



**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

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Governor

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**Eric C. Friedlander**  
Secretary

**Adam Mather**  
Inspector General

**Inspection Report**

<b>Provider Name:</b> Nana Sue's Child Care & Pre-School	<b>Provider Information</b>	<b>CLR No:</b> L352985
<b>Provider Address:</b> 1242 Magnolia Avenue, Bowling Green, KY, 42104	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 47
<b>Owner(s):</b> Williford, Dianna Sue		<b>Director(s):</b> Williford, Dianna Sue; Jones, Sondra Lee

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 217632
<b>Date Initiated:</b> 01/12/2017 8:50 AM	<b>Date Concluded:</b> 01/12/2017 12:30 PM	
	<b>No. of Children Present:</b> 26	

<b>Inspection Report</b>	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>260 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</b> (1) Effective with the adoption of this administrative regulation, a director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
<b>Findings:</b>	
General: Based on Review of Documentation, two (2) staff hired 10/1/11 and 11/4/08, did not have an annual written evaluation on file.	
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>320 - TB Verification</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 5. Staff Requirements.</b> (1) Child-care center staff: (b) Shall provide, prior to employment and every two (2) years thereafter: 1. A statement from a health professional that the individual is free of active tuberculosis; or 2. A copy of negative tuberculin results.	
<b>Findings:</b>	
General: Based on Review of Documentation, a staff hired 4/1/84, had TB documentation on file dated 11/10/14.	
<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>In Compliance</b>
<b>Hygienic Practices</b>	<b>In Compliance</b>
<b>First Aid/Medication</b>	<b>In Compliance</b>
<b>Outdoor Play Area</b>	<b>In Compliance</b>
<b>Equipment</b>	<b>In Compliance</b>
<b>Transportation</b>	<b>Not Applicable</b>

**Inspection Report**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**Not In Compliance**

**1105 - Professional Development**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

**(f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on Review of Documentation, five (5) staffs, hired 4/25/16, 10/1/11, 11/4/08, 11/6/14 and 7/25/16, did not have a written plan for professional development on file.

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

Signature of  
Provider/Representative

Title

Date