the Preschool Classroom.

2. The surveyor observed one (1) staff person providing care for one (1) two-year-old child, one (1) eight-month-old child, and three (3) one-year-old children in the One Year Old Classroom.

Through interview with staff, the surveyor learned that the children had been in the mixed-age groups for longer than one (1) hour. The surveyor was not presented with transition plans and observed the children to be grouped together for the duration of the survey which was from 12:10 p.m. until 2:00 p.m.

**Premises****In Compliance****Hygienic Practices****In Compliance****First Aid/Medication****In Compliance****Outdoor Play Area****In Compliance****Equipment****In Compliance****Transportation****In Compliance****Food Service/Food Program****In Compliance****Food Service****Not In Compliance****1015 - Food Service Permit****Not In Compliance****922 KAR 2:120. Section 8. Kitchen Requirements.**

(2) A child-care center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.

**Findings:**

General: Based on review of documentation, the surveyor found a food service permit with an expiration date of 12/31/20; therefore, the food service permit is no longer current. Staff-in-charge stated that they are waiting to receive the new food service permit in the mail.

Inspection Report		
Children's Records		Not In Compliance
1140 - Enrollment Information		Not In Compliance
<div>922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (b) A written record for each child: 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;</div>		
<b>Findings:</b> General: Based on review of documentation, the surveyor found the following:  1. A child's (DOE: 11/09/20) file did not contain a contact telephone number for the child's preferred hospital.  2. A child's (DOE: 11/12/08) file did not contain a contact telephone number for the child's preferred hospital.  3. A child's (DOE: 09/10/18) file did not contain a contact telephone number for the child's preferred hospital.  4. A child's (DOE: 08/17/20) file did not contain the name of a preferred hospital or contact telephone number.		
Written Documentation		Not In Compliance
1170 - Professional Development		Not In Compliance
<div>922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (f) A written annual plan for child-care staff professional development;</div>		
<b>Findings:</b> General: Based on review of documentation, the surveyor found the following:  1. A staff's (DOH: 04/30/2012) file contained a professional development plan dated for 11/29/18; therefore, the plan was not completed annually.  2. A staff's (DOH: 09/10/18) file contained a professional development plan dated for 11/29/18; therefore, the plan was not completed annually.  3. A staff's (DOH: 09/24/19) file did not contain a professional development plan.  4. A staff's (DOH: 04/01/04) file did not contain a professional development plan.  Through interview with staff-in-charge, the surveyor learned that the professional development plans were not available for review.		
Posted Documentation		In Compliance
Animals		In Compliance
Emergency Regulation		In Compliance