



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Inspection Report

Provider Name: Johnsontown Elem. Childcare Enrichment Program	Provider Information Provider Type: LICENSED TYPE I	CLR No: L357559
Provider Address: 7201 Johnsontown Road, Louisville, KY, 40272		Capacity: 145
Owner(s): The Young Mens Christian Association Of Greater Louisville		Director(s): Jones, Jeremy Rashad

Inspection Type: Renewal Application	Inspection Information	Inspection No: 244988
Date Initiated: 05/24/2018 3:21 PM	Date Concluded: 05/24/2018 6:02 PM	
	No. of Children Present: 25	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
345 - Staff Evaluation	Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

Findings:

General: Based on review of documentation and interview, the child care center director failed to assure compliance with regulatory requirements. A current annual written performance evaluation was not presented for review at the time of survey for one (1) staff member hired 6/1/98. The staff-in-charge revealed this documentation was not available for review at the time of survey.

Employee Records	Not In Compliance
390 - Educational Requirements	Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**

- High school diploma;**
- GED or qualifying documentation from a comparable educational entity; or**
- Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. A class schedule was presented for review at the time of survey to show that a staff member hired 6/5/17 was currently enrolled in high school; however, the schedule was for the 2016-2017 school year, not the 2017-2018 school year. The staff-in-charge revealed this was the only documentation available for review at the time of survey.

Inspection Report

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files, ECE-TRIS report, and individual ECE-TRIS records revealed: (A) Documentation of fifteen (15) hours of cabinet-approved training and documentation of pediatric abusive head trauma training (PAHT) was not presented for review at the time of survey for one (1) staff member hired 8/12/15; and (B) One (1) staff member hired 6/5/17 completed orientation on 10/24/17; therefore, the staff member failed to complete orientation within the first three (3) months of employment. The staff-in-charge revealed the training hours were completed for the staff member hired 6/5/17; however, she acknowledged this documentation was not presented for review at the time of survey. The staff-in-charge acknowledged that the PAHT was not documented on the aforementioned staff member's TRIS record. The staff-in-charge acknowledged the staff member hired 6/5/17 did not complete orientation within regulatory timeframes.

Programming

In Compliance

Premises

Not In Compliance

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation and interview, the child care center failed to maintain the premises in accordance with regulations. In the gym, two (2) ceiling tiles were visibly protruding downward, halfway out of the ceiling frame. The staff-in-charge acknowledged the ceiling tiles were protruding out of the frame. In the girls' bathroom, there was a crack in the corner of one (1) ceiling tile.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulations. Review of ten (10) children's files revealed a current immunization certificate was not presented for review at the time of survey for one (1) child. The staff-in-charge acknowledged this documentation was not on file at the time of survey.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.**(1) A child-care center shall maintain:****(b) A written record for each child:**

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulations. Review of ten (10) children's files revealed the written record for one (1) child failed to contain contact information to enable a person in charge to contact the child's preferred hospital. The staff-in-charge acknowledged this documentation was not on file at the time of survey.

Written Documentation

Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.**(1) A child-care center shall maintain:****(f) A written annual plan for child-care staff professional development;****Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulations. A current written annual plan for child care staff professional development was not presented for review at the time of survey for one (1) staff member hired 6/1/98. The staff-in-charge revealed this documentation was not available for review at the time of survey.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of
Provider/Representative

Title

Date