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CABINET FOR HEALTH AND FAMILY SERVICES OFFICE OF INSPECTOR GENERAL

Melissa A. Moore, Director

Division of Regulated Child Care Western Branch 901 B South Main Street Hopkinsville, KY 42240 Phone: (270) 889-6052 Fax: (270) 889-6089 https://chfs.ky.gov/agencies/os/oig Eric Friedlander SECRETARY

Adam Mather INSPECTOR GENERAL

Inspection Report

Brevider Nemer Little Takes Dev Core	Provider Information		
Provider Name: Little Tykes Day Care	Provider Type: LICENSED TYPE I	License No: L357514	
Provider Address: 108 Wilson Avenue, Auburn, KY, 42206			
Owner(s): Thomas, Sally		Director(s): Thomas, Sally	
	Inspection Information		
Inspection Type: Renewal Application		Inspection No: 9654	
Visit Start Date: 06/01/2012 8:15 AM	Visit End Date: 06/01/2012 11:25 AM		
	No. of Children Present: 14		
	Inspection Report		
	Supervision		
167 - Children supervised/Protected			
1. Provided adequate supervision at all times; and			
2. Protected from abuse or neglect. 1) Adequately supervised at all times		In Compliance	
1) Adequately supervised at all times 2) Protected from abuse/neglect		In Compliance	
1) Adequately supervised at all times		In Compliance	
1) Adequately supervised at all times 2) Protected from abuse/neglect	e arranged so that the child's activity can be given a	In Compliance In Compliance In Compliance	
1) Adequately supervised at all times 2) Protected from abuse/neglect 186 - Activity Areas/Equipment/Materials 922 KAR 2:120 - Section 3	e arranged so that the child's activity can be given a	In Compliance In Compliance	
 Adequately supervised at all times Protected from abuse/neglect Activity Areas/Equipment/Materials Section 3 (2) Activity areas, equipment, and materials shall be 		In Compliance In Compliance adequate supervision by staff.	
1) Adequately supervised at all times 2) Protected from abuse/neglect 186 - Activity Areas/Equipment/Materials 922 KAR 2:120 - Section 3 (2) Activity areas, equipment, and materials shall be 232 - Supply Storage 922 KAR 2:120 - Section 4		In Compliance In Compliance adequate supervision by staff.	
1) Adequately supervised at all times 2) Protected from abuse/neglect 186 - Activity Areas/Equipment/Materials 922 KAR 2:120 - Section 3 (2) Activity areas, equipment, and materials shall be 232 - Supply Storage 922 KAR 2:120 - Section 4	each them without leaving the child unattended.	In Compliance In Compliance adequate supervision by staff.	
 Adequately supervised at all times Protected from abuse/neglect Activity Areas/Equipment/Materials 922 KAR 2:120 - Section 3 (2) Activity areas, equipment, and materials shall be 232 - Supply Storage 922 KAR 2:120 - Section 4 	each them without leaving the child unattended. Staffing Requirements	In Compliance In Compliance adequate supervision by staff. In Compliance	
1) Adequately supervised at all times 2) Protected from abuse/neglect 186 - Activity Areas/Equipment/Materials 922 KAR 2:120 - Section 3 (2) Activity areas, equipment, and materials shall be 232 - Supply Storage 922 KAR 2:120 - Section 4 (28) Supplies shall be stored so that the adult can re 117 - Cooking/Cleaning Staffing 922 KAR 2:110 - Section 4 (1) (k) Assure that additional staff are available during of	each them without leaving the child unattended. Staffing Requirements	In Compliance In Compliance adequate supervision by staff. In Compliance	

Kentuck

Inspection Report	
135 - Adequate Adults/Qualified Staff	
922 KAR 2:110 - Section 5	
(10) The minimum number of adult workers in a child-care center shall be sufficient to ensure that:	
(a) Minimum staff-to-child ratios in accordance with 922 KAR 2:120 are followed;	
(b) Each staff person under eighteen (18) years of age and each student trainee are under the direct supervision of a qualified staff per	erson who
meets the requirements of this section; and (c) Unless providing care with a qualified staff person, a person under the age of eighteen (18) shall not be counted as staff for the sta	aff-to-child
ratio.	
1) Ratio Compliance	In Compliance
2) Under 18 directly supervised	In Compliance
162 - Ratios and Group Size	In Compliance
922 KAR 2:120 - Section 2	
(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:	
Age of Children Ratio Maximum Group	
Size*	
Infant 1 staff for 5 children 10	
Toddler 1 staff for 6 children 12	
2 to 3 years 1 staff for 10 children 20 3 to 4 years 1 staff for 12 children 24	
4 to 5 years 1 staff for 14 children 28	
5 to 7 years 1 staff for 15 children 30	
7 and older 1 staff for 25 children	
(for before and after school) 30 1 staff for 20 children	
(full day of care) 30	
*Maximum Group Size shall be applicable only to Type I centers.	
163 - Defined Groups	
922 KAR 2:120 - Section 2 (2)	
(a) In a Type I center, a group size shall:	
 Be separately maintained in a defined area unique to the group; and Have specific staff assigned to, and responsible for, the group. 	
	In Comuliance
	In Compliance
	In Compliance
	In Compliance
922 KAR 2:120 - Section 2 (d) If a child related to the director, employee, or person under the supervision of the licensee is receiving care in the center, the child	shall be
included in the staff-to-child ratio.	shan be
General Administration	
23 - Qualify and Maintain a License	
922 KAR 2:090 - Section 5	
(8) To qualify for and maintain a license, a child-care center shall:	
(a) Provide written documentation from the local authority showing compliance with local zoning requirements;	
 (b) Be approved by the Office of the State Fire Marshal or designee; (c) Have an approved water and sewage system in accordance with local, county, and state laws; 	
(d) Have adequate equipment, supplies, and staff to serve initial enrollment of children;	
(e) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;	
(f) Comply with provisions of this administrative regulation, 922 KAR 2:110, and 922 KAR 2:120;	
(g) Cooperate with the state agency during an investigation of an alleged complaint, including an allegation of child abuse or neglect KRS 620.030(3); and	pursuant to
(h) Have a director who meets the requirements listed in 922 KAR 2:110.	
1) Zoning	In Compliance
2) Fire Marshal	In Compliance
3) Water/Sewage	In Compliance
4) Equipment/Supplies/Staff	In Compliance
	In Compliance
	In Compliance
	-
7) Cooperate with State	In Compliance

8) Have Director



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24 - Denied Access	In Compliance
922 KAR 2:090 - Section 5	
(9) A child-care center shall allow the cabinet or its designee and parent of an enrolled child unannounced access to the child-care ce the hours of operation.	enter during
41 - Immediate Threat	In Compliance
922 KAR 2:090 - Section 8 (8) A statement of deficiency that poses an immediate threat to the health, safety, or welfare of a child shall be corrected within five days of notification in accordance with KRS 199.896(5)(c).	(5) working
47 - Report to Licensee	
 922 KAR 2:090 - Section 10 (4) A director, employee, volunteer, any person with supervisory or disciplinary control over, or having direct contact with, a child sha the licensee if: (a) Convicted of a violent crime or sex crime defined by KRS 17.165(1) through (3); (b) The subject of a cabinet child abuse or neglect investigation; or (c) Found by the cabinet or a court to have abused or neglected a child. 	ull report to
1) Violent/Sex Crime Conviction	In Compliance
2) Child Abuse/Neglect Investigation	In Compliance
3) Substantiation of Abuse/Neglect	In Compliance
48 - Failure to Report to Cabinet	In Compliance
922 KAR 2:090 - Section 10 (5) Each licensee shall report to the cabinet or its designee if the licensee, director, employee, volunteer, or another person who subr background check meets a criterion of subsection (4) of this section.	nitted to a
52 - Interference/Denied Access	
 922 KAR 2:090 - Section 10 (9) A child-care center's license shall be revoked if: (a) A representative of the center interferes with a cabinet representative's ability to perform an official duty; or (b) A cabinet representative or parent is denied access to: A child; or The child-care center. 	
1) Center representative interferes with Cabinet/Official duty	In Compliance
2) Cabinet representative denied access to child	In Compliance
3) Cabinet representative denied access to center	In Compliance
4) Parent denied access to child	In Compliance
5) Parent denied access to center	In Compliance
89 - Licensee responsibility	
922 KAR 2:110 - Section 2 General. (1) A licensee shall be responsible for the operation of the child-care center pursuant to this admin regulation, 922 KAR 2:090, and 922 KAR 2:120.	nistrative
1) 922 KAR 2:090	In Compliance
2) 922 KAR 2:110	In Compliance
3) 922 KAR 2:120	In Compliance
91 - Confidential Information	In Compliance
922 KAR 2:110 - Section 2 (3) Information concerning a child or the child's parent shall be kept in strict confidence by child-care center staff, except as otherwis by law.	se required
92 - Volunteer/Board Member Compliance	In Compliance
922 KAR 2:110 - Section 2 (4) A volunteer or board member shall comply with the policies and procedures of the child-care center.	
94 - Resident Interference	In Compliance
922 KAR 2:110 - Section 2 (6) An activity of a person living in a child-care center that is a dwelling unit shall not interfere with the child-care center program.	
127 - Staff Conviction/Substantiation	
922 KAR 2:110 - Section 5	
(2) A child-care center shall not employ a person:	
 (a) Convicted of a crime pursuant to KRS 17.165(5); or (b) Found by the cabinet to have abused or neglected a child, pursuant to 922 KAR 1:470. 	
1) CRC	In Compliance
	m compliance



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2) CAN

130 - Staff in charge in Director's absence

922 KAR 2:110 - Section 5

In Compliance

In Compliance

In Compliance

Not Applicable

Not Applicable

Not Applicable Not Applicable

Not Applicable

Not Applicable

In Compliance

Not Applicable

Not Applicable Not Applicable Not Applicable

Not Applicable Not Applicable

(5) One (1) adult staff person shall be designated as being in charge. If the director is not present in the child-care center, the designated staff person in charge shall carry out the duties of the director. 136 - Controlled Substance/Alcohol 922 KAR 2:110 - Section 5 (11) Except for medication prescribed by a physician, a controlled substance or alcohol use shall not be permitted on the premises during hours of operation. 1) Controlled Substance

2) Alcohol

137 - Staff Awake on Duty

922 KAR 2:110 - Section 5

(12) Each staff person shall remain awake while on duty except as specified in 922 KAR 2:120, Section 2(11)(f).

138 - Adult Resident

922 KAR 2:110 - Section 5

(13) For each adult residing at a child-care center, the results of the following shall be maintained on file at the center:

(a) Criminal records check indicating that the adult has not been convicted of a crime pursuant to KRS 17.165(5);

(b) Child abuse and neglect checks in accordance with 922 KAR 1:470, indicating that the adult has not been found by the cabinet to have abused or neglected a child; and

(c) A copy of the results of a negative tuberculosis skin test or a health professional's statement documenting that the adult is free of tuberculosis. Every two (2) years, the adult shall provide evidence of a negative tuberculosis skin or health professional's statement documenting that the adult is free of tuberculosis.

Not Applicable

2) CAN

3) TB

1) CRC

142 - Change of Director

922 KAR 2:110 - Section 6

(3) A licensee shall report to the cabinet within one (1) week:

(a) Any resignation, termination, or change of director; and

(b) The name of the acting director who satisfies the requirement of Section (4) of this administrative regulation.

1) Notice of change

2) Acting director

168 - Abuse/Neglect

922 KAR 2:120 - Section 2 (3)

(b) The program shall include:

1. A procedure to inform child care staff of the laws of the Commonwealth pertaining to child abuse or neglect set forth in KRS 620.030; and 2. Written policy that specifies that the procedures that were taught at the orientation training shall be implemented by each child-care center staff member.

1) Abuse/Neglect procedure

183 - Requirements for Nontraditional care

922 KAR 2:120 - Section 2

(11) If nontraditional hours of care are provided:

(a) Including time spent in school, a child shall not be permitted to spend more than sixteen (16) hours in the child-care center during one (1) twenty-four (24) hour period;

(b) At least one (1) staff member shall be assigned responsibility for each sleeping room;

(c) A child present for an extended period of time during waking hours shall receive a program of well-balanced and constructive activity geared to the child's age level and developmental needs:

(d) A child sleeping three (3) hours or more shall sleep in:

1. Pajamas; or

2. A nightgown;

(e) If a child attends school from the child-care center, the child shall be offered breakfast;

1) No more than 16 hours

2) Staff	member	per	sleep	room
_	,			0.000	

3) Balanced appropriate programming

4) Sleepwear-3 hours or more

5) Breakfast before School



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Inspection Report	
184 - Staff remain awake	
922 KAR 2:120 - Section 2 (11) (f) Staff shall:	
 If employed by a Type I center, remain awake while on duty; or If employed by or is the operator of a Type II center, remain awake until every child in care is asleep. 	
1) Туре I	In Compliance
184 - Staff remain awake	
922 KAR 2:120 - Section 2 (11) (f) Staff shall: 1. If employed by a Type I center, remain awake while on duty; or	
2. If employed by or is the operator of a Type II center, remain awake until every child in care is asleep.	
2) Туре II	Not Applicable
198 - Fire Marshal/Zoning Compliance	
922 KAR 2:120 - Section 4 (2) A child-care center shall be in compliance with the State Fire Marshal requirements established in KRS 227.220 and the local zonir	ng laws.
1) Fire Marshal	In Compliance
2) Zoning	In Compliance
214 - Construction/Renovation Notification	In Compliance
922 KAR 2:120 - Section 4 (17) The Department of Housing, Buildings and Construction, State Fire Marshal's Office, and cabinet shall be contacted concerning a building, addition, or major renovation prior to construction.	planned new
245 - Sick Child Exclusion	In Compliance
922 KAR 2:120 - Section 7 (2) A child showing signs of an illness or condition that may be communicable shall not be admitted to the regular child care program.	
246 - Sick Child Protocol	
922 KAR 2:120 - Section 7	
(3) If a child becomes ill while at the center: (a) The child shall be placed in a supervised area isolated from the rest of the children;	
(b) The parent shall be contacted immediately; and	
(c) Arrangements shall be made to remove the ch	
1) Supervised, isolated area	In Compliance
2) Parent contacted	In Compliance
3) Removed as soon as possible	In Compliance
Director Requirements	
90 - Operation instruction/Regulation copy	
922 KAR 2:110 - Section 2 (2) Child-care center staff shall be:	
(a) Instructed by the child-care center's director regarding requirements for operation; and	
(b) Provided with a copy of this administrative regulation, 922 KAR 2:090, and 922 KAR 2:120.	
1) Staff Instruction	In Compliance
2) Copy of regulations	In Compliance
109 - Director Qualifications	
 922 KAR 2:110 - Section 4 Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (a) Be twenty-one (21) years of age; (b) Have a high school diploma, a general equivalency diploma (GED), or qualifying documentation from a comparable educational end (c) Not be employed in a position other than an on-site child care director, or director of multiple facilities, during the hours the child- is in operation; and 	
3) Other Employment	In Compliance
110 - Regulatory Compliance	
922 KAR 2:110 - Section 4 (1) (d) Ensure compliance with 922 KAR 2:090, 922 KAR 2:120, and this administrative regulation;	
1) 922 KAR 2:090	In Compliance

- 2) 922 KAR 2:110
- 3) 922 KAR 2:120

111 - Staff Management



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In Compliance

In Compliance

Inspection Report		
922 KAR 2:110 - Section 4 (1) (e) Manage the staff in their individual job descriptions;		
112 - Policy Development		
922 KAR 2:110 - Section 4 (1) (f) Develop child-care center plans, policies, and procedures;		
1) Plans	In Compliance	
2) Policies	In Compliance	
3) Procedures	In Compliance	
113 - Staff Supervision		
922 KAR 2:110 - Section 4 (1) (g) Supervise staff conduct to ensure implementation of program policies and procedures;		
1) Implementation of Policy	In Compliance	
2) Implementation of Procedure	In Compliance	
115 - Staff Meeting Documentation	In Compliance	
922 KAR 2:110 - Section 4 (1) (i) Conduct, manage, and document in writing staff meetings;		
116 - Staff Evaluation	In Compliance	
922 KAR 2:110 - Section 4 (1) (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance eva	luation;	
118 - Health, Safety, Comfort	In Compliance	
922 KAR 2:110 - Section 4 (1) (I) Provide for the health, safety, and comfort of each child;		
119 - Parent Notification	In Compliance	
922 KAR 2:110 - Section 4 (1) (m) Notify the parent immediately of an accident or incident requiring medical treatment of a child;		
120 - No Background checks - Caregiver Alone		
922 KAR 2:110 - Section 4 (1) (n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the the:	results of	
 Criminal records check required by KRS 199.896(19); and Child abuse or neglect check in accordance with 922 KAR 1:470; 		
1) CRC	In Compliance	
2) CAN	In Compliance	
121 - Altered/Falsified Records		
922 KAR 2:110 - Section 4 (1) (o) Assure each mandatory record specified in Section 3 of this administrative regulation has not been altered or falsified; and		
1) Altered records	In Compliance	
2) Falsified records	In Compliance	
122 - Parental/Family Involvement Activity	In Compliance	
922 KAR 2:110 - Section 4 (1) (p) Coordinate at least one (1) annual activity involving parental or family participation.		
Employee Records		
17 - Submission of background checks timely/Left alone		
922 KAR 2:090 - Section 5 (2) A director, employee, volunteer, or any person with supervisory or disciplinary control over or having direct contact with a child shall submit to a background check; and		
 (a) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a: 1. Child abuse or neglect check described in 922 KAR 1:470; and 2. Criminal records check required by KRS 199.896(19); and (b) Shall not be left alone in the presence of a child if each required background check has not been completed. 		
(b) on an not be left alone in the presence of a child if each required background check has not been completed.	In Compliance	
2) Child Abuse and Neglect	In Compliance	
3) CRC	In Compliance	
4) Left alone	In Compliance	
	compnance	



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Inspection	Report
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inspection Report	
18 - Background check/Termination	
 922 KAR 2:090 - Section 5 (3) Upon completion of a child abuse or neglect check or criminal records check, described in subsection (2)(a) of this section, a licer discharge immediately a director, employee, volunteer, or any person: (a) Whose name is listed on the central registry established by 922 KAR 1:470; or (b) Who has been convicted of a crime defined by KRS 17.165(1) through (3). 	
1) Name on central registry	In Compliance
2) Conviction	In Compliance
102 - Staff Training Record	
 922 KAR 2:110 - Section 3 (7) A written record of training participation for each child-care center staff person, to include: (a) The training source; (b) Location; (c) Date; and (d) Number of clock hours completed; 	
1) Training Source	In Compliance
2) Location	In Compliance
3) Date	In Compliance
4) Clock Hours	In Compliance
103 - Professional Development	In Compliance
922 KAR 2:110 - Section 3 (8) A written annual plan for child-care staff professional development;	
107 - Maintenance of Background check/Out of State	
 (12) For the director, employee, volunteer, or any person with supervisory or disciplinary control over, or having direct contact with a of the: (a) Criminal records check in accordance with KRS 17.165; (b) Child abuse and neglect check in accordance with 922 KAR 1:470; and (c) Background check from: Previous state of residence, if the individual has been a resident outside of Kentucky in the previous five (5) years; or Current state of residence, if other than Kentucky; 	child, results
1) Criminal Records Check	In Compliance
2) Child Abuse/Neglect Check	In Compliance
3) Previous State of Residence	In Compliance
4) Current State other than KY	In Compliance
125 - Educational Requirements	In Compliance
 922 KAR 2:110 - Section 5 Staff Requirements. (1) Child-care center staff; (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a: High school diploma; GED or qualifying documentation from a comparable educational entity; or Commonwealth Child Care Credential as described in 922 KAR 2:250; 	
126 - T.B. Verification	In Compliance
 922 KAR 2:110 - Section 5 (1) (b) Shall provide, prior to employment and every two years thereafter: A statement from a health professional that the individual is free of active tuberculosis: or A copy of the results of a negative tuberculin skin test. 	
128 - CPR/First Aid Coverage	
 922 KAR 2:110 - Section 5 (3) At least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in t skills: (a)Infant and child cardiopulmonary resuscitation; and (b) Infant and child first aid. 	he following
1) CPR	In Compliance
2) First Aid	In Compliance

Kentucky

Inspection Report	
131 - Adequate Substitute(s)	
 922 KAR 2:110 - Section 5 (6) Child-care centers shall have available in case of need: (a) One (1) qualified substitute staff person for a Type II child-care center; or (b) Two (2) qualified substitute staff persons for a Type I child-care center 	
1) Type I	In Compliance
131 - Adequate Substitute(s)	
 922 KAR 2:110 - Section 5 (6) Child-care centers shall have available in case of need: (a) One (1) qualified substitute staff person for a Type II child-care center; or (b) Two (2) qualified substitute staff persons for a Type I child-care center 	
2) Type II	Not Applicable
139 - Training	
 922 KAR 2:110 - Section 5 (14) A staff person with supervisory authority over a child shall complete the following: (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment; (b) Nine (9) hours cabinet-approved child development training within the first year of employment; and (c) Fifteen (15) hours of cabinet-approved training during each subsequent year of employment. 	
1) Orientation	In Compliance
2) 9 hours-first year	In Compliance
3) 15 hours annually	In Compliance
317 - Driver requirements	Not Applicable
 922 KAR 2:120 - Section 12 (18) A driver of a vehicle transporting a child for a center shall: (a) Be at least twenty one (21) years old; (b) Complete the background checks as described in 922 KAR 2:110; (c) Hold a current driver's license which has not been suspended or revoked during the last five (5) years; (d) Not have had any convictions concerning vehicle operation in the past twelve (12) months; and (e) Not caused an accident which resulted in the death of a person. 	
1) Be 21 years old or over	Not Applicable
2) Background checks	Not Applicable
3) Drivers license	Not Applicable
4) No convictions for vehicle operation	Not Applicable
5) No accident causing death	Not Applicable
Programming	
169 - Program of Activities Followed	
922 KAR 2:120 - Section 2 (4) The child-care center shall provide a daily planned program of activities: (a) Posted in writing in a conspicuous location with each age group and followed;	
1) Posted	In Compliance
2) Followed	In Compliance
170 - Individualized/Developmentally Appropriate	In Compliance
922 KAR 2:120 - Section 2 (4) (b) Geared to the individual needs and developmental levels of each child served;	
171 - Areas of Development	In Compliance
922 KAR 2:120 - Section 2 (4) (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being;	

Kentucky

172 - Curriculum Areas	
922 KAR 2:120 - Section 2 (4)	
(d) That offers a variety of creative activities including the following:	
1. Art;	
2. Music;	
3. Dramatic play; 4. Stories and books;	
5. Science;	
6. Block building;	
7. Tactile activity; 8. Culture;	
1) Art	In Compliance
2) Music	In Compliance
3) Dramatic Play	In Compliance
4) Stories/Books	In Compliance
5) Science	In Compliance
6) Blocks	In Compliance
7) Tactile Activity	In Compliance
8) Culture	In Compliance
173 - Motor Skills	
922 KAR 2:120 - Section 2 (4) (d) 9. Indoor or outdoor play in which a child makes use of both small and large muscles;	
1) Small muscles	In Compliance
2) Large muscles	In Compliance
174 - Balance of Activities	
922 KAR 2:120 - Section 2 (4) (d) 10. A balance of active and quiet play, including group and individual activity;	
1) Active Play	In Compliance
2) Quiet Play	In Compliance
3) Group	In Compliance
4) Individualized	In Compliance
175 - Free Choice and Self Help Procedures	
922 KAR 2:120 - Section 2 (4) (d)	
11. An opportunity for a child to:	
a. Have some free choice of activities;b. If desired, play apart from the group at times; and	
c. Practice developmentally-appropriate self-help procedures in respect to:	
(i) Clothing;	
(ii) Toileting; (iii) Hand-washing; and	
(iv) Eating;	
1) Free Choice	In Compliance
2) Individual Play	In Compliance
3) Self Help clothing	In Compliance
4) Self-help toileting	In Compliance
5) Self-help handwashing	In Compliance
6) Self-help eating	In Compliance

Kentucky

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12. Use of deschards - Vewing and listening devices if the: a. Material des not include any violence, solution context vewing, or inappropriate language; b. Waterial of theorem is infinite infinite to two (2) hours per day. c. Vewing or listening is finited to two (2) hours per day. a. Naterial des not include any violence, solution to two or an appropriate language; c. Vewing or listening is finited to two (2) hours per day. d. Naterial des not include any violence, solution to two or an hour. 17. Bectractic Vewing Listening providence if the: c. Material is appropriate to the child using the equipment; b. Material is appropriate to the child using the equipment; b. Material des on of include any violence, solution or the rado for over an hour. 17. Use of descriptions inviving and listening devices if the: e. Material is appropriate to the child using the equipment; b. Material des on of include any violence, solution, or inappropriate language; c. Vewing or listening is deviced to a not old. 17. Atomata Activy In Compliance 18. Addition and an an addicational tool. In Compliance 19. decastional tool In Compliance 10. decastional tool In Compliance 11. Atomata Activy In Compliance 12. Addition deso not with the use the electonic devices du	176 - Electronic Viewing/Listening Devices	
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	5) Litter and rubbish	In Compliance
7) Personal belongings of staff In Compliance	6) Bar soap	In Compliance
	7) Personal belongings of staff	In Compliance

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Inspection Report	
197 - Premises Requirements	
922 KAR 2:120 - Section 4 Premises Requirements.	
(1) The premises shall be:	
(a) Suitable for the purpose intended;	
(b) Kept clean and in good repair; and (c) Equipped with a land-line telephone accessible to a room used by a child.	
(*) - 1	In Compliance
2) Clean	In Compliance
3) Good repair	-
	In Compliance
4) Land-line phone accessible 200 - Building Requirements	In compliance
922 KAR 2:120 - Section 4	
(4) The building shall be constructed to ensure the:	
(a) Building is:	
1. Dry; 2. Adequately heated;	
3. Ventilated; and	
4. Well lit, including clean light fixtures:	
a. That are in good repair in all areas; and b. Shielded or have shattered proof bulbs installed; and	
1) Dry	In Compliance
2) Adequately heated	In Compliance
3) Adequately ventilated	In Compliance
4) Well Lit	In Compliance
5) Clean Light Fixtures	In Compliance
6) Lights good repair	In Compliance
7) Shielded/shatter proof bulbs	In Compliance
201 - Protected Items	
922 KAR 2:120 - Section 4 (4)	
(b) Following are protected:	
1. Windows;	
2. Doors; 3. Stoves;	
4. Heaters;	
5. Furnaces; 6. Pipes; and	
7. Stairs.	
1) Windows	In Compliance
2) Doors	In Compliance
3) Stoves	In Compliance
4) Heaters	In Compliance
5) Furnaces	In Compliance
6) Pipes	In Compliance
7) Stairs	In Compliance
202 - 35 Square Feet per child	In Compliance
922 KAR 2:120 - Section 4	
(5) Exclusive of the kitchen, bathroom, hallway, and storage area, there shall be a minimum of thirty-five (35) square feet of space per	child.
205 - Floors, walls, Ceilings	
922 KAR 2:120 - Section 4 (8) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.	
1) Floors smooth/good repair	In Compliance
2) Walls smooth/good repair	In Compliance
3) Ceilings smooth/good repair	In Compliance
4) Floors easily cleaned	In Compliance
5) Walls easily cleaned	In Compliance
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6) Gellings saidly clanned in Compliance 212 - Building Temperature 223 KAR 2120 - Section 4 (10) Buildy reling to search of the premises shall be: (10) Buildy reling to search of the premises shall be: (10) Buildy reling to search of the premises shall be: (10) Buildy reling to search of the premises shall be: (10) Buildy reling to search of the premises shall be: (10) Buildy reling to search of the premises shall be: (11) Infinit and to define fields are search and Todder Play Requirements. (11) Infinit and todder inside areas shall (12) KAR 2+120 - Section 6 Build and Todder Play Requirements. (11) Infinit and todder inside areas shall (10) Bask reling to a search of the center. (10) Compliance (10) Bask reling to a search of the center. (10) Compliance Section 10 (23) Indistrict Advance Carving space of or an infinit or todder away from general traffic patterns of the center. (10) Compliance Section 10 (24) Ford area area used, fifter a fifter pattern in the compliance of the fifter pattern in the compliance of the fifter pattern in the compliance of the section 10 (10) Compliance Section 10 (22) Ford fifts: (10) Contrait (10) Contrait (10) Contrait (20) Ford and (10) Contrait (10) Contrait (10) Contrait (10) Advance or and sectin contrait advanced, fifter oreas and to the section of the secon	Inspection Report	
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1(5) The temperature of the inside area of the premies shall be: (a) Sity-Fight (68) to sighty-fixe (73) degrees Fahrenholt during the winter, or (b) Sity-Fight (68) to sighty-fixe (62) degrees Fahrenholt during the winter, or (b) Sity-Fight (68) to sighty-fixe (62) degrees Fahrenholt during the winter, or 1) Winter Temperature sity-Fight to sighty-fixe In Compliance 23 - Infanit Toddier index space In Compliance 232 LRA 2120 - Section 5 Infant and Toddier Play Requirements. In Compliance (1) Infant and toddier index areas shall: In Compliance (2) Not Exit Guran Compliance In Compliance (2) Not Exit Guran Compliance In Compliance (1) Stars adequate crawling space for an infant or toddier away from general traffic patterns of the conter. In Compliance (2) Not Exit Guran Compliance In Compliance In Compliance (3) Adequate Crawling space for an infant or toddier away from general traffic patterns of the conter. In Compliance (3) Adequate Crawling space In Compliance In Compliance (4) Traffs Exit Content In Compliance In Compliance (5) Darse size used, floore shall be free from: In Compliance In Compliance (1) Darse size used, floore shall be free from: In Compliance In Compliance (2) Darse size used, floore	212 - Building Temperature	
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233 - InfantTodifer Indoor space 1252 ARA 2120 - Section 5 Infant and Todifer Play Requirements. (1) Infant and todifer inside areas shall: (a) Be separate from a new used by an older child; (b) Ato be an exiter entrance; and (c) Have adequate crawing space for an infant or todifer away from general traffic patterns of the center. (b) Separate from older child; (c) Have adequate crawing space for an infant or todifer away from general traffic patterns of the center. (c) Have adequate crawing space for an infant or todier away from general traffic patterns of the center. (c) Have adequate crawing space for an infant or todier away from general traffic patterns of the center. (d) How adequate crawing space for an infant or todier away from general traffic patterns of the center. (e) Maxe adequate crawing space for an infant or todier away from general traffic patterns of the center. (f) Adequate crawing space for an infant or todier away from general traffic patterns of the center. (a) Mate Space for a for a for the space for a for	1) Winter Temperature sixty-five to seventy-five	In Compliance
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4) Not damp In Compliance 279 - Toilet Room Not Applicable 279 - Toilet Room Not Applicable 922 KAR 2:120 - Section 10 (2) A toile troom shall: (a) 1. Be provided for each gender; or 2. A plan shall be implemented to use the same toilet room at separate times; (b) Have a supply of toilet paper; and (c) Be cleaned and sanitized daily. Not Applicable 1) Provided for each gender/plan to use separately Not Applicable 2) Toilet Paper Not Applicable 3) Clean/Sanitized Not Applicable 280 - Sink Section 10 (3) A sink shall be; (a) Located in or immediately adjacent to toilet rooms; (b) Equipped with hot and cold running water that allows for hand washing; (c) Equipped with lot under one than 110 degrees Fahrenheit; <ld>(d) Equipped with lot under one than 110 degrees Fahrenheit; (d) Equipped with not and sing use disposable hand drying material; (e) Equipped with not running water that allows for hand washing (f) Immediately adjacent to toilet rooms 1) Located in or immediately adjacent to toilet rooms 1) Located in or immediately adjacent to toilet rooms 2) Equipped with hot running water that allows for hand washing (f) Immediately adjacent to toilet rooms 5) Equipped with not running water that allows for hand washing</ld>	2) No liquid substances	In Compliance
279 - Toilet Room Not Applicable 922 KAR 2:120 - Section 10 (2) A toilet room shall: (a) 1. Be provided for each gender; or 2. A plan shall be implemented to use the same toilet room at separate times; (b) Have a supply of toilet paper; and (c) Be cleaned and sanitized daily. 1) Provided for each gender/plan to use separately Not Applicable 2) Toilet Paper Not Applicable 3) Clean/Sanitized Not Applicable 280 - Sink 922 KAR 2:120 - Section 10 (3) A sink shall be; (a) Located in or immediately adjacent to toilet rooms; (b) Equipped with hot and cold running water that allows for hand washing; (c) Equipped with hot water no more than 110 degrees Fahrenheit; (d) Equipped with hot water no more than 110 degrees Fahrenheit; (d) Equipped with hot water no more than 110 degrees Fahrenheit; (e) Equipped with not and cold running water that allows for hand washing; (c) Equipped with not acisity cleanable, covered waste receptacle; and (f) Immediately adjacent to toilet rooms In Compliance 1) Located in or immediately adjacent to toilet rooms In Compliance 1) Located in or immediately adjacent to toilet rooms In Compliance 1) Located in or immediately adjacent to toilet rooms In Compliance 2) Equipped with hot running wate	3) No dirt	In Compliance
922 KAR 2:120 - Section 10 (2) A toilet room shall: (a) 1. Be provided for each gender; or 2. A plan shall be implemented to use the same toilet room at separate times; (b) Have a supply of toilet paper; and (c) Be cleaned and sanitized daily. 1) Provided for each gender/plan to use separately Not Applicable 2) Toilet Paper 3) Clean/Sanitized 280 - Sink 922 KAR 2:120 - Section 10 (3) A sink shall be; (a) Located in or immediately adjacent to toilet rooms; (b) Equipped with hot and cold running water that allows for hand washing; (c) Equipped with ne easily cleanable, covered waste receptacle; and (f) Immediately adjacent to toilet rooms (f) Immediately adjacent to toilet rooms (f) Immediately adjacent to toilet rooms (f) Runped with hot and cold running water that allows for hand washing; (c) Equipped with not and single use disposable hand drying material; (e) Equipped with not ach changing area used for infants and toddiers. 1) Located in or immediately adjacent to toilet rooms 1) Located in or immediately adjacent to toilet rooms 1) Located in or immediately adjacent to toilet rooms 2) Equipped with hot running water that allows for hand washin	4) Not damp	In Compliance
(2) A toilet room shall: (a) 1. Be provided for each gender; or 2. A plan shall be implemented to use the same toilet room at separate times; (b) Have a supply of toilet paper; and (c) Be cleaned and sanitized daily. Not Applicable 1) Provided for each gender/plan to use separately Not Applicable 2) Toilet Paper Not Applicable 3) Clean/Sanitized Not Applicable 280 - Sink 922 KAR 2:120 - Section 10 (3) A sink shall be; (a) Located in or immediately adjacent to toilet rooms; (b) Equipped with hot and cold running water that allows for hand washing; (c) Equipped with hot water no more than 110 degrees Fahrenheit; (d) Equipped with hot water no more than 110 degrees Fahrenheit; (a) Located in or immediately adjacent to toilet rooms (f) Immediately adjacent to a changing area used for infants and toddlers. In Compliance 1) Located in or immediately adjacent to toilet rooms In Compliance 1) Located in or immediately adjacent to toilet rooms In Compliance 2) Equipped with hot running water that allows for hand washing In Compliance 1) Located in or immediately adjacent to toilet rooms In Compliance 2) Equipped with hot running water that allows for hand washing In Compliance 3) Equipped with hot running water that allo	279 - Toilet Room	Not Applicable
2) Toilet Paper Not Applicable 3) Clean/Sanitized Not Applicable 280 - Sink 922 KAR 2:120 - Section 10 (3) A sink shall be; (a) Located in or immediately adjacent to toilet rooms; (b) Equipped with hot and cold running water that allows for hand washing; (c) Equipped with hot water no more than 110 degrees Fahrenheit; (d) Equipped with an easily cleanable, covered waste receptacle; and (f) Immediately adjacent to toilet rooms 1) Located in or immediately adjacent to toilet rooms In Compliance 2) Equipped with hot running water that allows for hand washing In Compliance 3) Located in or immediately adjacent to toilet rooms In Compliance 4) Equipped with cold running water that allows for hand washing In Compliance 5) Equipped with hot running water that allows for hand washing In Compliance 6) Equipped with an easily cleanable, covered waste receptacle In Compliance	 (2) A toilet room shall: (a) 1. Be provided for each gender; or 2. A plan shall be implemented to use the same toilet room at separate times; (b) Have a supply of toilet paper; and 	
3) Clean/Sanitized Not Applicable 280 - Sink 922 KAR 2:120 - Section 10 (3) A sink shall be; (a) Located in or immediately adjacent to toilet rooms; (b) Equipped with hot and cold running water that allows for hand washing; (c) Equipped with hot water no more than 110 degrees Fahrenheit; (d) Equipped with ilquid soap and single use disposable hand drying material; (e) Equipped with an easily cleanable, covered waste receptacle; and 1) Located in or immediately adjacent to toilet rooms In Compliance 2) Equipped with hot running water that allows for hand washing In Compliance 3) Equipped with cold running water that allows for hand washing In Compliance 3) Equipped with hot running water that allows for hand washing In Compliance 3) Equipped with an easily cleanable, covered waste receptacle In Compliance	1) Provided for each gender/plan to use separately	Not Applicable
280 - Sink 922 KAR 2:120 - Section 10 (3) A sink shall be; (a) Located in or immediately adjacent to toilet rooms; (b) Equipped with hot and cold running water that allows for hand washing; (c) Equipped with hot water no more than 110 degrees Fahrenheit; (d) Equipped with an easily cleanable, covered waste receptacle; and (f) Immediately adjacent to toilet rooms 1) Located in or immediately adjacent to toilet rooms 1) Located in or immediately adjacent to toilet rooms 1) Located in or immediately adjacent to toilet rooms 1) Located in or immediately adjacent to toilet rooms 1) Located in or immediately adjacent to toilet rooms 1) Located in or immediately adjacent to toilet rooms 1) Located in or immediately adjacent to toilet rooms 1) Located in or immediately adjacent to toilet rooms 1) Located in or immediately adjacent to toilet rooms 1) Located in or immediately adjacent to toilet rooms 2) Equipped with hot running water that allows for hand washing 3) Equipped with cold running water that allows for hand washing 6) Equipped with liquid soap and single use disposable hand drying material 6) Equipped with an easily cleanable, covered waste receptacle 1) In Compliance 1) Equipped with an easily cleanable, cover	2) Toilet Paper	Not Applicable
922 KAR 2:120 - Section 10 (3) A sink shall be; (a) Located in or immediately adjacent to toilet rooms; (b) Equipped with hot and cold running water that allows for hand washing; (c) Equipped with hot vater no more than 110 degrees Fahrenheit; (d) Equipped with liquid soap and single use disposable hand drying material; (e) Equipped with an easily cleanable, covered waste receptacle; and (f) Immediately adjacent to toilet rooms 1) Located in or immediately adjacent to toilet rooms 2) Equipped with hot running water that allows for hand washing 3) Equipped with cold running water that allows for hand washing 3) Equipped with liquid soap and single use disposable hand drying material 6) Equipped with an easily cleanable, covered waste receptacle	3) Clean/Sanitized	Not Applicable
(3) A sink shall be; (a) Located in or immediately adjacent to toilet rooms; (b) Equipped with hot and cold running water that allows for hand washing; (c) Equipped with hot water no more than 110 degrees Fahrenheit; (d) Equipped with liquid soap and single use disposable hand drying material; (e) Equipped with an easily cleanable, covered waste receptacle; and (f) Immediately adjacent to a changing area used for infants and toddlers. 1) Located in or immediately adjacent to toilet rooms 1) Located in or immediately adjacent to toilet rooms 2) Equipped with hot running water that allows for hand washing 3) Equipped with cold running water that allows for hand washing 3) Equipped with liquid soap and single use disposable hand drying material 6) Equipped with an easily cleanable, covered waste receptacle	280 - Sink	
2) Equipped with hot running water that allows for hand washing In Compliance 3) Equipped with cold running water that allows for hand washing In Compliance 5) Equipped with liquid soap and single use disposable hand drying material In Compliance 6) Equipped with an easily cleanable, covered waste receptacle In Compliance	 (3) A sink shall be; (a) Located in or immediately adjacent to toilet rooms; (b) Equipped with hot and cold running water that allows for hand washing; (c) Equipped with hot water no more than 110 degrees Fahrenheit; (d) Equipped with liquid soap and single use disposable hand drying material; (e) Equipped with an easily cleanable, covered waste receptacle; and 	
3) Equipped with cold running water that allows for hand washingIn Compliance5) Equipped with liquid soap and single use disposable hand drying materialIn Compliance6) Equipped with an easily cleanable, covered waste receptacleIn Compliance	1) Located in or immediately adjacent to toilet rooms	In Compliance
5) Equipped with liquid soap and single use disposable hand drying materialIn Compliance6) Equipped with an easily cleanable, covered waste receptacleIn Compliance	2) Equipped with hot running water that allows for hand washing	In Compliance
6) Equipped with an easily cleanable, covered waste receptacle In Compliance	3) Equipped with cold running water that allows for hand washing	In Compliance
	5) Equipped with liquid soap and single use disposable hand drying material	In Compliance
7) Immediately adjacent to a changing area used for infants and toddlers In Compliance	6) Equipped with an easily cleanable, covered waste receptacle	In Compliance
	7) Immediately adjacent to a changing area used for infants and toddlers	In Compliance



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Inspection Report	
280 - Sink	
922 KAR 2:120 - Section 10	
(3) A sink shall be; (a) Located in or immediately adjacent to toilet rooms;	
(b) Equipped with hot and cold running water that allows for hand washing;	
(c) Equipped with hot water no more than 110 degrees Fahrenheit; (d) Equipped with liquid soap and single use disposable hand drying material;	
(e) Equipped with an easily cleanable, covered waste receptacle; and	
(f) Immediately adjacent to a changing area used for infants and toddlers.	
4) Equipped with hot water no more than 110 degrees Fahrenheit	Not In Compliance
Findings:	
School age classroom: Based on observation, the sink's hot water temperature was 120 degrees Fahrenheit.	
281 - Toilet	Not Applicable
922 KAR 2:120 - Section 10 (4) Each toilet shall:	
(a) Be kept in clean condition;	
(b) Be kept in good repair;	
(c) Be in a lighted room; and(d) Have ventilation to outside air.	
1) Clean	Not Applicable
2) Good repair	Not Applicable
3) Lighted Room	Not Applicable
4) Ventilated	Not Applicable
General Premises	
191 - Inaccessible Items	
922 KAR 2:120 - Section 3 (7) The following shall be inaccessible to a child in care:	
(a) Toxic cleaning supplies, poisons, and insecticides;	
(b) Knives and sharp objects;	
(c) Matches, cigarettes, lighters, and flammable liquids; (d) Plastic bags;	
(e) Litter and rubbish;	
(f) Bar soap; and	
(g) Personal belongings of staff.	
1) Toxic cleaning supplies, poisons, and insecticides 2) Knives and sharp objects	In Compliance In Compliance
2) Knives and sharp objects 3) Matches, cigarettes, lighters, and flammable liquids	In Compliance
4) Plastic bags	In Compliance
5) Litter and rubbish	In Compliance
6) Bar soap	In Compliance
7) Personal belongings of staff	In Compliance
192 - Guns/Ammunition storage	
922 KAR 2:120 - Section 3 (8) Guns and ammunition shall be stored separately in a locked area outside of the designated child care area.	
1) Separate storage	In Compliance
2) Locked	In Compliance
193 - Smoking Protocol	
922 KAR 2:120 - Section 3	
(9) Smoking shall: (a) Be permitted in accordance with local ordinances;	
(b) Be allowed only in outside designated areas; and	
(c) Not be permitted in the presence of a child.	In Compliance
1) Local Ordinance 2) Outdoor Designated Area	In Compliance In Compliance
2) Outdoor Designated Area 3) Not in the presence of children	In Compliance
	in compliance

Cabinet For Health and Family Services Web site: http://chfs.ky.gov/



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Inspectio	n Report
197 - Premises Requirements	
922 KAR 2:120 - Section 4 Premises Requirements.	
(1) The premises shall be:	
(a) Suitable for the purpose intended; (b) Kept clean and in good repair; and	
(c) Equipped with a land-line telephone accessible to a room used by a c	hild.
1) Suitable	In Compliance
2) Clean	In Compliance
3) Good repair	In Compliance
4) Land-line phone accessible	In Compliance
199 - Fire exits clear	In Compliance
922 KAR 2:120 - Section 4	
(3) Fire and emergency exits shall be kept clear of debris.	
200 - Building Requirements	
922 KAR 2:120 - Section 4	
(4) The building shall be constructed to ensure the:(a) Building is:	
1. Dry;	
2. Adequately heated; 3. Ventilated; and	
4. Well lit, including clean light fixtures:	
a. That are in good repair in all areas; and	
b. Shielded or have shattered proof bulbs installed; and	
1) Dry	In Compliance
2) Adequately heated	In Compliance
3) Adequately ventilated	In Compliance
4) Well Lit	In Compliance
5) Clean Light Fixtures	In Compliance
6) Lights good repair	In Compliance
7) Shielded/shatter proof bulbs	In Compliance
201 - Protected Items	
922 KAR 2:120 - Section 4 (4) (b) Following are protected:	
1. Windows;	
2. Doors; 3. Stoves;	
3. Stoves; 4. Heaters;	
5. Furnaces;	
6. Pipes; and 7. Stairs.	
1) Windows	In Compliance
2) Doors	In Compliance
3) Stoves	In Compliance
4) Heaters	In Compliance
5) Furnaces	In Compliance
6) Pipes	In Compliance
7) Stairs	In Compliance
203 - Pest Control	
922 KAR 2:120 - Section 4	
(6) Measures shall be utilized to control the presence of:	
(a) Rodents;	
(b) Flies; (c) Roaches; and	
(d) Other vermin.	
1) No rodents	In Compliance
2) No flies	In Compliance
3) No Roaches	In Compliance
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I	4) Other Vermin	In Compliance
I	204 - Protected Openings	
I	922 KAR 2:120 - Section 4	
I	(7) An opening to the outside shall be effectively protected against the entrance of vermin by:	
I	(a) Self-closing doors;	
I	(b) Closed windows;	
I	(c) Screening;	
I	(d) Controlled air current; or	
I	(e) Other effective means.	
I		

205 - Floors, walls, Ceilings

In Compliance
In Compliance

206 - Water Supply Requirements

922 KAR 2:120 - Section 4	
(9) The water supply shall be:	
(a) Potable;	
(b) Protected from contamination;	
(c) Adequate in quality and volume;	
(d) Under sufficient pressure to permit unrestricted use; and	
(e) Obtained from an approved public water supply or a source approved by the local he	ealth department.
1) Potable	In Compliance
2) Protected	In Compliance
3) Adequate Quality/Volume	In Compliance
4) Under pressure	In Compliance
5) Obtained from Approved water source	In Compliance

207 - Ground Water Supplies

922 KAR 2:120 - Section 4

(10) Groundwater supplies for a center caring for:
 (a) More than twenty-five (25) children shall meet the specifications of the Cabinet for Environmental and Public Protection Division of Water, established in KRS Chapter 151; or

(b) Twenty-five (25) children or less shall secure approval from the:

1. Cabinet for Environmental and Public Protection; or

2. Local health department.

1) More than 25 children

In Compliance

Not Applicable

In Compliance

In Compliance

207 - Ground Water Supplies

922 KAR 2:120 - Section 4

(10) Groundwater supplies for a center caring for:

(a) More than twenty-five (25) children shall meet the specifications of the Cabinet for Environmental and Public Protection Division of Water, established in KRS Chapter 151; or

- (b) Twenty-five (25) children or less shall secure approval from the:
- 1. Cabinet for Environmental and Public Protection; or
- 2. Local health department.

2) 25 children or less

208 - Sewage Disposal

922 KAR 2:120 - Section 4

- (11) Sewage shall be properly disposed by a method approved by the:
- (a) Cabinet for Environmental and Public Protection; or
- (b) Cabinet.

209 - Plumbing Code

922 KAR 2:120 - Section 4

(12) All plumbing shall comply with the State Plumbing Code established in KRS 211.3470.



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In Compliance

In Compliance

Not Applicable

210 - Solid Waste

922 KAR 2:120 - Section 4

	(13) Solid waste shall be kept in a suitable receptacle in accordance with local, county and state law, as governed by KRS 211.350 to 2	211.380.
21	211 - Child Care Program Interference	In Compliance

922 KAR 2:120 - Section 4

(14) If a portion of the building is used for a purpose other than child care, necessary provisions shall be made to avoid interference with the child care program.

212 - Building Temperature

922 KAR 2:120 - Section 4

- (15) The temperature of the inside area of the premises shall be:
- (a) Sixty-five (65) to seventy-five (75) degrees Fahrenheit during the winter; or
- (b) Sixty-eight (68) to eighty-two (82) degrees Fahrenheit during the summer months.

1) Winter Temperature sixty-five to seventy-five

212 - Building Temperature

922	KAR	2:120	- Section	4
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- (15) The temperature of the inside area of the premises shall be:
- (a) Sixty-five (65) to seventy-five (75) degrees Fahrenheit during the winter; or

(b) Sixty-eight (68) to eighty-two (82) degrees Fahrenheit during the summer months.

2) Summer Temperature sixty-eight to eighty-two

224 - Indoor gross motor space requirements

922 KAR 2:120 - Section 4

(20) If a child-care center does not have access to an outdoor play area, an indoor space shall:

- (a) Be used as a play area;
- (b) Have a minimum of sixty (60) square feet per child, separate from and in addition to the thirty-five (35) square feet minimum pursuant to
- subsection (5) of this section;
- (c) Include equipment for gross motor skills;
- (d) Be well-ventilated;
- (e) Be heated; and
- (f) Have a protective surface of at least two (2) inches thick around equipment intended for climbing.

1) Play area	In Compliance
2) 60 sq. ft	In Compliance
3) Include equipment	In Compliance
4) Well ventilated	In Compliance
5) Heated	In Compliance
6) 2 inch thick protective surface	In Compliance

2	229 - Prohibited Bodies of Water		
	922 KAR 2:120 - Section 4		
	(25) Bodies of water that shall not be utilized include:		
	(a) Portable wading pools;		
	(b) Natural bodies of water: and (c) Unfiltered, nondisinfected containers.		
	1) Wading pools	In Compliance	
	2) Natural	In Compliance	
	3) Unfiltered, nondisinfected	In Compliance	
2	278 - Minimum Toilet/Urinal requirements	In Compliance	

922 KAR 2:120 - Section 10

(1) A child-care center shall have a minimum of one (1) toilet and one (1) lavatory for each twenty (20) children. Urinals may be substituted for up to one-half (1/2) of the number of toilets required for a male toilet room.

279 - Toilet Room

922	KAR	2:120	- Section 10

(2) A toilet room shall:

- (a) 1. Be provided for each gender; or
- 2. A plan shall be implemented to use the same toilet room at separate times;
- (b) Have a supply of toilet paper; and
- (c) Be cleaned and sanitized daily.
- 1) Provided for each gender/plan to use separately

2) Toilet Paper



In Compliance

Inspection Report		
3) Clean/Sanitized	In Compliance	
280 - Sink		
922 KAR 2:120 - Section 10		
(3) A sink shall be;		
(a) Located in or immediately adjacent to toilet rooms; (b) Equipped with hot and cold running water that allows for hand washing;		
(c) Equipped with hot water no more than 110 degrees Fahrenheit;		
(d) Equipped with liquid soap and single use disposable hand drying material;		
(e) Equipped with an easily cleanable, covered waste receptacle; and		
(f) Immediately adjacent to a changing area used for infants and toddlers.		
1) Located in or immediately adjacent to toilet rooms	In Compliance	
2) Equipped with hot running water that allows for hand washing	In Compliance	
3) Equipped with cold running water that allows for hand washing	In Compliance	
4) Equipped with hot water no more than 110 degrees Fahrenheit	In Compliance	
5) Equipped with liquid soap and single use disposable hand drying material	In Compliance	
6) Equipped with an easily cleanable, covered waste receptacle	In Compliance	
7) Immediately adjacent to a changing area used for infants and toddlers	In Compliance	
281 - Toilet		
922 KAR 2:120 - Section 10		
(4) Each toilet shall:		
(a) Be kept in clean condition;(b) Be kept in good repair;		
(c) Be in a lighted room; and		
(d) Have ventilation to outside air.		
1) Clean	In Compliance	
2) Good repair	In Compliance	
3) Lighted Room	In Compliance	
4) Ventilated	In Compliance	
Hygienic Practices		
188 - Child Personal care/Handwashing		
922 KAR 2:120 - Section 3		
(4) A child shall;		
(a) Be helped with personal care and cleanliness; and (b) Wash his or her hands with liquid soap and warm running water:		
1. Upon arrival at the center;		
2. Before and after eating or handling food;		
3. After toileting or diaper change;		
4. After handling animals; 5. After wiping or blowing nose;		
6. After touching items soiled with body fluids or wastes; and		
7. After outdoor or indoor play time.		
1) Personal Care/Cleanliness	In Compliance	
2) Handwashing upon arrival	In Compliance	
3) Handwashing before eating/handling food and after eating/handling food	In Compliance	
7) Handwashing after touching soiled item	In Compliance	
8) Handwashing after outdoor/indoor play	In Compliance	

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Inspection Report	
188 - Child Personal care/Handwashing	
922 KAR 2:120 - Section 3 (4) A child shall; (a) Be helped with personal care and cleanliness; and	
 (b) Wash his or her hands with liquid soap and warm running water: 1. Upon arrival at the center; 2. Before and after eating or handling food; 3. After toileting or diaper change; 	
 After handling animals; After wiping or blowing nose; After touching items soiled with body fluids or wastes; and 	
7. After outdoor or indoor play time.	
4) Handwashing after toileting or diaper change	Not In Compliance
Findings:	
Infants: Based on observation, a staff member did not wash an infant's hands after changing his diaper.	
188 - Child Personal care/Handwashing	
922 KAR 2:120 - Section 3 (4) A child shall;	
(a) Be helped with personal care and cleanliness; and	
(b) Wash his or her hands with liquid soap and warm running water: 1. Upon arrival at the center;	
2. Before and after eating or handling food;	
3. After toileting or diaper change;	
4. After handling animals;	
 5. After wiping or blowing nose; 6. After touching items soiled with body fluids or wastes; and 	
7. After outdoor or indoor play time.	
5) Handwashing after handling animals	Not Applicable
6) Handwashing after wiping/blowing nose	Not Applicable
189 - Staff Hygiene/Hand Washing	
922 KAR 2:120 - Section 3	
(5) Staff shall:	
(5) Staff shall: (a) Maintain personal cleanliness;	
(5) Staff shall:	
(5) Staff shall: (a) Maintain personal cleanliness; (b) Conform to hygienic practices while on duty; and	
 (5) Staff shall: (a) Maintain personal cleanliness; (b) Conform to hygienic practices while on duty; and (c) Wash their hands with liquid soap and running water: Upon arrival at the center; After toileting or assisting a child in toileting; 	
 (5) Staff shall: (a) Maintain personal cleanliness; (b) Conform to hygienic practices while on duty; and (c) Wash their hands with liquid soap and running water: Upon arrival at the center; After toileting or assisting a child in toileting; Before and after diapering each child; 	
 (5) Staff shall: (a) Maintain personal cleanliness; (b) Conform to hygienic practices while on duty; and (c) Wash their hands with liquid soap and running water: Upon arrival at the center; After toileting or assisting a child in toileting; 	
 (5) Staff shall: (a) Maintain personal cleanliness; (b) Conform to hygienic practices while on duty; and (c) Wash their hands with liquid soap and running water: Upon arrival at the center; After toileting or assisting a child in toileting; Before and after diapering each child; After wiping or blowing a child's or own nose; After handling animals; After caring for a sick child; 	
 (5) Staff shall: (a) Maintain personal cleanliness; (b) Conform to hygienic practices while on duty; and (c) Wash their hands with liquid soap and running water: Upon arrival at the center; After toileting or assisting a child in toileting; Before and after diapering each child; After wiping or blowing a child's or own nose; After handling animals; After caring for a sick child; Before and after feeding a child or eating; 	
 (5) Staff shall: (a) Maintain personal cleanliness; (b) Conform to hygienic practices while on duty; and (c) Wash their hands with liquid soap and running water: Upon arrival at the center; After toileting or assisting a child in toileting; Before and after diapering each child; After wiping or blowing a child's or own nose; After handling animals; After caring for a sick child; 	
 (5) Staff shall: (a) Maintain personal cleanliness; (b) Conform to hygienic practices while on duty; and (c) Wash their hands with liquid soap and running water: Upon arrival at the center; After toileting or assisting a child in toileting; Before and after diapering each child; After wiping or blowing a child's or own nose; After handling animals; After caring for a sick child; Before and after feeding a child or eating; Before dispensing medication; and 	In Compliance
 (5) Staff shall: (a) Maintain personal cleanliness; (b) Conform to hygienic practices while on duty; and (c) Wash their hands with liquid soap and running water: Upon arrival at the center; After toileting or assisting a child in toileting; Before and after diapering each child; After wiping or blowing a child's or own nose; After handling animals; After caring for a sick child; Before and after feeding a child or eating; Before and after feeding a child or eating; Before and after feeding a child or eating; Before dispensing medication; and If possible, before administering first aid. 	In Compliance In Compliance
 (5) Staff shall: (a) Maintain personal cleanliness; (b) Conform to hygienic practices while on duty; and (c) Wash their hands with liquid soap and running water: 1. Upon arrival at the center; 2. After toileting or assisting a child in toileting; 3. Before and after diapering each child; 4. After wiping or blowing a child's or own nose; 5. After handling animals; 6. After caring for a sick child; 7. Before and after feeding a child or eating; 8. Before dispensing medication; and 9. If possible, before administering first aid. 1) Personal Cleanliness 	-
 (5) Staff shall: (a) Maintain personal cleanliness; (b) Conform to hygienic practices while on duty; and (c) Wash their hands with liquid soap and running water: Upon arrival at the center; After toileting or assisting a child in toileting; Before and after diapering each child; After wiping or blowing a child's or own nose; After handling animals; After caring for a sick child; T. Before and after feeding a child or eating; Before dispensing medication; and If possible, before administering first aid. 1) Personal Cleanliness 2) Hygienic practices 	In Compliance
 (5) Staff shall: (a) Maintain personal cleanliness; (b) Conform to hygienic practices while on duty; and (c) Wash their hands with liquid soap and running water: Upon arrival at the center; After toileting or assisting a child in toileting; Before and after diapering each child; After wiping or blowing a child's or own nose; After tandling animals; After caring for a sick child; Before and after feeding a child or eating; Before dispensing medication; and If possible, before administering first aid. Personal Cleanliness Hygienic practices Handwashing upon arrival 	In Compliance In Compliance
 (5) Staff shall: (a) Maintain personal cleanliness; (b) Conform to hygienic practices while on duty; and (c) Wash their hands with liquid soap and running water: Upon arrival at the center; After toileting or assisting a child in toileting; Before and after diapering each child; After wiping or blowing a child's or own nose; After toileting or a sick child; After caring for a sick child; After caring for a sick child; Before and after feeding a child or eating; Before and after feeding a child or eating; Before adispensing medication; and If possible, before administering first aid. 1) Personal Cleanliness Hygienic practices Handwashing upon arrival Handwashing after toileting or assisting child 	In Compliance In Compliance In Compliance
 (5) Staff shall: (a) Maintain personal cleanliness; (b) Conform to hygienic practices while on duty; and (c) Wash their hands with liquid soap and running water: Upon arrival at the center; After toileting or assisting a child in toileting; Before and after diapering each child; After wiping or blowing a child's or own nose; After handling animals; After caring for a sick child; Before and after feeding a child or eating; Before and after feeding a child or eating; Before and after feeding a child or eating; Before administering first aid. 1) Personal Cleanliness 2) Hygienic practices 3) Handwashing upon arrival 4) Handwashing after toileting or assisting child	In Compliance In Compliance In Compliance In Compliance
 (5) Staff shall: (a) Maintain personal cleanliness; (b) Conform to hygienic practices while on duty; and (c) Wash their hands with liquid soap and running water: Upon arrival at the center; After toileting or assisting a child in toileting; Before and after diapering each child; After wiping or blowing a child's or own nose; After handling animals; After caring for a sick child; Before and after feeding a child or eating; Before dispensing medication; and If possible, before administering first aid. 1) Personal Cleanliness Hygienic practices Handwashing upon arrival Handwashing before/after diapering Handwashing after wiping nose 	In Compliance In Compliance In Compliance In Compliance In Compliance
 (5) Staff shall: (a) Maintain personal cleanliness; (b) Conform to hygienic practices while on duty; and (c) Wash their hands with liquid scap and running water: Upon arrival at the center; After toileting or assisting a child in toileting; Before and after diapering each child; After wiping or blowing a child's or own nose; After handling animals; After caring for a sick child; Personal Cleanliness Hygienic practices Handwashing upon arrival Handwashing after toileting or assisting child Handwashing after wiping nose Handwashing after caring for a sick child 	In Compliance In Compliance In Compliance In Compliance In Compliance In Compliance

Kentucky

Inspection Report	
189 - Staff Hygiene/Hand Washing	
922 KAR 2:120 - Section 3 (5) Staff shall: (a) Maintain personal cleanliness;	
(b) Conform to hygienic practices while on duty; and	
(c) Wash their hands with liquid soap and running water:	
 Upon arrival at the center; After toileting or assisting a child in toileting; 	
3. Before and after diapering each child;	
4. After wiping or blowing a child's or own nose; 5. After bondling primate:	
5. After handling animals; 6. After caring for a sick child;	
7. Before and after feeding a child or eating;	
8. Before dispensing medication; and 9. If possible, before administering first aid.	
	Net Appliechie
7) Handwashing after handling animals	Not Applicable
10) Handwashing before dispensing medication	Not Applicable
190 - Staff Communicable Disease	
 922 KAR 2:120 - Section 3 (6) A staff person suspected of being infected with a communicable disease shall: (a) Not perform duties that may allow for the transmission of the disease until the infectious condition can no longer be transmitted; (b) Provide a statement from a health professional, if requested. 	and
1) Not perform duties while contagious	In Compliance
2) Statement from health professional	In Compliance
283 - Diapers/Clean clothing supply	
922 KAR 2:120 - Section 10 (6) An adequate quantity of freshly laundered or disposable diapers and clean clothing shall be available.	
1) Diapers	In Compliance
2) Clean clothing	In Compliance
284 - Training Chair	
922 KAR 2:120 - Section 10 (7) If a toilet training chair is used, the chair shall be: (a) Emptied promptly; and (b) Sanitized after each use.	
1) Emptied promptly	In Compliance
2) Sanitized	In Compliance
285 - Soiled Diapers/Clothing	
922 KAR 2:120 - Section 10 (8) Diapers or clothing shall be: (a) Changed when soiled or wet; (b) Stored in a covered container temporarily; and (c) Washed or disposed of at least once a day.	
1) Changed as needed	In Compliance
2) Stored in a covered container	In Compliance
3) Washed and disposed	In Compliance
287 - Diapering equipment/Supervision	
 922 KAR 2:120 - Section 10 (10) When a child is diapered, the child shall: (a) Not be left unattended; and (b) Be placed on a surface that is: 1. Clean; 2. Padded; 3. Free of holes, rips, tears, or other damage; 4. Nonabsorbent; 5. Easily cleaned; and 6. Free of any items not used for diaper changing. 	
1) Child not unattended	In Compliance
2) Clean surface	In Compliance
3) Padded Surface	In Compliance
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Inspection Report	
5) Easily cleaned surface	In Compliance
6) Free of non-diapering items	In Compliance
287 - Diapering equipment/Supervision	
922 KAR 2:120 - Section 10	
(10) When a child is diapered, the child shall: (a) Not be left unattended; and	
(b) Be placed on a surface that is:	
1. Clean;	
2. Padded; 3. Free of holes, rips, tears, or other damage;	
4. Nonabsorbent;	
5. Easily cleaned; and	
6. Free of any items not used for diaper changing.	
4) Surface free from holes	Not In Compliance
Findings:	
One to Two year olds' classroom: Based on observation, the diaper changing pad was torn. 288 - Wipes	In Compliance
922 KAR 2:120 - Section 10	
(11) Unless allergic, individual disposable washcloths shall be used to thoroughly clean the affected area of the child.	
289 - Disinfect Diaper Surface	In Compliance
922 KAR 2:120 - Section 10	
(12) Staff shall disinfect the diapering surface after each child is diapered.	
290 - Disposable Gloves	In Compliance
922 KAR 2:120 - Section 10 (13) If staff was dimension the slower shall be showed and dimension after each shild is disposed	
(13) If staff wear disposable gloves, the gloves shall be changed and disposed after each child is diapered. 291 - Children's Individual Items	
922 KAR 2:120 - Section 10	
(14) Combs, towels or washcloths, brushes, and toothbrushes used by a child shall be:	
(a) Individually stored in separate containers; and	
(b) Plainly labeled with the child's name.	
1) Individually stored	In Compliance
2) Labeled	In Compliance
292 - Toothbrushes	Not Applicable
922 KAR 2:120 - Section 10 (15) Toothbrushes shall be:	
(a) Individually identified;	
(b) Allowed to air dry; and	
(c) Protected from contamination.	
1) Identified	Not Applicable
2) Air Dry	Not Applicable
3) Protected	Not Applicable
293 - Toothpaste Procedure	Not Applicable
922 KAR 2:120 - Section 10 (16) Toothpaste used by multiple children shall be dispensed onto an intermediate surface such as waxed paper to avoid cross co	ntamination.
297 - Toy Sanitation Procedure	In Compliance
922 KAR 2:120 - Section 11	
(4) Toys and other items that are considered mouth contact surfaces by a child not toilet trained shall be sanitized daily by: (a) Scrubbing in warm, soapy water using a brush to reach into crevices;	
(a) Scrubbing in warm, soapy water using a brush to reach into crevices, (b) Rinsing in clean water;	
(c) Submerging in a sanitizing solution for at least two (2) minutes; and	

(d) Air dried.

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First Aid/Medication	
244 - First aid supplies	
 922 KAR 2:120 - Section 7 (3) If a child becomes ill while at the center: (a) The child shall be placed in a supervised area isolated from the rest of the children; (b) The parent shall be contacted immediately; and (c) Arrangements shall be made to remove the child from the child-care center as soon as practicable. 	
1) Availability	In Compliance
2) Storage	In Compliance
3) Inventoried	In Compliance
4) Sanitized, if reusable	In Compliance
5) Maintained in sanitary manner	In Compliance
6) Liquid soap	In Compliance
7) Adhesive bandages	In Compliance
8) Sterile gauze	In Compliance
9) Medical tape	In Compliance
10) Scissors	In Compliance
11) Thermometer	In Compliance
12) Flashlight	In Compliance
13) Cold pack	In Compliance
14) First aid book	In Compliance
15) Disposibale gloves	In Compliance
16) Cardiopulmonary resuscitation mouthpiece protector	In Compliance
247 - Daily written request for prescription	In Compliance

922 KAR 2:120 - Section 7

(4) Prescription medication shall not be administered to a child in care, without a daily written request of the parent.

248 - Nonprescription medication protocol

922 KAR 2:120 - Section 7	
(5) Nonprescription medication:	
(a) May be given to a child only with the written daily request of the:	
1. Parent; or	
2. Person exercising custodial control of the child; and	
(b) Shall be administered according to the instructions on the label.	
1) Written daily request	In Compliance
2) Administered according to label	In Compliance
249 - Administration Record	
922 KAR 2:120 - Section 7	
(6) The child-care center shall keep a written record of the administration of medication, including:	
(a) Time:	

(a) Time

(b) Date;

(c) Amount; and

(d) Name of staff person giving the medication.

1) Time

- 2) Date
- 3) Amount

4) Staff name

250 - Medication Storage

 922 KAR 2:120 - Section 7

 (7) Medication, including refrigerated medication, shall be:

 (a) Stored in a separate and locked place, out of the reach of a child;

 (b) Kept in the original bottle; and

 (c) Properly labeled.

 1) Separate and locked

 2) Original Bottle

 3) Labeled



In Compliance

In Compliance In Compliance

251 - Expired Medication

922 KAR 2:120 - Section 7

(8) Medication shall not be given to a child if the expiration date on the bottle has passed.

Outdoor Play Area - Staffing Requirements

117 - Cooking/Cleaning Staffing

922 KAR 2:110 - Section 4 (1)

(k) Assure that additional staff are available during cooking and cleaning hours, if necessary, to maintain staff-to-child ratios pursuant to 922 KAR 2:120;

1) Cooking

2) Cleaning

In Compliance

In Compliance

135 - Adequate Adults/Qualified Staff

922 KAR 2:110 - Section 5

(10) The minimum number of adult workers in a child-care center shall be sufficient to ensure that:

(a) Minimum staff-to-child ratios in accordance with 922 KAR 2:120 are followed;

(b) Each staff person under eighteen (18) years of age and each student trainee are under the direct supervision of a qualified staff person who meets the requirements of this section; and

(c) Unless providing care with a qualified staff person, a person under the age of eighteen (18) shall not be counted as staff for the staff-to-child ratio.

1) Ratio Compliance

1) Ratio Compliance	In Compliance
2) Under 18 directly supervised	In Compliance
162 - Ratios and Group Size	In Compliance

162 - Ratios and Group Size

922 KAR 2:120 - Section 2 (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows: Age of Children Ratio Maximum Group Size* Infant 1 staff for 5 children 10 Toddler 1 staff for 6 children 12 2 to 3 years 1 staff for 10 children 20 3 to 4 years 1 staff for 12 children 24 4 to 5 years 1 staff for 14 children 28 5 to 7 years 1 staff for 15 children 30 7 and older 1 staff for 25 children (for before and after school) 30 1 staff for 20 children (full day of care) 30 *Maximum Group Size shall be applicable only to Type I centers.

163 - Defined Groups

922 KAR 2:120 - Section 2 (2)	
(a) In a Type I center, a group size shall:	
1. Be separately maintained in a defined area unique to the group; and	
2. Have specific staff assigned to, and responsible for, the group.	
1) Separate/Defined Area	In Compliance
2) Specific Staff	In Compliance

166 - Related Children

	922 KAR 2:120 - Section 2
L	(d) If a child related to the director, employee, or person under the supervision of the licensee is receiving care in the center, the child shall be
L	included in the staff-to-child ratio.

Outdoor Play Area - Supervision

167 - Children supervised/Protected

922 KAR 2:120 - Section 2 (3)

(a) Each center shall maintain a child care program that assures each child will be:

1. Provided adequate supervision at all times; and

2. Protected from abuse or neglect.

1) Adequately supervised at all times

2) Protected from abuse/neglect

186 - Activity Areas/Equipment/Materials

922 KAR 2:120 - Section 3

(2) Activity areas, equipment, and materials shall be arranged so that the child's activity can be given adequate supervision by staff.



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In Compliance

Not Applicable

Not Applicable

Not Applicable

In Compliance

In Compliance

In Compliance

232 - Supply Storage

922 KAR 2:120 - Section 4

(28) Supplies shall be stored so that the adult can reach them without leaving the child unattended.

Outdoor Play Area

215 - Fence Requirement

922 KAR 2:120 - Section 4

(18) An outdoor play area shall be:

(a) Except for an after-school child care program, located on the premises of a public or state-accredited nonpublic school, fenced for the safety of the children;

216 - 60 Square Feet

922 KAR 2:120 - Section 4 (18)	L
(b) A minimum of sixty (60) square feet per child, separate from and in addition to the thirty-five (35) square feet minimum pursuant to subsection	
(5) of this section;	

217 - Playground Clean

922 KAR 2:120 - Section 4 (18) (c) Free from: 1. Litter; 2. Glass; 3. Rubbish; and 4. Flammable materials;	
1) Litter	In Compliance
2) Glass	In Compliance
3) Rubbish	In Compliance
4) Flammable Materials	In Compliance
218 - Playground Safe	In Compliance
922 KAR 2:120 - Section 4 (18) (d) Safe from foreseeable hazard;	
219 - Playground well drained	In Compliance
922 KAR 2:120 - Section 4 (18) (e) Well drained;	
220 - Playground maintained	In Compliance
922 KAR 2:120 - Section 4 (18) (f) Well maintained;	
221 - Playground in good repair	In Compliance
922 KAR 2:120 - Section 4 (18) (g) In good repair; and	
222 - Playground visible	In Compliance
922 KAR 2:120 - Section 4 (18) (h) Visible to staff at all times.	
223 - Protective Surface	
 922 KAR 2:120 - Section 4 (19) A protective surface shall: (a) Be provided for outdoor play equipment used to: 1. Climb; 2. Swing; and 3. Slide; and (b) Have a fall zone equal to the height of the equipment. 	
1) To climb	In Compliance
2) To swing	In Compliance
3) To slide	In Compliance
4) Fall Zone	In Compliance

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Inspection Report	
225 - Fences	
922 KAR 2:120 - Section 4 (21) Fences shall be: (a) Constructed of safe material; (b) Stable; and (c) In good condition.	
1) Constructed of safe material	In Compliance
2) Stable	In Compliance
3) In good condition	In Compliance
235 - Infant/Toddler outdoor space	
922 KAR 2:120 - Section 5 (3) If a child-care center provides an outdoor play area for an infant or toddler, the outdoor area shall be: (a) Shaded; and (b) A separate area or scheduled at a different time than an older child.	
1) Shaded	In Compliance
2) Separate	In Compliance
Outdoor Play Area - Equipment	
226 - Anchored Equipment	In Compliance
922 KAR 2:120 - Section 4 (22) Supports for climbing apparatus and large equipment shall be securely fastened to the ground.	
227 - Crawl Spaces	In Compliance
922 KAR 2:120 - Section 4 (23) Crawl spaces, such as tunnels, shall be short and wide enough to permit access by adults.	
228 - Sand Box	Not Applicable
 922 KAR 2:120 - Section 4 (24) A sandbox shall be: (a) Constructed to allow for drainage; (b) Covered when not in use; (c) Kept clean; and (d) Checked for vermin prior to use. 	
1) Drainage	Not Applicable
2) Covered	Not Applicable
3) Clean	Not Applicable
4) Checked for Vermin	Not Applicable
230 - Sufficient appropriate equipment	
922 KAR 2:120 - Section 4 (26) A child-care center shall have enough toys, play apparatus, and age-appropriate developmental materials to provide each child wit of activities during the day, as specified in Section 2 of this administrative regulation.	h a variety
1) Quantity	In Compliance
2) Age Appropriate	In Compliance
294 - Toys/Equipment/Furniture	
922 KAR 2:120 - Section 11 (1) All toys, equipment, and furniture contacted by a child shall be: (a) Kept clean and in good repair and (b) Free of peeling, flaking, or chalking paint.	
1) Clean	In Compliance
2) Good repair	In Compliance
3) Free from peeling, flaking, chalking paint	In Compliance

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295 - Ind	oor/outdoor	Equipment
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922 KAR 2:120 - Section 11

(2) Indoor and outdoor equipment shall:

(a) Be clean, safe, and in good repair;

(b) Meet the physical, developmental needs, and interests of children of different age groups;

(c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint,

poisonous material, and flaking or chalking paint; and

(d) Be designed to guard against entrapment or situations that may cause strangulation.

1) Clean	In Compliance
2) Safe	In Compliance
3) Good repair	In Compliance
4) Meets needs	In Compliance
5) Free from harmful conditions	In Compliance
6) Guard against entrapment/strangulation	In Compliance

296 - Toys	
922 KAR 2:120 - Section 11 (3) Toys shall be:	
(a) Used according to the manufacturer's safety specifications;	
(b) Durable; and	
(c) Without sharp points or edges.	
1) Used according to manufacturers specifications	In Compliance
2) Durable	In Compliance
3) No sharp points/edges	In Compliance
Equipment - General Premises	
226 - Anchored Equipment	In Compliance
922 KAR 2:120 - Section 4	
(22) Supports for climbing apparatus and large equipment shall be securely fastened to the ground.	
227 - Crawl Spaces	In Compliance
922 KAR 2:120 - Section 4	
(23) Crawl spaces, such as tunnels, shall be short and wide enough to permit access by adults.	
298 - Children's Tables and Chairs	In Compliance
922 KAR 2:120 - Section 11	
(5) Tables and chairs shall be of suitable size for children.	
Equipment - Classroom	
230 - Sufficient appropriate equipment	
922 KAR 2:120 - Section 4	
(26) A child-care center shall have enough toys, play apparatus, and age-appropriate developmental materials to provide each child wi	th a variety
of activities during the day, as specified in Section 2 of this administrative regulation.	
1) Quantity	In Compliance
2) Age Appropriate	In Compliance
231 - Shelves/Storage	
922 KAR 2:120 - Section 4	
(27) Storage space shall be provided:	
(a) In the form of low open shelves accessible to the children; and	
(b) In sufficient quantity for each child's clothing.	
1) Low, open, accessible	In Compliance
2) Sufficient quantity	In Compliance
236 - Cot/crib/bed/two inch thick mat available	In Compliance
000 KAR 0.400 . Se stien C. Steering and Newing Frainward	

922 KAR 2:120 - Section 6 Sleeping and Napping Equipment.

(1) An individual cot, crib, baby bed, or two (2) inch thick waterproof mat shall be provided for a child in attendance for more than three and onehalf (3 1/2) hours per day.

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2) Meets Standards In Co 38 - Sheets/Covers 922 KAR 2:120 - Section 6 (3) Individual sheets and covers shall be: (a) Frovided for a child; (b) Laundered a minimum of once per week or more often, if necessary; and (c) Stored in a sanitary manner. 1) Provided for a child; (b) Laundered In Co 2) Laundered In Co (c) Stored in a sanitary manner. In Co 3) Sanitary Storage In Co (c) Stored in a sanitary manner. In Co 4) - Twoke inch spacing In Co (c) Stored in the spacing In Co 922 KAR 2:120 - Section 6 ((c) Stored in quipment, and furnishings shall be spaced twelve (12) inches apart to allow free and safe movement by a person. 10 Co 922 KAR 2:120 - Section 6 (f) A tiered crib shall not be used. In Co 922 KAR 2:120 - Section 6 (f) Cots or mats not labeled for individual use by a child shall be sanitized after each use. In Co 922 KAR 2:120 - Section 6 (f) Cots or mats shall not be ripped or torn. In Co 922 KAR 2:120 - Section 6 (f) Cots or mats shall not be ripped or torn. In Co 92 KAR 2:120 - Section 6 (f) Cots or mats shall not be ripped or torn. In Co 92 KAR 2:120 - Section 6 (f) Cots or mats shall not be r	
(2) A crib shall: (1) Be cripped with a firm, comfortable waterproof mattress; and (1) Mettress (1) Mettress 1) Mattress (1) Case and provided with a firm, comfortable waterproof mattress; and (2) Meets Standards (1) Case and provided of the standards set forth in 16 C.F.R. 1508 and 1509. 1) Mattress (1) Case and the standards set forth in 16 C.F.R. 1508 and 1509. 2) Meets Standards (1) Case Covers 922 KAR 2:120 - Section 6 (1) Individual setess and covers shall be: (a) Provided for a child; (1) Loundered a minimum of once per week or more often, if necessary; and (c) Stored in a sanitary manner. (1) Covided 1) Provided (1) Covided 2) Laundored (1) Covided 3) Sanitary Storage (1) Covided 40. Twolve inch spacing (1) Covided 50. Cots, Other equipment, and furnishings shall be spaced twelve (12) inches apart to allow free and safe movement by a person. 51. Cots, Mats santitzed (1) Covided 52. Cots/Mats and tized (1) Covided or mats not laboled for individual use by a child shall be santitzed after each use. 52. Cots/Mats in good Repair (1) Covided or mats not laboled for individual use by a child shall be: (a) Kapt Cless cotin 6 (3) Cots or mats shall not be ripped o	
2) Meets Standards In Co 38 - Sheets/Covers 922 922 KAR 2:120 - Section 6 (3) Individual sheets and covers shall be: (a) Provided for a child; (b) Laundered a minimum of once per week or more often, if necessary; and (c) Stored in a sanitary manner. (a) Co 1) Provided In Co 2) Laundered (a) Co 3) Sanitary Storage (b) Co 40 - Twelve inch spacing (b) Co 522 KAR 2:120 - Section 6 (c) Cots, other equipment, and furnishings shall be spaced twelve (12) inches apart to allow free and safe movement by a person. 41 - Tiered Crib (c) A Got other shall not be used. 42 - Cots/Mats sanitized (c) Cots, other shall not be used. 43 - Cots/Rats in good Repair (c) Cots other shall not be used. 43 - Cots/Rats in good Repair (c) Cots other shall not be ripped or torn. 44 - Toy:Fequipment/Furniture (c) Cots other copair and 922 KAR 2:120 - Section 11 (1) Alitors, equipment, and furniture contacted by a child shall be: 10 Clean (a) Cot orepair and 1) Free from peeling, flaking, or chalking paint. (a) Cot orepair 1) Clean (a) Cot orepair and 1) Clean (a) Cot orepair	
38 - Shedts/Covers 922 KAR 2:120 - Section 6 (3) Individual sheets and covers shall be: (a) Provided for a child; (b) Laundered a minimum of once per week or more often, if necessary; and (c) Stored in a sanitary manner. 1) Provided In Co 2) Laundered In Co 3) Sanitary Storage In Co 40 - Twelve inch spacing In Co 522 KAR 2:120 - Section 6 ((s) (g) Cots, other equipment; and furnishings shall be spaced twelve (12) inches apart to allow free and safe movement by a person. 41 - Tiered Crib In Co 922 KAR 2:120 - Section 6 (n) Co 922 KAR 2:120 - Section 11 (n) Co 1) A Clean In Co 922 KAR 2:120 - Section 11 (n) Co 1) Clean In Co 2) Cord repair In Co 2) Free of peeling, flaking, or chalking pain	ompliance
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922 KAR 2:120 - Section 11 (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair;	ompliance
 (2) Indoor and outdoor equipment shall: (a) Be clean, safe, and in good repair; 	
(c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and (d) Be designed to guard against entrapment or situations that may cause strangulation.	
1) Clean In Co	Compliance
	ompliance
	ompliance
4) Meets needs In Co	Compliance
5) Free from harmful conditions In Co	Compliance
6) Guard against entrapment/strangulation In Co	ompliance

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Inspection Report	
296 - Toys	
922 KAR 2:120 - Section 11 (3) Toys shall be: (a) Used according to the manufacturer's safety specifications; (b) Durable; and (c) Without sharp points or edges.	
1) Used according to manufacturers specifications	In Compliance
2) Durable	In Compliance
3) No sharp points/edges	In Compliance
298 - Children's Tables and Chairs	In Compliance
922 KAR 2:120 - Section 11 (5) Tables and chairs shall be of suitable size for children.	
299 - Staff Seating	In Compliance
922 KAR 2:120 - Section 11 (6) Chairs appropriate for staff shall be provided to use when feeding, holding, or playing with a child.	
Transportation	
300 - Transportation Compliance	Not Applicable
 922 KAR 2:120 - Section 12 (1) A center shall document compliance with KRS Chapter 186 and 603 KAR 5:072 pertaining to: (a) Vehicles; (b) Drivers; and (c) Insurance. 	
1) Vehicles	Not Applicable
2) Drivers	Not Applicable
3) Insurance	Not Applicable
301 - Requirements for Transportation Services	
2) Written plan and schedules 3) Written policies and procedures	Not Applicable Not Applicable Not Applicable Not Applicable
 2) Vehicles used 3) Staff plan for transportation 4) Full Insurance Coverage 5) Emergency evacuation plan 6) Third party agreements 	Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable Not Applicable
	Not Applicable
8) Safety for loading and unloading	Not Applicable



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Inspection Report	
9) Safety for providing adequate supervision	Not Applicable
303 - Vehicle equipment	Not Applicable
922 KAR 2:120 - Section 12	
(4) A vehicle used to transport children shall be equipped with:	
 (a) A fire extinguisher; (b) First aid supplies as described in Section 7 of this administrative regulation; 	
(c) Emergency reflective triangles; and	
(d) A device to cut the restraint system, if necessary.	
1) Fire Extinguisher	Not Applicable
2) First aid supplies	Not Applicable
3) Reflective triangles	Not Applicable
4) Cutting device	Not Applicable
304 - Transit/School bus	Not Applicable
922 KAR 2:120 - Section 12 (5) Transportation provided by licensed public transportation or a school bus shall comply with subsections (1) and (2) of this section	
305 - Vehicle Requirements	
922 KAR 2:120 - Section 12	
(6) A vehicle used to transport children shall meet the following requirements:	
(a) A twelve (12) or more passenger vehicle shall display a current certification of inspection from the Transportation Cabinet on the	e designated
window. (b) A vehicle that requires traffic to stop while loading and unloading a child shall be equipped with a system of:	
1. Signal lamps;	
2. Identifying colors; and 3. Cautionary words.	
(c) A vehicle shall be equipped with seat belts for each occupant to be individually secured.	
(d) A vehicle shall not transport children and hazardous materials at the same time.	
1) Transportation Cabinet Certification	Not Applicable
2) Signal Lamps	Not Applicable
3) Identifying colors	Not Applicable
4) Cautionary words	Not Applicable
5) Seat belts	Not Applicable
6) No hazardous materials	Not Applicable
306 - Car Seats	Not Applicable
922 KAR 2:120 - Section 12 (7) The appropriate car safety seat meeting federal motor vehicle safety standards in 49 C.F.R. 571.213 shall be used for each child.	
307 - Pre-trip Inspection	Not Applicable
922 KAR 2:120 - Section 12	
(8) A daily inspection of the vehicle shall be performed and documented for the following: (a) Tires;	
(b) Lights, signals, mirrors, gauges, and wiper blades;	
(c) Safety restraints;	
(d) Fuel; and (e) Free of debris.	
1) Tires	Not Applicable
2) Lights	Not Applicable
3) Signals	Not Applicable
4) Mirrors	Not Applicable
5) Gauges	Not Applicable
6) Wiper blades	Not Applicable
7) Safety restraints	Not Applicable
8) Fuel	Not Applicable
9) Free of debris	Not Applicable



Inspection Report	
308 - Ratios	
 922 KAR 2:120 - Section 12 (9) (a) The staff-to-child ratios set forth in Section 2(2) of this administrative regulation shall apply to vehicle transport, if not inconsis special requirements or exceptions in this section. (b) An individual who is driving with a child in the vehicle shall supervise no more than four (4) children under the age of five (5). 	tent with
1) Ratios	Not Applicable
2) Lone driver	Not Applicable
309 - Seating	
 922 KAR 2:120 - Section 12 (10) Each child shall: (a) Have a seat; (b) Be individually belted or harnessed in the seat; and (c) Remain seated while the vehicle is in motion. 	
1) Each child has a seat	Not Applicable
2) Belted	Not Applicable
3) Remain seated	Not Applicable
310 - Child Unattended	
922 KAR 2:120 - Section 12 (11) A child shall not be left: (a) Unattended at the site of aftercare delivery; and (b) Unattended in a vehicle.	
1) At site	Not Applicable
2) On vehicle	Not Applicable
311 - Pre-arranged plan	Not Applicable
922 KAR 2:120 - Section 12 (12) If the parent or designee is unavailable, a prearranged written plan shall be completed to designate where the child can be pic	ked up.
312 - Unaccompanied child crossing street	Not Applicable
922 KAR 2:120 - Section 12 (13) A child shall not be picked up or delivered to a location that requires crossing the street or highway unless accompanied by ar	adult.
313 - Vehicle Headlamps	Not Applicable
922 KAR 2:120 - Section 12 (14) A vehicle transporting a child shall have the headlamps on.	
314 - Refueling	Not Applicable
922 KAR 2:120 - Section 12 (15) A vehicle shall be refueled when not being used to transport a child. If emergency refueling or repair is necessary during trans children shall be removed and supervised by an adequate number of adults while refueling or repair is occurring.	porting, all
315 - Driver not in seat	Not Applicable
 922 KAR 2:120 - Section 12 (16) If the driver is not in the driver's seat, the: (a) Engine shall be turned off; (b) Keys shall be removed; and (c) Emergency brake shall be set. 	
1) Engine off	Not Applicable
2) Keys removed	Not Applicable
3) Emergency brake on	Not Applicable
316 - Children's transportation records	
 922 KAR 2:120 - Section 12 (17) Transportation services provided shall: (a) Be recorded in writing and include: The first and last name of the child transported; and The time each child gets on and the time each child gets off; (b) Be completed by a staff member other than the driver; and (c) Be kept for five (5) years. 	
1) Recorded in writing	Not Applicable
2) First and last name of children	Not Applicable
3) Time on	Not Applicable
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Cabinet For Health and Family Services Web site: http://chfs.ky.gov/



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4) Time off	Not Applicable
5) Documented by other staff	Not Applicable
6) Kept for 5 years	Not Applicable
318 - Hazardous Items	
922 KAR 2:120 - Section 12 (19) Guns, ammunition, alcohol, or illegal substances shall not be transported in a vehicle transporting children.	
1) Guns	Not Applicable
2) Ammunition	Not Applicable
3) Alcohol	Not Applicable
4) Illegal substances	Not Applicable
Food Service - Classroom	
194 - Bottle Feeding	
 922 KAR 2:120 - Section 3 (10) While bottle feeding an infant, the: (a) Child shall be held; and (b) Bottle shall not be: 1. Propped; 2. Left in the mouth of a sleeping infant; or 3. Heated in a microwave. 	
1) Child held	In Compliance
2) Not Propped	In Compliance
3) Not with sleeping infant	In Compliance
4) Not heated in microwave	In Compliance
254 - Requirements for children's meal service	• • •
 922 KAR 2:120 - Section 8 (3) A child shall be: (a) Seated with sufficient room to manage food and tableware; and (b) Supplied with individual eating utensils designed for use by a child. 	
1) Seated with sufficient room	In Compliance
2) Individual utensils	In Compliance
256 - Refrigerator	
 922 KAR 2:120 - Section 8 (5) A cold-storage facility used for storage of perishable food in a nonfrozen state shall: (a) Have an indicating thermometer or other appropriate temperature measuring device; (b) Be in a safe environment for preservation; and (c) Be forty-five (45) degrees Fahrenheit or below, or 140 degrees Fahrenheit or above. 	
1) Thermometer	In Compliance
2) Safe environment	In Compliance
3) 45 degrees or below	In Compliance
257 - Frozen Food	Not Applicable
 922 KAR 2:120 - Section 8 (6) Except when being thawed for preparation or use, frozen food shall be: (a) Kept at a temperature of zero degrees Fahrenheit or below; and (b) If potentially hazardous: Thawed at refrigerator temperatures; Thawed under cool, potable running water; Quick thawed as part of the cooking process; or Thawed by another method in accordance with the Department of Public Health's food safety standards and permits, established Chapter 217. 1) Kept at zero degrees or below 	in KRS Not Applicable
2) Thawed at refrigerator temperatures	Not Applicable

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259 - Kitchen Equipment clean and sanitary	Not Applicable
 922 KAR 2:120 - Section 8 (8) The following shall be clean and sanitary: (a) Eating and drinking utensils; (b) Kitchenware; (c) Food contact surfaces of equipment; (d) Food storage utensils; (e) Cooking surfaces of equipment; and (f) Nonfood contact surfaces of equipment. 	
1) Eating and drinking utensils	Not Applicable
2) Kitchenware	Not Applicable
3) Food contact surfaces of equipment	Not Applicable
4) Food storage utensils	Not Applicable
5) Cooking surfaces of equipment	Not Applicable
6) Nonfood contact surfaces of equipment	Not Applicable
260 - Single Service Article	
922 KAR 2:120 - Section 8 (9) A single-service article shall be: (a) Stored; (b) Handled and dispensed in a sanitary manner; and (c) Used only once.	
1) Stored	In Compliance
2) Handled Sanitary manner	In Compliance
3) Used once	In Compliance
261 - Bottles	
922 KAR 2:120 - Section 8 (10) Bottles shall be: (a) Individually labeled; (b) Promptly refrigerated; and (c) Covered when not in use.	
1) Individually labeled	In Compliance
2) Promptly refrigerated	In Compliance
3) Covered when not in use	In Compliance
262 - Meal Schedule	In Compliance
922 KAR 2:120 - Section 9 Food Requirements. (1) There shall be at least a two (2) hour lapse, but no longer than three (3) hours lapse, between each meal or snack.	
263 - Child Present Served	In Compliance
922 KAR 2:120 - Section 9 (2) A child present at meal or snack time shall be served.	
273 - Individual Portion	In Compliance
922 KAR 2:120 - Section 9 (12) An individual portion of food served to a child or adult shall not be served again.	
275 - Drinking Water	In Compliance
922 KAR 2:120 - Section 9 (14) Drinking water shall be freely available to a child.	
277 - Parent provided formula/breast milk	
922 KAR 2:120 - Section 9 (16) A parent who provides formula or breast milk to the center for the child shall prepare the liquid and label its container.	
1) Prepared	In Compliance
2) Labeled	In Compliance

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Food	Service
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252 - Kitchen	Requirements
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922 KAR 2:120 - Section 8 Kitchen Requirement	s.
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(1) The kitchen shall:

(a) Be clean;

(b) Be equipped for the proper:

- 1. Preservation;
- 2. Storage;

3. Preparation; and

4. Serving of food;

(c) Be adequately ventilated to the outside air; and

(d) Except in a Type II center when a meal is not being prepared, not be used for the activity of a child.

(d) Except in a Type II center when a meal is not being prepared, not be used for the activity of a child.	
1) Clean	In Compliance
2) Equipped for preservation	In Compliance
3) Equipped for storage	In Compliance
4) Equipped for preparation	In Compliance
5) Equipped for serving	In Compliance
6) Ventilated	In Compliance
7) Not for Child activity	In Compliance
253 - Food Service Permit	In Compliance

922 KAR 2:120 - Section 8

(2) A center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.

255 - Food preparation utensils

922 KAR 2:120 - Section 8	
(4) Convenient and suitable sanitized utensils shall be:	
(a) Provided; and	
(b) Used to minimize handling of food during preparation.	
1) Sanitized	

 1) Sanitized
 In Compliance

 2) Provided
 In Compliance

 3) Used to Minimize Handling of Food
 In Compliance

256 - Refrigerator

so - Keingerator			
922 KAR 2:120 - Section 8			
(5) A cold-storage facility used for storage of perishable food in a nonfrozen state shall:			
(a) Have an indicating thermometer or other appropriate temperature measuring device;			
(b) Be in a safe environment for preservation; and			
(c) Be forty-five (45) degrees Fahrenheit or below, or 140 degrees Fahrenheit or above.			
1) Thermometer	In Compliance		
2) Safe environment	In Compliance		
3) 45 degrees or below	In Compliance		
257 - Frozen Food			
922 KAR 2:120 - Section 8			
(6) Except when being thawed for preparation or use, frozen food shall be:			
(a) Kept at a temperature of zero degrees Fahrenheit or below; and			
(b) If potentially hazardous:			
1. Thawed at refrigerator temperatures;			
2. Thawed under cool, potable running water;			
3. Quick thawed as part of the cooking process; or			

4. Thawed by another method in accordance with the Department of Public Health's food safety standards and permits, established in KRS Chapter 217.

1) Kept at zero degrees or below

2) Thawed at refrigerator temperatures

3) Thawed under water

4) Quick thawed

5) Thawed according to food safety standards



In Compliance

In Compliance

In Compliance

In Compliance

Inspection	Report
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Inspection Report	
258 - Food Contact Items	
 922 KAR 2:120 - Section 8 (7) Equipment, utensils, and surfaces contacting food shall be: (a) Smooth; (b) Free of breaks, open seams, cracks, and chips; (c) Accessible for cleaning; and (d) Nontoxic. 	
1) Equipment smooth, free from breaks, open seams, cracks and chips, accessible for cleaning, and nontoxic	In Compliance
2) Utensils smooth, free from breaks, open seams, cracks and chips, accessible for cleaning, and nontoxic	In Compliance
3) Food contact surfaces smooth, free from breaks, open seams, cracks and chips, accessible for cleaning, and nontoxic	In Compliance
259 - Kitchen Equipment clean and sanitary	
 922 KAR 2:120 - Section 8 (8) The following shall be clean and sanitary: (a) Eating and drinking utensils; (b) Kitchenware; (c) Food contact surfaces of equipment; (d) Food storage utensils; (e) Cooking surfaces of equipment; and (f) Nonfood contact surfaces of equipment. 	
1) Eating and drinking utensils	In Compliance
2) Kitchenware	In Compliance
3) Food contact surfaces of equipment	In Compliance
4) Food storage utensils	In Compliance
5) Cooking surfaces of equipment	In Compliance
6) Nonfood contact surfaces of equipment	In Compliance
264 - Meals Required	
 922 KAR 2:120 - Section 9 (3) The child-care center shall serve: (a) 1. Breakfast; or 2. A mid-morning snack; (b) Lunch; (c) A mid-afternoon snack; and (d) Dinner. 	
1) Breakfast	In Compliance
3) Lunch	In Compliance
264 - Meals Required	
 922 KAR 2:120 - Section 9 (3) The child-care center shall serve: (a) 1. Breakfast; or 2. A mid-morning snack; (b) Lunch; (c) A mid-afternoon snack; and (d) Dinner. 	
2) Mid-morning snack	Not Applicable
4) Mid-afternoon snack	Not Applicable
5) Dinner	Not Applicable
265 - Menu	
 922 KAR 2:120 - Section 9 (4) A weekly menu shall be: (a) Prepared; (b) Dated; (c) Posted in advance in a conspicuous place; (d) Kept on file for thirty (30) days; and (e) Substitutions to a posted weekly menu shall be noted on the day the meal is served. 	
1) Prepared	In Compliance
2) Dated	In Compliance
3) Posted	In Compliance

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4)	On	File
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5) Substitutions noted	In Compliance
266 - Breakfast Requirements	
922 KAR 2:120 - Section 9 (5) Breakfast shall include: (a) Milk; (b) Bread; and (c)1. Fruit; 2. Vegetable; or 3. 100 percent juice.	
1) Milk	Not In Compliance
Findings:	
General: Based on observation, two children were not served milk.	
2) Bread	Not In Compliance
Findings:	
General: Based on observation, a child did not get bread at breakfast.	
3) Fruit/Vegetable/Juice	Not In Compliance
Findings:	
General: Based on observation, two children did not get fruit, vegetable or 100% juice at breakfast.	
267 - Snack Requirements	Not Applicable
 (6) A snack shall include two (2) of the following: (a) Milk; (b) Protein; (c) Bread; or (d)1. Fruit; 2. Vegetable; or 3. 100 percent juice. 	
1) Milk ** Must select two from the list	Not Applicable
2) Protein ** Must select two from the list	Not Applicable
3) Bread ** Must select two from the list	Not Applicable
4) Fruit/Vegetable/Juice ** Must select two from the list	Not Applicable
268 - Lunch/Dinner Requirements	
 922 KAR 2:120 - Section 9 (7) Lunch and dinner shall include: (a) Milk; (b) Protein; (c) Bread; and (d) 1. Two (2) vegetables; or 2. A fruit and one (1) vegetable. 	
1) Milk	In Compliance
2) Protein	In Compliance
3) Bread	In Compliance
4) 2 Vegetables or Fruit and Vegetable	In Compliance
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269 - Food Requirements	
922 KAR 2:120 - Section 9	
(8) Food shall be:	
(a) Clean;	
(b) Free from:	
1. Spoilage; 2. Adulteration; and	
3. Misbranding;	
(c) Safe for human consumption;	
(d) Withheld from service or discarded if the food is hermetically sealed, nonacidic, or low-acidic food that has been processed in a p	lace other
than a commercial food-processing establishment; (e) Obtained from a source that is in compliance with the Department of Public Health's food safety standards and permits, establish	od in KPS
Chapter 217;	eu ill KKS
(f) Acceptable if from an established commercial food store;	
(g) Served in a quantity reflecting the developmental stage of the child with additional portions provided upon request of the child; and	nd
 (h) Protected against contamination from: 1. Dust; 	
2. Flies;	
3. Rodents and other vermin;	
4. Unclean utensils and work surfaces;	
5. Unnecessary handling; 6. Coughs and sneezes;	
7. Flooding;	
8. Drainage; and	
9. Overhead leakage.	
1) Clean	In Compliance
2) Free from Spoilage	In Compliance
3) Free from Adulteration	In Compliance
4) Free from Misbranding	In Compliance
5) Safe for human consumption	In Compliance
6) No homemade food	In Compliance
7) Source approved by Public Health	
8) Commercial Food Store	In Compliance
9) Appropriate quantity/Additional portions	In Compliance
10) Protected from contamination	In Compliance
270 - Food Storage	• • •
922 KAR 2:120 - Section 9	
(9) Food shall be stored on:	
(a) Clean racks;	
(b) Clean shelves;	
(c) Other clean surfaces; or (d) If maintained in a sanitary condition, food in nonabsorbent containers may be stored on the floor.	
1) Food stored on clean racks, shelves, or other clean surfaces	In Compliance
2) Food stored in nonabsorbent containers on the floor if maintained in a sanitary condition	In Compliance
271 - Fruits and Vegetables Washed	In Compliance
922 KAR 2:120 - Section 9	
(10) Fruits and vegetables shall be washed before cooking or serving.	
272 - Potentially hazardous foods	
922 KAR 2:120 - Section 9	
(11) Meat salads, poultry salads, and cream filled pastries shall be:	
(a) Prepared with utensils that are clean; and	
(b) Unless served immediately, refrigerated pending service.	
1) Prepared with clean utensils	In Compliance
2) Refrigerated pending service	In Compliance
273 - Individual Portion	In Compliance
922 KAR 2:120 - Section 9 (12) An individual portion of food served to a child or adult shall not be served again.	
274 - Wrapped Food	In Compliance

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922 KAR 2:120 - Section 9 (13) Wrapped food that is still wholesome and has not been unwrapped may be reserved.		
275 - Drinking Water In Contract Contra		
922 KAR 2:120 - Section 9	In Compliance	
(14) Drinking		
water shall be freely available to a child.		
277 - Parent provided formula/breast milk		
922 KAR 2:120 - Section 9		
(16) A parent who provides formula or breast milk to the center for the child shall prepare the liquid and label its container.		
1) Prepared	In Compliance	
2) Labeled	In Compliance	
Children's Records	_	
96 - Enrollment Information		
922 KAR 2:110 - Section 3		
The following records shall be maintained at the child-care center for 5 years:		
(1) Sufficient records to:		
(a) Identify each child enrolled in the child-care center; and		
(b) Enable the person in charge to contact each child's:		
1. Parent at: a. Home; or		
b. Place of employment; and		
2. Family physician; and		
(c) Identify the name of each person designated in writing by the parent to pick up the child;		
1) Identification Information	In Compliance	
2) Parent Contact Information	In Compliance	
3) Physician Contact	In Compliance	
4) Designated Pick-up	In Compliance	
97 - Emergency/Medical Information		
97 - Emergency/Medical Information 922 KAR 2:110 - Section 3 The following records shall be maintained at the child-care center for five (5) years:		
(2) Each child's medical history, along with authorization for emergency medical care, signed by the parent and left with the child-c	are center	
director at the time of enrollment;		
1) Medical History	In Compliance	
2) Emergency Authorization	In Compliance	
98 - Immunization Certificate	In Compliance	
922 KAR 2:110 - Section 3		
The following records shall be maintained at the child-care center for five (5) years:		
(3) Except as provided in KRS 214.036, a current immunization certificate showing that the child is immunized pursuant to 902 KAR 2:060, placed		
on file within thirty (30) days of enrollment;		
99 - Documentation for Off Premise Trip	In Compliance	
922 KAR 2:110 - Section 3		
The following records shall be maintained at the child-care center for five (5) years:		
(4) Permission forms for each trip off the premises signed by the parent;		
Written Documentation		
93 - Policies and Procedures		
922 KAR 2:110 - Section 2		
(5) Program policies and procedures shall:		
(a) Be in writing; and (b) Include:		
(b) Include: 1. Staff policies;		
1. Starr policies; 2. Job descriptions;		
3. An organization chart;		
4. Chain of command; and		
5. Other procedures necessary to ensure implementation of:		
a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution	requirements;	
b. 922 KAR 2:090, Child-care center licensure;		
c. 922 KAR 2:120, Child-care center health and safety standards; and		

- c. 922 KAR 2:120, Child-care center health and safety standards; and
- d. This administrative regulation.

1) Writing



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2) Staff Policies	In Compliance
3) Job Description	In Compliance
4) Organization Chart	In Compliance
5) Chain of Command	In Compliance
6) Other Procedures-a) Rights for Children b)922 KAR 2:090 c) 922 KAR 2:110 d)922 KAR 2:120	In Compliance
100 - Daily Attendance Records	
922 KAR 2:110 - Section 3 (5) Daily attendance records documenting the arrival and departure time of each child;	

1) Arrival

2) Departure

101 - Staff Schedule

In Compliance In Compliance

In Compliance

922 KAR 2:110 - Section 3

(6) A written schedule of staff working hours;

104 - Earthquake/Tornado Drills

922 KAR 2:110 - Section 3

(9) A written record of quarterly, practiced earthquake and tornado drills detailing the date, time, and children who participated;		
1) Earthquake - conducted quarterly	In Compliance	
2) Earthquake - includes date	In Compliance	
3) Earthquake - includes time	In Compliance	
4) Earthquake - includes children who participated	In Compliance	
5) Tornado - conducted quarterly	In Compliance	
6) Tornado - includes date	In Compliance	
7) Tornado - includes time	In Compliance	
8) Tornado - includes children who participated	In Compliance	

105 - Fire Drills

L	922 KAR 2:110 - Section 3	
L	(10) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated;	
L	1) Date	In Compliance
L	2) Time	In Compliance
L	3) Children	In Compliance
L	4) Conducted monthly	In Compliance
1	108 - Report Documentation Maintenance	In Compliance
L	922 KAR 2:110 - Section 3	

(13) A written record of reports to the cabinet required in Section 6(1) of this administrative regulation.

143 - Notification of Changes	Not Applicable
922 KAR 2:110 - Section 6	
(4) Written notification of the following shall be made to the cabinet to allow for approval before implementation:	
(a) Change of ownership;	
(b) Change of location;	
(c) Increase in capacity;	
(d) Change in hours of operation;	
(e) Change of services in the following categories:	
1. Infant;	
2. Toddler;	
3. Two (2) years to school-age;	
4. School-age;	
5. Nontraditional hours; or	
6. Transportation; or	
(f) Addition to the square footage a child-care center's premises.	
1) CHOW	Not Applicable
2) CHOL	Not Applicable
3) Capacity	Not Applicable
4) Hours	Not Applicable
5) Services-Infant	Not Applicable



6) Services-Toddlers	Not Applicable
7) Services-2-SA	Not Applicable
8) Services-SA	Not Applicable
9) Nontraditional hours	Not Applicable
10) Transportation	Not Applicable
11) Additional Space	Not Applicable
168 - Orientation procedures	
 922 KAR 2:120 - Section 2 (b) The program shall include: A procedure to inform child care staff of the laws of the Commonwealth pertaining to child abuse or neglect set forth in KRS 620. Written policy that specifies that the procedures that were taught a 	030; and 2.
2) Written Orientation Policy	In Compliance
Posted Documentation	
29 - License	In Compliance
922 KAR 2:090 - Section 5 (14) The license shall be posted in a conspicuous place in the child-care center.	
95 - Posting Requirements	
922 KAR 2:110 - Section 2	
(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and i	nake
available for public inspection: (a) Each statement of deficiency and civil monetary penalty notice issued by the cabinet during the current licensure year;	
(b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;	
(c) A description of services provided by the child-care center, including:	
1. Current rates for child care; and	
2. Each service charged separately and in addition to the basic rate for child care. (d) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and	
(e) Daily schedule.	
1) Statement of Deficiency	In Compliance
3) Plan of Correction	In Compliance
4) Services	In Compliance
5) Rates	In Compliance
6) Ratios/Group Size	In Compliance
7) Daily Schedule	In Compliance
95 - Posting Requirements	
922 KAR 2:110 - Section 2	
(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and i	nake
available for public inspection:	
 (a) Each statement of deficiency and civil monetary penalty notice issued by the cabinet during the current licensure year; (b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year; 	
(c) A description of services provided by the child-care center to the cabinet during the current incensure year,	
1. Current rates for child care; and	
2. Each service charged separately and in addition to the basic rate for child care.	
(d) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and (e) Daily schedule.	
2) Civil Penalty	Not Applicable
106 - Disaster Course of Action	
922 KAR 2:110 - Section 3	
(11) A written plan and diagram outlining the course of action in the event of natural or manmade disaster, posted in a prominent pla	
1) Posted written Plan	In Compliance
2) Posted diagram	In Compliance
114 - Daily Activities	
922 KAR 2:110 - Section 4 (1) (h) Post a schedule of daily activities, to include lists and dates of activities to be conducted with the children in each classroom;	
1) Posted	In Compliance
2) List of Activities	In Compliance
3) Dates of Activities	In Compliance

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Posted Documentation - Classroom	
114 - Daily Activities	
922 KAR 2:110 - Section 4 (1) (h) Post a schedule of daily activities, to include lists and dates of activities to be conducted with the children in each classroom;	
1) Posted	In Compliance
2) List of Activities	In Compliance
3) Dates of Activities	In Compliance
286 - Diapering/hand washing	In Compliance
922 KAR 2:120 - Section 10 (9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.	
Animals	
319 - Animal Requirements	
922 KAR 2:120 - Section 13 (1) Animals shall be: (a) Supervised by an adult if in the presence of a child in care; and (b) Certified as properly vaccinated against rabies.	
1) Supervised	Not Applicable
2) Vaccinated	Not Applicable
321 - Prohibited Animals	
922 KAR 2:120 - Section 13 (3) Except if used as planned program activity in the control of an animal specialist, an animal that is considered undomesticated, w shall not be allowed at a child-care center.	ild, or exotic
1) Undomesticated	Not Applicable
2) Wild	Not Applicable
3) Exotic	Not Applicable
C.O.	
13 - Corporation/ LLC/ Partnership	
 922 KAR 2:090 - Section 4 (3) If the applicant for licensure is a: (a) Corporation or a limited liability company, the application shall include a current certificate of existence or authorization from to of State; or (b) Partnership, the application shall include a written statement from each partner that the partnership is current and viable. 	he Secretary
1) Corporation/LLC statement	In Compliance
2) Partnership statement	In Compliance

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