



**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

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**Inspection Report**

<b>Provider Name:</b> Nana Sue's Child Care & Pre-School	<b>Provider Information</b>	<b>CLR No:</b> L352985
<b>Provider Address:</b> 1242 Magnolia Avenue, Bowling Green, KY, 42104	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 47
<b>Owner(s):</b> Williford, Dianna Sue		<b>Director(s):</b> Williford, Dianna Sue; Jones, Sondra Lee

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 291963
<b>Date Initiated:</b> 12/03/2019 10:20 AM	<b>Date Concluded:</b> 12/03/2019 1:05 PM	
	<b>No. of Children Present:</b> 35	

<b>Inspection Report</b>	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>Not In Compliance</b>

**180 - Plan of Correction/15 days** **Not In Compliance**

**922 KAR 2:090. Section 14. Statement of Deficiency and Corrective Action Plans.**  
**(2) Except for a violation posing an immediate threat as handled in accordance with KRS 199.896(5)(c), a child-care center shall submit a written corrective action plan to the cabinet or its designee within fifteen (15) calendar days of the date of the statement of deficiency to eliminate or correct the regulatory violation.**

**Findings:**

A PLAN OF CORRECTION WAS DUE ON 02/15/2020 AND AS OF 02/21/2020, THE PLAN OF CORRECTION HAS NOT BEEN RECEIVED.

<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>Not In Compliance</b>

**395 - TB Verification** **Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**  
**(1) Child-care center staff:**  
**(b) Shall provide, prior to employment and every two (2) years thereafter:**  
**1. A statement from a health professional that the individual is free of active tuberculosis; or**  
**2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation, a caregiver hired 07/02/18 had a TB skin test dated 11/02/17 and a caregiver hired 04/01/84 had a TB skin test dated 02/03/17.

A caregiver hired 12/02/19, and a caregiver hired 05/13/19, did not have a TB skin test or a physician statement on file.

Inspection Report

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
  - (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
  - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation, a caregiver hired 05/13/19, completed orientation training on 11/10/19; therefore, the orientation training was not completed within the first three months of her employment.

A caregiver hired 09/14/17, completed fourteen (14) hours of annual training. A caregiver hired 10/24/16, completed five (5) hours of annual training.

Programming

In Compliance

Premises

Not In Compliance

545 - Phone Requirement

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:
  - (c) Equipped with:
    - 1. A working telephone accessible to a room used by a child; and
    - 2. A list of emergency numbers posted by the telephone or maintained in the telephone's contact, including numbers for the:
      - a. Police;
      - b. Fire station;
      - c. Emergency medical care and rescue squad; and
      - d. Poison control center.

Findings:

General: Based on interviews, emergency contact numbers were not stored in the center's telephone nor were they posted by the telephone, accessible in an emergency.

Hygienic Practices

Not In Compliance

660 - Staff Hygiene/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (5) Staff shall:
  - (a) Maintain personal cleanliness;
  - (b) Conform to hygienic practices while on duty;
  - (c) Except as established in paragraph (d) of this subsection, wash their hands with liquid soap and running water:
    - 1. Upon arrival at the center;
    - 2. After toileting or assisting a child in toileting;
    - 3. Before and after diapering each child;
    - 4. After wiping or blowing a child's or own nose;
    - 5. After handling animals;
    - 6. After caring for a sick child;
    - 7. Before and after feeding a child or eating;
    - 8. Before dispensing medication;
    - 9. After smoking or vaping; and
    - 10. If possible, before administering first aid; and
  - (d) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (c) of this subsection. The staff shall wash the staff's hands as soon as practicable once liquid soap and warm running water are available.

Findings:

General: Based on observation, an infant caregiver did not wash her hands after she fed an infant.

First Aid/Medication

Not In Compliance

725 - Administration Record

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (5) The child-care center shall keep a written record of the administration of medication, including:
  - (a) Time of each dosage;
  - (b) Date;
  - (c) Amount;
  - (d) Name of staff person giving the medication;
  - (e) Name of the child; and
  - (f) Name of the medication.

Findings:

General: Based on review of documentation, the medication sheets in the older two-year-old and three-year-old room revealed a child received cough medication on 09/17/19; 09/18/19; 09/19/19; 09/20/19; 10/23/19; 10/24/19; 10/28/19; 11/13/19, and 12/02/19. However, the caregiver who administered the medication was not listed.

**Inspection Report**

**Outdoor Play Area**

**Not In Compliance**

**750 - Playground Conditions**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (20) An outdoor play area shall be:**
  - (d) Safe from foreseeable hazard;**
  - (e) Well drained;**
  - (f) Well maintained;**
  - (g) In good repair; and**
  - (h) Visible to staff at all times.**

**Findings:**

General: Based on observation, tall weeds, sticks and broken limbs were on the smaller playground. An open trash can, containing trash and with trash on the ground, was beside the back door, located inside the large playground.

**Equipment**

**Not In Compliance**

**790 - Crib/Mattress/Sheet**

**Not In Compliance**

**922 KAR 2:120. Section 6. Sleeping and Napping Requirements.**

- (3) Rest time shall include adequate space specified by the child's age as follows:**
  - (a) For an infant:**
    - 1. An individual non-tiered crib that meets Consumer Product Safety Commission standards established in 16 C.F.R. 1219-1220;**
    - 2. A firm crib mattress in good repair with a clean tight-fitted sheet that shall be changed:**
      - a. Weekly; or**
      - b. Immediately if it is soiled or wet;**

**Findings:**

General: Based on observation, two (2) infants each slept in their own individual cribs, with large blankets. The blankets were not fitted to the mattresses.

**815 - Toys/Furniture**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

- (1) All toys and furniture contacted by a child shall be:**
  - (a) Kept clean and in good repair; and**
  - (b) Free of peeling, flaking, or chalking paint.**

**Findings:**

General: Based on observation, both the child size red couch and red chair were severely stained with dark brown spots on the cushions and arms in the toddler room.

Several baby dolls had brown dark dirt stains which covered the baby dolls entire body in the three-year-old room.

**820 - Indoor/Outdoor Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

- (2) Indoor and outdoor equipment shall:**
  - (a) Be clean, safe, and in good repair;**
  - (b) Meet the physical, developmental needs, and interests of children of different age groups;**
  - (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
  - (d) Be designed to guard against entrapment or situations that may cause strangulation.**

**Findings:**

General: Based on observation, the cushion was torn on the adult size chair in the infant room.

The paint was chipped and flaked on the top and front sides of the yellow desk in the infant room.

The window blind in the infant room was broken at the bottom and hanging above a crib.

The wallpaper was peeled back away from the wall approximately twelve (12) feet near the ceiling in the toddler room.

The floor vent showed signs of rust in the three-year-old room.

There was approximately twenty (20) feet of chipped paint along the baseboards in the older two-year-old and three-year-old room. A rake was propped against the fence inside the large playground area.

The toddler swing set; the two (2) seated swing set; the tall metal basketball pole; the seven (7) step climber; the half moon climber; the metal truck with two (2) steering wheels, and the yellow merry-go-round each showed signs of rust located on the large playground.

There were five (5) belt swings and two (2) toddler swings had a thick black substance which covered the entire seat.

The paint was chipped from the handrail to the porch located on the outdoor playground.

**Transportation**

**In Compliance**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Inspection Report**

**Children's Records**

**Not In Compliance**

**1135 - Immunization**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**Findings:**

General: Based on review of documentation, a child enrolled 11/01/19, did not have an immunization certificate on file.

A child enrolled 07/24/19, had an immunization certificate valid until 10/29/19.

A child enrolled 08/19/19, had an immunization certificate on file that did not have a date to indicate when the certificate was valid until.

**1140 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(b) A written record for each child:**

**1. Completed and signed by the child's parent;**

**2. Retained on file on the first day the child attends the child-care center; and**

**3. To contain:**

**a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**

**b. Contact information to enable a person in charge to contact the child's:**

**(i) Parent at the parent's home or place of employment;**

**(ii) Family physician; and**

**(iii) Preferred hospital;**

**c. The name of each person who is designated in writing to pick-up the child;**

**d. The child's general health status and medical history including, if applicable:**

**(i) Allergies;**

**(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**

**(iii) Permission from the parent for third-party professional services in the child-care center;**

**e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**

**f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on review of documentation, a child enrolled 10/21/19, and a child enrolled 08/19/19, did not have a preferred hospital listed.

A child enrolled 12/03/18, did not have the emergency authorization signed by a parent or guardian on file.

**Written Documentation**

**Not In Compliance**

**1170 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on review of documentation, a caregiver hired 04/01/84, did not have a written annual professional development plan.

**Posted Documentation**

**Not In Compliance**

**1200 - Posting Requirements**

**Not In Compliance**

**922 KAR 2:090. Section 8. General.**

**(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**

**(a) The provider's preliminary or regular license;**

**(b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**

**(c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**

**(d) Information on the Kentucky Consumer Product Safety Program and the program's Website as specified in KRS 199.897;**

**(e) A description of services provided by the child-care center, including:**

**1. Current rates for child care; and**

**2. Each service charged separately and in addition to the basic rate for child care;**

**(f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**

**(g) Daily planned program.**

**Findings:**

General: Based on interview, the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897 was not posted.

**Animals**

**In Compliance**

Signature of  
Provider/Representative

Title

Date