



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Inspection Report

Provider Name: Nana Sue's Child Care & Pre-School	Provider Information	CLR No: L352985
Provider Address: 1242 Magnolia Avenue, Bowling Green, KY, 42104	Provider Type: LICENSED TYPE I	Capacity: 47
Owner(s): Williford, Dianna Sue		Director(s): Williford, Dianna Sue; Jones, Sondra Lee

Inspection Type: Renewal Application	Inspection Information	Inspection No: 242819
Date Initiated: 12/18/2017 8:20 AM	Date Concluded: 12/18/2017 11:10 AM	
	No. of Children Present: 44	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	Not In Compliance
40 - Ratios and Group Size	Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

Age of Children Ratio Maximum Group Size*

- Infant**
1 staff for 5 children 10
- Toddler**
1 staff for 6 children 12
- Preschool-age 2 to 3 years**
1 staff for 10 children 20
- Preschool-age 3 to 4 years**
1 staff for 12 children 24
- Preschool-age 4 to 5 years**
1 staff for 14 children 28
- School-age 5 to 7 years**
1 staff for 15 children 30
- School-age 7 and older**
1 staff for 25 children
(for before and after school) 30
- 1 staff for 20 children
(full day of care) 30

***Maximum Group Size shall be applicable only to Type I child-care centers.**

Findings:

General: Based on observation and interview, the assistant director supervised eleven (11) toddler children when the surveyor arrived in the toddlers' room. Interview determined she supervised these children for ten (10) minutes while the second caregiver left the room to diaper children.

Inspection Report

45 - Ratio/Group Size

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.
(2)(b) The age of the youngest child in the group shall determine the:
1. Staff-to-child ratio; and
2. Maximum group size.

Findings:

General: Based on observation and interview, the assistant director supervised eleven (11) children at 8:20 a.m. The age of the youngest child was a twelve-month-old.

General Administration

In Compliance

Director Requirements

In Compliance

Employee Records

Not In Compliance

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.
(1) Child-care center staff:
(b) Shall provide, prior to employment and every two (2) years thereafter:
1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

Findings:

General: Based on review of documentation and interview, a caregiver hired 09/14/17, had a TB skin test dated 11/05/15.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.
(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation, a caregiver hired 07/25/16, and a caregiver hired 02/25/16, did not complete one and a half hours (1 ½) of pediatric abusive head trauma training. A caregiver hired 11/06/14, did not complete any hours of her annual training.

Programming

In Compliance

Premises

Not In Compliance

460 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.
(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:
(a) Toxic cleaning supplies, poisons, and insecticides;
(b) Knives and sharp objects;
(c) Matches, cigarettes, lighters, and flammable liquids;
(d) Plastic bags;
(e) Litter and rubbish;
(f) Bar soap; and
(g) Personal belongings and medications of staff.

Findings:

General: Based on observation and interview, a caregiver's monogrammed bag was on a two (2) foot tall shelf accessible to the children in the preschool room. A bottle of bleach-water solution was on a three (3) foot tall shelf in the preschool room.

520 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.
(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation and interview, a baseball size hole was in the wall in the three-year-olds' room. The wall paper, along the top of the ceiling, was torn about eight (8) feet in the three-year-old room.

Inspection Report

Hygienic Practices

Not In Compliance

595 - Child Personal Care/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(4) A child shall:

- (a) Be helped with personal care and cleanliness based upon their developmental skills; and**
- (b) Wash his or her hands with liquid soap and warm running water:**
 - 1. a. Upon arrival at the center; or**
 - b. Within thirty (30) minutes of arrival for school-age children;**
 - 2. Before and after eating or handling food;**
 - 3. After toileting or diaper change;**
 - 4. After handling animals;**
 - 5. After wiping or blowing nose;**
 - 6. After touching items soiled with body fluids or wastes; and**
 - 7. After outdoor or indoor play time.**

Findings:

General: Based on observation, a toddler child and a preschool child did not wash their hands when they arrived. A toddler child and a preschool child did not wash their hands before they ate breakfast. A preschool child did not wash his hands after he ate breakfast.

600 - Staff Hygiene/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(5) Staff shall:

- (a) Maintain personal cleanliness;**
- (b) Conform to hygienic practices while on duty; and**
- (c) Wash their hands with liquid soap and running water:**
 - 1. Upon arrival at the center;**
 - 2. After toileting or assisting a child in toileting;**
 - 3. Before and after diapering each child;**
 - 4. After wiping or blowing a child's or own nose;**
 - 5. After handling animals;**
 - 6. After caring for a sick child;**
 - 7. Before and after feeding a child or eating;**
 - 8. Before dispensing medication; and**
 - 9. If possible, before administering first aid.**

Findings:

General: Based on observation, the caregiver did not wash her hands when she arrived in the three-year-olds' room. The caregiver wore gloves but did not wash her hands before she diapered a child in the two-year-olds' room.

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

690 - Playground Conditions

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(20) An outdoor play area shall be:

- (d) Safe from foreseeable hazard;**
- (e) Well drained;**
- (f) Well maintained;**
- (g) In good repair; and**
- (h) Visible to staff at all times.**

Findings:

General: Based on observation, the mulch was sparse underneath two (2) slides, four (4) swings and three (3) toddler swings. The ground was exposed on the large playground.

695 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(21) A protective surface shall:

- (a) Be provided for outdoor play equipment used to:**
 - 1. Climb;**
 - 2. Swing; and**
 - 3. Slide; and**
- (b) Have a fall zone equal to the height of the equipment.**

Findings:

General: Based on observation, there was no protective surface material underneath two (2) toddler slides and one (1) blue toddler swing.

Inspection Report

Equipment

Not In Compliance

730 - Crib/Mattress/Sheet

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

(3) Rest time shall include adequate space specified by the child's age as follows:

(a) For an infant:

- 1. An individual non-tiered crib that meets Consumer Product Safety Commission standards established in 16 C.F.R. 1219-1220;**
- 2. A firm crib mattress in good repair with a clean tight-fitted sheet that shall be changed:**
 - a. Weekly; or**
 - b. Immediately if it is soiled or wet;**

Findings:

General: Based on observation, three (3) crib mattresses were torn in the infants' room.

735 - Individual Bed/Mat/Cot and Bedding

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

(3) Rest time shall include adequate space specified by the child's age as follows:

(b) For a toddler or preschool-age child:

- 1. An individual bed, a two (2) inch thick waterproof mat, or cot in good repair; and**
- 2. Bedding that is in good repair and is changed:**
 - a. Weekly; or**
 - b. Immediately if it is soiled or wet.**

Findings:

General: Based on observation and interview, five (5) sleep mats were torn in the three-year-olds' room.

755 - Toys/Equipment/Furniture

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(1) All toys, equipment, and furniture contacted by a child shall be:

- (a) Kept clean and in good repair; and**
- (b) Free of peeling, flaking, or chalking paint.**

Findings:

General: Based on observation and interview, chipped paint was on the hand rail located at an exit door to the large playground.

760 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:

- (a) Be clean, safe, and in good repair;**
- (b) Meet the physical, developmental needs, and interests of children of different age groups;**
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
- (d) Be designed to guard against entrapment or situations that may cause strangulation.**

Findings:

General: Based on observation and interview, there was a black thick substance on four (4) sets of swing straps and one (1) toddler safety belt attached to a toddler swing. These items were on the large outdoor playground. A thick black substance was the yellow toddler slide, push toys, four (4) swing seats and two (2) toddler swings on the toddlers' playground. A two (2) foot tall wooden shelf, which held the toddlers' toys, was not sturdy and secure in the toddlers' room. The shelf leaned when the toddlers touched the shelf.

Transportation

Not Applicable

Food Service

In Compliance

Children's Records

Not In Compliance

1070 - Immunization

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

Findings:

General: Based on review of documentation and interview, a child enrolled 06/23/17 and a child enrolled 05/24/17, did not have their immunization certificate on file. A child enrolled 06/23/17, had an immunization certificate which was valid until 10/10/17.

Inspection Report

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.
(1) A child-care center shall maintain:
(b) A written record for each child:
1. Completed and signed by the child's parent;
2. Retained on file on the first day the child attends the child-care center; and
3. To contain:
a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;
b. Contact information to enable a person in charge to contact the child's:
(i) Parent at the parent's home or place of employment;
(ii) Family physician; and
(iii) Preferred hospital;
c. The name of each person who is designated in writing to pick-up the child;
d. The child's general health status and medical history including, if applicable:
(i) Allergies;
(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
(iii) Permission from the parent for third-party professional services in the child-care center;
e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;
f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation and interview, a child enrolled 05/24/17, did not have his preferred hospital information on file.

Written Documentation

Not In Compliance

1120 - Fire Drills

Not In Compliance

922 KAR 2:110. Section 3. Records.
(1) A child-care center shall maintain:
(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on interview, a fire drill was practiced in October 2017, but the names of the children who participated, time and date were not documented and maintained.

1130 - Confidentiality/Maintenance/Access

Not In Compliance

922 KAR 2:110. Section 3. Records.
(2) A child-care center shall:
(a) Maintain the confidentiality of a child's record;
(b) Maintain all records for five (5) years; and
(c) Provide the cabinet access and information in the completion of the investigation pursuant to KRS 620.030(4).

Findings:

General: Based on review of documentation and interview, eight (8) children's medical information was available for public inspection on a sheet of paper, posted beside the daily attendance records.

1140 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.
(12) A fire drill shall be conducted during hours of operation:
(a) At least monthly; and
(b) Documented.

Findings:

General: Based on interview, a fire drill was conducted in October 2017, but was not documented.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of
Provider/Representative

Title

Date