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**Inspection Report**

<b>Provider Name:</b> Raceland Early Childhood Learning Center	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L357457
<b>Provider Address:</b> Campbell Elementary, 550 Ram Blvd., Raceland, KY, 41169		<b>Capacity:</b> 20
<b>Owner(s):</b> Raceland-worthington Independent School District		<b>Director(s):</b> McKenzie, Leighan

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 243908
<b>Date Initiated:</b> 03/07/2018 11:15 AM	<b>Date Concluded:</b> 03/07/2018 12:40 PM	
	<b>No. of Children Present:</b> 10	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance

**255 - Notification of Changes** **Not In Compliance**

**922 KAR 2:090. Section 12. Reports.**  
**(4)(a) Written notification of the following shall be:**  
**1. Made to the cabinet, in writing, to allow for approval before implementation:**  
**a. Change of ownership;**  
**b. Change of location;**  
**c. Increase in capacity;**  
**d. Change in hours of operation;**  
**e. Change of services in the following categories:**  
**(i) Infant;**  
**(ii) Toddler;**  
**(iii) Preschool-age;**  
**(iv) School-age;**  
**(v) Nontraditional hours; or**  
**(vi) Transportation; or**  
**f. Addition to the square footage of a child-care center's premises;**

**Findings:**

General: Based on interview, this regulatory requirement was not met. An interview with the director during the visit revealed that the facility is open 7:40AM - 3:25PM (M - F) which is different from the hours they operated last school year. The facility did not submit written notification of this change to the cabinet.

<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>In Compliance</b>
<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>In Compliance</b>
<b>Hygienic Practices</b>	<b>In Compliance</b>

<b>Inspection Report</b>	
<b>First Aid/Medication</b>	<b>In Compliance</b>
<b>Outdoor Play Area</b>	<b>In Compliance</b>
<b>Equipment</b>	<b>In Compliance</b>
<b>Transportation</b>	<b>Not Applicable</b>
<b>Food Service/Food Program</b>	<b>Not Applicable</b>
<b>Food Service</b>	<b>In Compliance</b>
<b>Children's Records</b>	<b>In Compliance</b>
<b>Written Documentation</b>	<b>Not In Compliance</b>

**1175 - Earthquake/Tornado/Fire Drills** **Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**  
**(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**Findings:**

General: Based on Review of Documentation and interview, this regulatory requirement was not met. The director presented emergency drill documentation to the surveyor that had been documented by school administrative personnel. The information contained a head count for the entire school on the drills that had been conducted. Fire drills were not conducted during the months of August, September, October or December; therefore, drills were not conducted monthly. The director stated, "Drills were conducted during these months; however, the information is on someone's computer that is not here today". A review of the documentation presented to the surveyor also found that the names of the children that participated in the drills was not listed.

<b>Posted Documentation</b>	<b>In Compliance</b>
<b>Animals</b>	<b>In Compliance</b>

Signature of Provider/Representative

Title

Date