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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Raceland Early Childhood Learning Center	Provider Information Provider Type: LICENSED TYPE I	CLR No: L357457
Provider Address: Campbell Elementary, 550 Ram Blvd., Raceland, KY, 41169		Capacity: 80
Owner(s): Raceland-worthington Independent School District		Director(s): Farley, Lisa

Inspection Type: Renewal Application	Inspection Information	Inspection No: 319123
Date Initiated: 10/08/2021 10:12 AM	Date Concluded: 10/08/2021 1:12 PM	
	No. of Children Present: 16	

Inspection Report		
Background Checks		In Compliance
Supervision		In Compliance
Staffing Requirements		In Compliance
General Administration		In Compliance
Director Requirements		Not In Compliance

360 - Staff Evaluation **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

Findings:

General: Based on observation and review of documentation, this regulatory requirement was not met. None of the staff that had been employed over a year had a current evaluation on file.

Employee Records **Not In Compliance**

395 - Personnel File **Not In Compliance**

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**
- 5. The results of background checks conducted in accordance with 922 KAR 2:280;**

Findings:

General: Based on observation and review of documentation, this regulatory requirement was not met. Several of the staff files did not have documented hire dates. The staff in charge verbally gave the surveyor the staff members hire dates.

400 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on observation and review of documentation, this regulatory requirement was not met. Eight staff did not have proof of education on file. These staff were hired on 8/01/2016, 9/18/2019, two staff hired on 7/01/2021, 7/05/2021, 8/06/2021, 8/11/2021, and 8/13/2021.

405 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on observation and review of documentation, this regulatory requirement was not met. Eight staff did not have written evidence of being free of TB. These staff were hired on 8/01/2016, 9/18/2019, two staff hired on 7/01/2021, 7/05/2021, 8/06/2021, 8/11/2021, and 8/13/2021. Three other staff hired on 8/13/2003, 2/11/2008, and 3/08/2021 had TB skin tests on file that were no longer current. TB skin tests shall be obtained prior to employment and every two years thereafter.

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on observation and review of documentation, this regulatory requirement was not met. The following was found:

1. A staff member hired on 7/01/2021, did not complete the required Orientation. This staff member has been employed for more than three months.
2. A staff member hired on 9/18/2019, did not complete the required PAHT training. This staff member has been employed for more than one year.
3. A staff member hired on 8/01/2016 did not complete the fifteen hours of cabinet-approved early care and education training between 7/01/2020 and 6/30/2021. This staff member completed 8.50 hours of training.
4. A staff member hired on 9/18/2019, did not complete the fifteen hours of cabinet-approved early care and education training between 7/01/2020 and 6/30/2021. This staff member completed 9.0 hours of training.

A review of ECE-TRIS was completed and confirmed these findings.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Kitchen Requirements	In Compliance
Food Service	In Compliance

Inspection Report		
Meal Planning/Center Provides Meals		Not In Compliance
1220 - Menu		Not In Compliance
<p>922 KAR 2:120. Section 10. Meal Planning Requirements for a Center that Provides Meals.</p> <p>(9) A weekly menu shall be:</p> <ul style="list-style-type: none"> (a) Prepared; (b) Dated; (c) Posted in advance in a conspicuous place; (d) Kept on file for thirty (30) days; and (e) Amended in writing with any substitutions on the day the meal is served. <p>Findings:</p> <p>General: Based on observation and review of documentation, this regulatory requirement was not met. The facility serves an AM snack and there was not a snack menu posted.</p>		
Meal Planning/Center Does Not Provide Meals		In Compliance
Children's Records		Not In Compliance
1250 - Enrollment Information		Not In Compliance
<p>922 KAR 2:090. Section 9. Records.</p> <p>(1) A child-care center shall maintain:</p> <ul style="list-style-type: none"> (b) A written record for each child: <ul style="list-style-type: none"> 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: <ul style="list-style-type: none"> a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: <ul style="list-style-type: none"> (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: <ul style="list-style-type: none"> (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence; <p>Findings:</p> <p>General: Based on observation and review of documentation, this regulatory requirement was not met. None of the ten children's files reviewed contained a preferred hospital or authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence. These items were not listed on the children's enrollment forms.</p>		
Written Documentation		Not In Compliance
1260 - Evacuation Plan		Not In Compliance
<p>922 KAR 2:090. Section 5. Evacuation Plan.</p> <p>(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).</p> <p>Findings:</p> <p>General: Based on observation and review of documentation, this regulatory requirement was not met. The facility did not have written evidence of the submission of the emergency preparedness plan for 2020. The emergency preparedness plan shall be submitted annually to the local emergency management officials.</p>		
1280 - Professional Development		Not In Compliance
<p>922 KAR 2:090. Section 9. Records.</p> <p>(1) A child-care center shall maintain:</p> <ul style="list-style-type: none"> (f) A written annual plan for child-care staff professional development; <p>Findings:</p> <p>General: Based on observation and review of documentation, this regulatory requirement was not met. None of the staff that had been employed over a year had a current professional development plan on file.</p>		

Inspection Report		
	Posted Documentation	Not In Compliance
1310 - Posting Requirements		Not In Compliance
<p>922 KAR 2:090. Section 8. General.</p> <p>(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:</p> <ul style="list-style-type: none"> (a) The provider's preliminary or regular license; (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year; (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year; (d) Information on the Kentucky Consumer Product Safety Program and the program's Web site as specified in KRS 199.897; (e) A description of services provided by the child-care center, including: <ul style="list-style-type: none"> 1. Current rates for child care; and 2. Each service charged separately and in addition to the basic rate for child care; (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and (g) Daily planned program. 		
<p>Findings:</p> <p>General: Based on observation and review of documentation, this regulatory requirement was not met. The statement of deficiency and plan of correction for the renewal survey conducted on 5/03/2021 was not posted.</p>		
	Animals	In Compliance

Signature of Provider/Representative

Title

Date