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Inspection Report

Provider Name: Sandy Hook Head Start	Provider Information	CLR No: L353014
Provider Address: 155 Lakeside School Rd., Sandy Hook, KY, 41171	Provider Type: LICENSED TYPE I	Capacity: 40
Owner(s): Northeast Kentucky Community Action Agency, Inc.		Director(s): Smith, Shawnda

Inspection Type: Renewal Application	Inspection Information	Inspection No: 318098
Date Initiated: 08/25/2021 11:25 AM	Date Concluded: 08/25/2021 1:45 PM	
	No. of Children Present: 24	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
225 - Licensee Responsibility	Not In Compliance
<p>922 KAR 2:090. Section 8. General.</p> <p>(1) A licensee shall:</p> <p>(a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and</p> <p>(b) Protect and assure the health, safety, and comfort of each child.</p> <p>Findings:</p> <p>General: Based on observation, it was found in Room One a computer port was left uncovered near the computer area which is accessible to children. Also, in Room Two, it was found that there were four computer ports left uncovered and are accessible to children. During the survey, it was not determined if these ports are live, but they still pose a safety hazard if a child were to stick a finger or something else inside.</p>	
Director Requirements	In Compliance
Employee Records	Not In Compliance
400 - Educational Requirements	Not In Compliance
<p>922 KAR 2:090. Section 11. Staff Requirements.</p> <p>(1) Child-care center staff:</p> <p>(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:</p> <ol style="list-style-type: none"> High school diploma; GED or qualifying documentation from a comparable educational entity; or Commonwealth Child Care Credential as described in 922 KAR 2:250; <p>Findings:</p> <p>General: Based on review of documentation, it was found that one staff did not have proof of education in their file.</p>	
Programming	In Compliance

Inspection Report

Premises

Not In Compliance

565 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (7) The following shall be inaccessible to a child in care:**
 - (a) Toxic cleaning supplies, poisons, and insecticides;**
 - (b) Matches, cigarettes, lighters, and flammable liquids; and**
 - (c) Personal belongings and medications of staff.**

Findings:

General: Based on observation, it was found in Room One, a bottle of hand sanitizer was located on a low shelf near the door which is accessible to children. The bottle is labeled "keep out of reach of children".

Hygienic Practices

Not In Compliance

730 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.

- (10) When a child is diapered, the child shall:**
 - (b) Be placed on a surface that is:**
 - 1. Clean;**
 - 2. Padded;**
 - 3. Free of holes, rips, tears, or other damage;**
 - 4. Nonabsorbent;**
 - 5. Easily cleaned; and**
 - 6. Free of any items not used for diaper changing.**

Findings:

General: Based on observation and interview, it was found that the diaper changing table did not have a padded surface in order to change children. The surveyor asked the person in charge what they use and she showed a roll of paper that is used to cover the hard surface and is then discarded.

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Kitchen Requirements

In Compliance

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

In Compliance

Children's Records

In Compliance

Written Documentation

Not In Compliance

1270 - Daily Attendance Records

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
 - (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

Findings:

General: Based on review of documentation, the time of arrival and the time of departure for each child in attendance on 8/24/2021 had not been documented in the Sandy Hook I classroom.

1280 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
 - (f) A written annual plan for child-care staff professional development;**

Findings:

General: Based on review of documentation, it was found that one staff did not have a professional development plan in their file.

Inspection Report

1305 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(12) A fire drill shall be:

- (a) Conducted during hours of operation at least monthly; and
- (b) Documented.

(13) An earthquake drill, shelter-in-place or lockdown drill, and tornado drill shall be:

- (a) Conducted during hours of operation at least quarterly; and
- (b) Documented.

Findings:

General: Based on interview and review of documentation, there was no documentation available for review to verify a monthly fire drill had been conducted for April and May of 2021 in the Sandy Hook I classroom. The staff person in the room indicated the drills had been conducted. However, she stated the document may have been submitted to their central office. The program opened for in-person learning in March 2021.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date