



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Governor

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Inspector General

Inspection Report

| | | |
|---|---------------------------------------|---|
| Provider Name: Nana Sue's Child Care & Pre-School | Provider Information | CLR No: L352985 |
| Provider Address: 1242 Magnolia Avenue, Bowling Green, KY, 42104 | Provider Type: LICENSED TYPE I | Capacity: 47 |
| Owner(s): Williford, Dianna Sue | | Director(s): Williford, Dianna Sue; Jones, Sondra Lee |

| | | |
|---|--|------------------------------|
| Inspection Type: Renewal Application | Inspection Information | Inspection No: 247316 |
| Date Initiated: 12/28/2018 9:30 AM | Date Concluded: 12/28/2018 12:30 PM | |
| | No. of Children Present: 44 | |

| Inspection Report | |
|---|--------------------------|
| Background Checks | In Compliance |
| Supervision | In Compliance |
| Staffing Requirements | In Compliance |
| General Administration | In Compliance |
| Director Requirements | Not In Compliance |
| 345 - Staff Evaluation | Not In Compliance |
| 922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation; | |
| Findings: | |
| General: Based on Review of Documentation and interview, staffs hired 11/6/14, 10/17/11, 9/14/17, 7/25/16, 11/4/08, 8/25/16, and 10/24/16, did not have written annual performance evaluations on file. | |
| Employee Records | Not In Compliance |
| 410 - Training | Not In Compliance |
| 922 KAR 2:090. Section 11. Staff Requirements. (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following: (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment; (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years. | |
| Findings: | |
| General: Based on Review of Documentation, a staff hired 11/6/14, had not completed any training hours. Staff hired 10/17/11, completed eleven and a half (11.50) hours of training. Staff hired 9/14/17, completed four (4) hours of training. Staff hired 7/25/16, completed twelve and a half (12.50) hours of training. Staff hired 10/24/16, completed six and a half (6.50) hours of training. | |
| Programming | In Compliance |

Inspection Report

Premises

Not In Compliance

650 - Toilet **Not In Compliance**

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(4) Each toilet shall:

- (a) Be kept in clean condition;**
- (b) Be kept in good repair;**
- (c) Be in a lighted room; and**
- (d) Have ventilation to outside air.**

Findings:

General: Based on Observation and interview, the ventilation fan in the girls' restroom was inoperable.

Hygienic Practices

Not In Compliance

685 - Diaper Changing Area/Surface **Not In Compliance**

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(10) When a child is diapered, the child shall:

(b) Be placed on a surface that is:

- 1. Clean;**
- 2. Padded;**
- 3. Free of holes, rips, tears, or other damage;**
- 4. Nonabsorbent;**
- 5. Easily cleaned; and**
- 6. Free of any items not used for diaper changing.**

Findings:

General: Based on Observation and interview, the yellow diapering mat, on the changing table adjacent to the preschool restroom, was torn and had foam exposed.

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

755 - Protective Surface **Not In Compliance**

922 KAR 2:120. Section 4. Premises Requirements.

(21) A protective surface shall:

(a) Be provided for outdoor play equipment used to:

- 1. Climb;**
- 2. Swing; and**
- 3. Slide; and**

(b) Have a fall zone equal to the height of the equipment.

Findings:

General: Based on Observation, the mulch was sparse underneath two (2) slides on the outdoor play area.

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1135 - Immunization **Not In Compliance**

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Observation, two (2) children, enrolled on 6/1/18 and 10/8/18, immunization certificates were dated 11/30/18 and 11/10/18, respectively.

Inspection Report

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on Review of Documentation, a child, first date of attendance on 10/8/18, enrollment information did not list the name of the preferred hospital.

Written Documentation

Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on Review of Documentation, staff hired 7/2/18 and staff hired 9/14/17, did not have a professional development plan on file.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of
Provider/Representative

Title

Date